

**CANAAN BOARD OF SELECTMEN
MEETING MINUTES
Tuesday, February 16, 2016**

Chairman, Scott Borthwick called the meeting to order at 6:00 PM at the Conference Room. In attendance were Selectmen Scott Borthwick, Bob Reagan, David McAlister, and TA Mike Samson. Others: Ellie Davis, and AI Posnanski.

Minutes

Dave McAlister moved to approve the minutes of 2/2/16 after correcting the spelling of Bob Reagan's last name. Second by Bob Reagan. Unanimously approved.

Budget v. Actual

Samson indicated that the only surprise is the increase in the cost of the prosecutor by \$2,000. Samson indicated that we checked on this number in December and was told to expect the \$40,000 since the cost was being averaged over several years.

Bridges Red List

Samson reviewed the red list and the Grist Mill Hill Bridge has been changed to E-2 after the repairs to the deck surface that Bob did last year. There are no other surprises at this point. The two most pressing are Grist Mill and Potato Road bridges.

Vachon Clukay

The engagement letter was reviewed for signature. Selectman Reagan moved to sign the engagement letter, seconded by Dave McAlister and it was unanimously passed. The Board reviewed the narrative for the self assessment for fraud risk. Selectman Reagan moved to approve the narrative. Dave McAlister seconded the motion and it was unanimously passed.

Transfer Station Recycling

Samson reviewed the transfer station operation. The first load of recyclables went out this week to Portland. The control panel seems to be working on the compactor and other than taking a while to get there, the delivery went well.

Humane Society

Samson presented the annual contract for animal services. The contract is a flat fee contract for \$1,000. Selectman McAlister moved to approve the contract, seconded by Bob Reagan and it was unanimously passed.

Economic Development

Samson reviewed the progress on the preparation of the Hazard Mitigation Plan. He indicated that Paul Hatch was going to set up a meeting with FEMA on flood mitigation planning and improvements. The Meeting will guide us as we do engineering to determine how to flood proof the Village. The meeting is set for March 18 at 10 AM.

Recreation Report

Samson reviewed the income and expenses generally for Recreation in 2015. The summer program and after school program are carrying other losing programs in

recreation. The swim program is balancing with the town appropriation. Kati's programs are all covered. Canaan Hall is not covering it's cost. The revenues for 2015 should be \$350 higher since a refund was made for 2014. With the use of the Harvest Dinner money, the expenses would still be about \$1,500 more than revenue. The Harvest Dinner was not earmarked for the Hall but will need to be applied there. Samson noted that the Hall needs two fundraising dinners a year. He will be meeting with the recreation commission at their next meeting.

DES Up-Date

Samson reported that there were formal complaints to DES about the demolition of the Autoware building. There were actually two departments of DES that became involved. The first was underground storage tanks. A claim had been made that we impacted underground storage tanks. Steve Croce from DES indicated that there was no concern since he knew that the UST site was monitored by GeoInsight and that the tanks had all been removed years before. The second department was DES Waste Management where it was alleged that we had unlawfully disposed of hazardous waste, construction waste and oil and contaminated ground waters and the river. The building was cleaned out and inspected prior to demolition. There were chemicals and solvents related to a garage that were removed to the Waste Water Plant under the supervision of John Coffey and Samson. The hazardous wastes will be bulked and sent out within the next two or three weeks. There was a lot of old oil. The oil and the large waste oil furnace tank were removed to the Highway Garage where the tank will be used with our waste oil furnace. The oil was tested with DEXSIL test kits and will be lab tested as well. Nothing was spilled. There were minor old floor spills on the concrete floor that were removed and cleaned. The Town did the demolition and scrap metal was separated for sale. Fred Hammond took all of the demolition waste for disposal. Prior to demolition, he reviewed the empty building for asbestos in conjunction with a consultant. There was no asbestos identified. There were no discharges to the air or water. There was no discolored soil identified. After removal of the pad, the area was leveled with gravel. Samson indicated that we would have to wait and see what the issues were with DES.

Other Business

Samson asked that the Board consider authorizing the installation of a power supply and antenna for a commercial radio to communicate with Fire, Police, Highway, and Water & Sewer. The system would use an old radio and cost about \$1,300. The Board asked how it would be funded. Samson indicated that while he did not have the full cost in the executive budget, he would take a proportional amount out of each department with radios. He thought it would be about \$300 each. The Board consensus was to approve. Samson was directed to prepare a purchase order.

At 7:22 PM Selectman Reagan moved to enter executive session. Dave McAlister seconded the motion and it was unanimously passed.

At 7:48 PM Selectman McAlister moved to exit executive session, seconded by Bob Reagan and it was unanimously passed.

At 7:48 Selectman McAlister moved to seal the minutes. Bob Reagan seconded the motion and it was unanimously passed.

Motion by Reagan to adjourn at 7:49PM with second by McAlister. Unanimously approved.

Scott Borthwick, Chairman

Robert Reagan

David McAlister
Canaan Board of Selectmen