

**CANAAN BOARD OF SELECTMEN
MEETING MINUTES
Tuesday, May 19^h, 2015**

Chairman, Scott Borthwick called the meeting to order at 6:00 PM. In attendance were Selectmen Robert Reagan, David McAlister, and TA Mike Samson. Others: Phil Salvail, Al Posnanski, and Gary Wood

Minutes 5/5/15

Motion by Dave McAlister and second by Bob Reagan to adopt the draft minutes for 5/5/15. Unanimous approval.

Budget vs. Actual

There are few changes in the budget but the repair numbers for the transfer station tractor are now shown under the transfer station. The revenues are fine but the tax bills aren't out yet. We will send the school payment out this week. Our reserves are a little over \$100,000.

Senior Center Improvements

Samson explained that GCSSC had received a CDFA grant for facility improvements to all of the senior centers. The Towns of Littleton and Canaan own their facilities. CDFA has asked for a performance mortgage for 10 years indicating that the facility must be used by the Town or another non-profit during the 10 years or the amount of the mortgage must be repaid on a prorated basis. The total amount that was allocated to Mascoma was a little over \$45,000. Samson indicated that there appeared to be only about \$15,000 in work needed. He indicated that the balance could be used for other repairs on the senior center that would be mutually agreed on by the Town and GCSSC. Samson asked that we approve the proposed performance mortgage after we do the mutually agreed upon work and only to the level that the actual work cost. He recommended that the Board send a letter of intent to sign the mortgage on the recommended conditions to GCSSC and to CDFA. Motion by Dave McAlister and second by Bob Reagan to send the letter of intent with the conditions discussed. Unanimous approval.

Economic Development

Samson reported on the success of the first meeting. He indicated that the Board needs to review the proposed programs that allow for tax stabilization and tax incremental financing. The consensus of the Board was to review the programs prior to discussion in June.

Humane Service Contract

Samson reviewed the proposed Humane Society contract which is the same as last year's contract. Motion by Dave McAlister and second by Bob Reagan to authorize Scott Borthwick to sign the contract. Unanimous approval.

Generator

Samson indicated that the Chief is hopeful that the Town will receive funding for a new generator at the EOC. The question is whether we will take the slightly used generator that served the Police Department and put it at the Town Office. There was discussion that the new generator would be placed at the northeast corner of the Library and the propane tank would be placed on the east side of the building between the big tree and the entrance to the elevator. Bob Reagan agreed that we would determine the size of the tank needed based on expected usage rates for the generator. There was a consensus of the Board to move the generator to the Town Office when and if the EOC receives State funding.

Sludge

Samson noted that septage is still not being taken until a new meter and camera system is installed. He noted that John jumped the gun by taking it in May without having the meters.

Ball Field/Swim Program

Samson noted that the Ball Field is progressing nicely. We need to get jock sand and conduit for the new field. He asked for permission to take the jock sand out of the \$16,000 donation and in the event that we run short for the total project, take it out of the government buildings line. The cost of the jock sand is about \$1,600 and the conduit is about \$700. The consensus of the Board was to approve the funding as proposed. The swim program dinner raised about \$600. We have at least \$6,600 of the \$8,000 needed to support the swim program.

Bid for Asphalt

Samson reviewed the proposed bid documents for asphalt work. The consensus of the Board was to send out the RFB.

Quimby/Redmond

Samson indicated that the time has expired for the Redmonds to repurchase the Quimby property on Route 4. He asked for permission to get quotes on removal of the house. Motion by Dave McAlister and second by Bob Reagan to seek bids for demolition of the building and award of the contract. Unanimous approval.

LCHIP Response

Samson reviewed the letter from LCHIP excoriating the Town for failure to get permission to change the lights and repair the caulk on the windows. He indicated that he would send in applications to replace the lights and repair the windows. The plan is to get Preservation Committee and LCHIP prior approval for the requests language then file the two requests with LCHIP.

Other Business

Samson reviewed a requested pole license. Motion by Dave McAlister and second by Bob Reagan to approve the utility pole siting license. Unanimous approval.

At 7:23 PM Selectman Reagan moved to enter executive session. Dave McAlister seconded the motion and it was unanimously passed.

At 7:35 PM Dave McAlister moved to come out of Executive Session. Reagan seconded the motion and the motion passed unanimously.

At 7:35 PM Dave McAlister moved to seal the minutes of the executive session and Selectman Reagan seconded the motion. Motion passed unanimously.

Motion by Bob Reagan to adjourn at 7:39 PM with second by McAlister. Unanimously approved.

Scott Borthwick, Chairman

Robert Reagan

David McAlister
Canaan Board of Selectmen