

**CANAAN BOARD OF SELECTMEN  
MEETING MINUTES  
Tuesday, December 19, 2017**

Scott Borthwick called the meeting to order at 6:00 PM at the Canaan Selectmen Conference Room. In attendance were Selectmen Scott Borthwick and Al Posnanski and TA Mike Samson. Also in attendance was Ellie Davis, Ken Lary, BJ Hayward and Sam Frank.

Minutes 12/5/17.

Selectman Posnanski moved to approve the minutes for 12/5/17. Seconded by Borthwick and it was unanimously passed.

**Budget vs. Actual**

Samson reported that there were minor adjustments to the budget due to finalized numbers. He also sought Board consensus to agree to the line item for Bob Scott's compensation approved by the Budget Committee and both Selectmen indicated that they agreed. Samson also indicated that we needed to make a major adjustment in the 2017 budget to fund \$26,000 for the live floor from the Improvements Other Than Buildings line because there will not be enough available in the Transfer Station non-lapsing account. Selectman Al Posnanski moved to adopt a general fund budget of \$3,663,506 and to approve spending the \$26,000 for the live floor trailer. Scott Borthwick seconded the motion and it was unanimously passed.

**Cemetery Trustees**

There was a general discussion of whether the lack of candidates for Cemetery Trustees would be improving and whether to support a warrant article that would turn the responsibilities over to the Selectmen. Samson noted that the work needed to be more professional to complete lot mapping and get it on line as well as to assure accurate records for burials and meet with the public. Logically this will have to operate out of the office with regular hours. There was a consensus by the Cemetery Trustees and Selectmen to warn an article that would assign the responsibilities of cemeteries to the Selectmen until rescinded by the voters at a subsequent Town Meeting.

**Year End Encumbrances**

Samson reviewed a list of proposed encumbrances to be approved for carry over into 2018 from 2017 funds. Samson indicated that there were six that would need signing the next day and would be added to the list. The total approved for carry over is \$291,732.73 and includes the following:

01-4210.10-750	Provenza, Sam	\$507.34	pepper spray pants and shirts
01-4210-10.750	Ben's Uniform	\$1,000.00	uniforms
01-4220.10-430	Beltronics	\$450.55	communications headset
01-4220.10-740	Allen Treadwell	\$1,100.00	1 computers
	Handi cover	\$291.53	high flow cover
	Darley	\$969.23	hoods and gloves

01-4220.10-740	Beltronics	\$2,287.00	6 pagers
01-4299.10-430	Chadwick	\$1,600.00	hydraulic cylinder new
01-4299.10-431	Chadwick	\$1,808.64	hydraulic cylinder new
01-4299.10-431	Liberty	\$322.26	valve brake modulator
01-4312.20-610	Jordan	\$2,625.40	1473.4 blades
01-4312.30-730	Pike	\$1,035.00	tuff patch
01-4312.41-610	K&B	\$17,500.00	crushing
03-4326.10-630	Welsh Marine	\$388.00	bouys
4299.10-431	Osgood	\$595.00	pto hydraulic
4299.10-431	Liberty	\$564.31	Injector Assembly
4299.10-631	NAPA	\$339.95	coolant
4194.10-430	Paul Keyser	\$1,480.00	front door
4194.10-430	Granite State Glass	\$3,020.00	front door
4194.10-430	Paul Keyser	\$3,000.00	back door
4909.10-730	D. W. Clark	\$26,000.00	live floor trash trailer
4909.10-760	D. W. Clark	\$14,000.00	live floor trash trailer (from non-lapsing)
4313.20-310	White Mt. Precast	\$35,500.00	Prospect Hill
4901.10-760	Patriot Freightliner	\$160,000.00	dump truck
4194.10-430	Souza	\$5,000.00	floor at senior center
4210-10.740	Treadwell	\$6,690.00	camera system booking
11-4335.20-730	Springfield Fence	\$2,400.00	water treatment plant fence
4312.30-730	Viking	\$582.02	spinner
4299.10-631	Dennison	\$676.50	Fluid

Motion by Al Posnanski to approve the encumbrances totaling \$291,732.73 for carryover into 2018. Second by Borthwick. Unanimously approved.

Sam Frank asked for approval to order tactical gear that will be fully funded by grant money. It was the consensus of the Board to approve this expenditure.

The Board was advised that the Police Contract, previously signed by the Board of Selectmen, had been signed by the police union.

#### Orange Transfer Station Contract

Samson indicated that the Orange contract has been approved by the Orange Board but we haven't received it yet.

#### High School Sidewalk Plowing

Samson reviewed the request by the State of New Hampshire that we maintain the sidewalk in front of the High School. Samson indicated that the Board had never reviewed the project prior to construction nor had they agreed to maintain the sidewalk. It would be very difficult to load a Kubota on a trailer and transport it to West Canaan every time there is a storm since it is used solely in the Village and it would not be practical to drive it to West Canaan. Samson indicated that if the School guaranteed they would maintain it, we might sign an agreement that it would be maintained.

Town Office Doors

Samson indicated that the front door is installed but has no automatic opener yet. Keyser will be starting on the back door as soon as it gets a little warmer.

Senior Center Lights

This item was deferred until spring.

Potato Road Bridge cost

Samson indicated that the preliminary inspection of the Potato Road Bridge by HEB indicated that the cost may well increase because of two partially filled culverts that are immediately adjacent to the bridge. HEB will prepare a new estimate. This will impact the funding we need on the project.

State Building Permit

Samson reviewed the new State Building Permit which appears to be nearly identical to the Canaan permit. He indicated that he will reword the life safety and mechanical sign offs to reflect the State language. He also suggested adding language to allow inspections by the State Fire Marshall. The consensus of the Board was not to make the later change and suggested that Samson bring in a proposal on the other changes.

Cruiser Camera

Samson indicated that the camera on the cruiser was being fixed by the Treadwells.

Other Business

Ken Lary indicated that the street light at 77 Route 118 needs to be repaired.

At 6:30 PM Selectman Al Posnanski moved to enter non-public meeting to discuss Personnel issues. Scott Borthwick seconded the motion to exit non-public meeting, seconded by Posnanski and it was unanimously passed.

At 7:35 Selectman Posnanski moved to seal the minutes. Borthwick seconded the motion and it was unanimously passed.

At 7:35 PM Selectman Al Posnanski moved to adjourn. Second by Borthwick. Unanimously approved.

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Scott Borthwick, Chairman

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David McAlister

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Al Posnanski  
Canaan Board of Selectmen