

**CANAAN BOARD OF SELECTMEN
MEETING MINUTES
Tuesday, December 1, 2015**

Chairman, Scott Borthwick called the meeting to order at 6:00 PM at the Conference Room. In attendance were Selectmen Scott Borthwick, Bob Reagan, David McAlister, and TA Mike Samson. Others: Phil Salvail and Al Posnanski.

Minutes

Dave McAlister moved to approve the minutes of 11/17/15. Second by Bob Reagan. Unanimously approved. Dave McAlister moved to approve the minutes of 11/16/15 (executive session). Second by Bob Reagan. Unanimously approved.

Budget vs. Actual – 2016 Budget

There will be several adjustments to the budget to accommodate last minute changes. Samson indicated that the budget should end with about \$50,000 in unspent money and the revenue side should have about \$120,000 left. We will need to move some capital reserve payments to the general fund. The Board asked for an analysis of hours for FT, PT and OT in the police Department. Samson thought that the differences between accounts reflected the full time hire, the loss of a part time officer and the certification process for the full time hire.

Water & Sewer Report

Samson indicated that we were still working on replacing water lines and installing a sewer line on Chief's Drive. Samson indicated that revenues from septage and leachate were about \$20,00 less than expected and he will be reviewing them.

Highway Report

Samson summarized the recent and planned work of the highway department. He was asked by the Board to check on the cost of White from Grafton doing the mowing.

Other Business

Samson asked for authority to issue citations for Gaudette and Adams for junk yard violations. They have not yet met the terms of agreement with the court. Samson also asked for authority to issue a citation to Michelle Lewis for sub-division violations. Motion by Dave McAlister to approve all enforcement requests. Second by Bob Reagan. Unanimously approved.

Todd Baravalle asked that he be allowed to carry over 54 hours of vacation as he will be covering for the lost part time and full time officers. The concensus of the Board was to allow the carry over for six months.

At 7:04 PM Selectman McAlister moved to enter executive session. Bob Reagan seconded the motion and it was unanimously passed.

At 8:05 PM Selectman McAlister moved to exit executive session, seconded by Bob Reagan and it was unanimously passed.

At 8:05 Selectman McAlister moved to seal the minutes. Bob Reagan seconded the motion and it was unanimously passed.
Motion by Reagan to adjourn at 8:10 PM with second by McAlister. Unanimously approved.

Scott Borthwick, Chairman

Robert Reagan

David McAlister
Canaan Board of Selectmen