

**CANAAN BOARD OF SELECTMEN  
MEETING MINUTES  
Tuesday, March 7, 2017**

Scott Borthwick called the open meeting to order at 6:00 PM at the Conference Room. In attendance were Selectmen Scott Borthwick, Dave McAlister, Al Posnanski and TA Mike Samson. Others: Dave Shinnlinger, Amanda Perl, Kristin Campbell, Denis Salvail, Phil Neily, Kevin McCullough, John Coffey, Kimberly Depelteau and Phil Salvail.

**Minutes**

Dave McAlister moved to approve the minutes for 2/21/17. Second by Al Posnanski. Unanimously approved.

**Review of Energy Conservation Proposal for Waste Water**

John Coffey reviewed the proposal from Liberty Utilities to retrofit the aerators in the lagoons and to install a variable drive pump system in the sewage pump station. Coffey indicated that the total cost of the project is \$13,500 and that the Liberty grant will cover \$9,800 of the cost. He indicated that the budget had \$3,700 available within it to cover the balance of the cost. Dave McAlister moved to approve the grant and replacement plan and authorize the \$3,700 local expense. Second by Al Posnanski. Unanimously approved.

Request by New England K-9 to use the Town gravel pit and transfer station property for training of air scent rescue dogs and personnel. Dave McAlister moved to approve the use of the property provided that it was after transfer station open hours and we received notice and all participants signed a waiver of liability and indemnification of the Town. Second by Al Posnanski. Unanimously approved.

**Hearing on Building Permit**

There was a great deal of discussion on the draft building permit and information sheets. Ideas discussed were to change the permit to an "assurance letter" from contractors to shift liability to the Town. It was noted that the process had to have enforcement though a building permit to comply with state law. Futhermore, the idea is to get owners and contractors to attest that they had followed the law. There was discussion on how minor repairs would be defined and whether they would be waived. "Minor repairs" are repair or replacement of a component of a system rather than the whole system. The repair or replacement must be "in kind". The repair or replacement should require "no new calculations or design". There was a discussion of why and how "change of use" would be addressed. The language was changed to reflect a change of use would require a permit if there was "new construction" involved. Dave McAlister moved to approve the building permit form and administrative process to be used. Second by Al Posnanski. Unanimously approved. The Board directed Samson to inform the public on the flash email and website.

**Budget vs. Actual**

There were no major issues.

**Other Business**

David McAlister reported that there was concern that the Board was referring to closed sessions as Executive Sessions under RSA 91-A:3. The actual phrase in the law is Non-Public Meeting. The consensus of the Board was to call the sessions Non-Public Meetings.

At 7:49 PM Selectman Dave McAlister moved to enter non-public meeting. Al Posnanski seconded the motion and it was unanimously passed.

At 8:05 PM Selectman Posnanski moved to exit non-public meeting, seconded by McAlister and it was unanimously passed.

At 8:05 Selectman Posnanski moved to seal the minutes. McAlister seconded the motion and it was unanimously passed.

At 8:06 PM Selectman Al Posnanski moved to adjourn. Second by McAlister. Unanimously approved.

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Scott Borthwick, Chairman

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David McAlister

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Al Posnanski  
Canaan Board of Selectmen