

**CANAAN BOARD OF SELECTMEN
MEETING MINUTES
Tuesday, March 21, 2017**

Scott Borthwick called the open meeting to order at 6:00 PM at the Conference Room. In attendance were Selectmen Scott Borthwick, Dave McAlister, Al Posnanski and TA Mike Samson. Others: Stripe Demarest, Stephen Freese, Sam Frank and Dave Shinnlinger.

Reorganization

Dave McAlister nominated Scott Borthwick as Chairman. Second by Al Posnanski. Unanimously approved.

The Board consensus was that the Selectmen assignments to committees would remain the same for 2017.

Minutes

Dave McAlister moved to approve the minutes for 3/7/17. Second by Al Posnanski. Unanimously approved.

Appointment of Sam Frank as police chief.

Al Posnanski moved to appoint Sam Frank as Canaan Police Chief. Second by Dave McAlister. Unanimously approved.

Appointment of Fire Department Officers

Dave McAlister moved to approve the recommended Fire Department Officers (attached). Second by Al Posnanski. Unanimously approved.

Budget vs. Actual

General review of the expense items. There were a few corrections of coding for expenses and there was an equal over and under in insurance otherwise not much of concern at this time.

Building Needs and Budget

Samson distributed a list of potential projects for building repairs in 2017. The list totals \$54,000. Available funding is about \$35,000 allowing for \$7,000 in unexpected repairs. Samson indicated that he would drop library lights, office electric door opener, office back door, ramp painting and Canaan Hall tile replacement for a total savings of \$15,500. He also noted that the \$12,000 for Elliott Field had about \$6,000 in gifts available for the work dropping the budget a total of \$21,500. That would reduce this year's need to \$32,500. The Board took it under advisement and will revisit it in April.

Mechanic

Samson recommended simplifying the ad and continue running it. Board consensus was to run a simple ad at \$50,000 salary.

Other Business

Dave Shinnlinger at the request of Canaan citizens asked why Samson was allowed to only work part time and spend the rest of his time on the Health Center. He wanted to know when the Board was going to stop that. He also wanted to know why the Town is paying

Samson full compensation at the same time that Samson is receiving a separate salary from the Health Center. Scott Borthwick indicated that Samson will no longer be using normal working hours for the Health Center when it opens on June 1st. Samson noted and the Board agreed that this does not prohibit Samson from using his own time outside of normal office hours on the Health Center. Samson indicated that there were two time studies done; one in 2014 and another at the end of 2016 to determine how Samson was using his time. The first was over 4 months and the second was over two months. The result of the first was that Samson worked an average of 76 hours a week of which an average of only 24 hours a week devoted to the Health Center. The second study indicated that the average weekly time in the office was 81 hours a week of which 30 hours a week were used for the Health Center. Samson indicated that the Health Center records can be examined and neither he nor any other Health Center Board member has received any compensation for services whatsoever. Any compensation would have to be reported on the federal form 990 and there is none. He noted that between pledges and cash donations, he has contributed \$20,000 to the Health Center.

At 6:55 PM Selectman Dave McAlister moved to enter non-public meeting. Al Posnanski seconded the motion and it was unanimously passed.

At 7:47 PM Selectman Posnanski moved to exit non-public meeting, seconded by McAlister and it was unanimously passed.

At 7:48 Selectman Posnanski moved to seal the minutes. McAlister seconded the motion and it was unanimously passed.

At 7:48 PM Selectman Al Posnanski moved to adjourn. Second by McAlister. Unanimously approved.

Scott Borthwick, Chairman

David McAlister

Al Posnanski
Canaan Board of Selectmen