

**CANAAN BOARD OF SELECTMEN
MEETING MINUTES
Tuesday, May 5th, 2015**

Chairman, Scott Borthwick called the meeting to order at 6:00 PM. In attendance were Selectmen Robert Reagan, David McAlister, and TA Mike Samson. Others: Phil Salvail, Al Posnanski, Gary Wood, Tim Lewis, and Sam Frank

Minutes 4/21/15

Motion by Dave McAlister and second by Bob Reagan to adopt the draft minutes for 4/21/15. Unanimous approval.

Tim Lewis Sub-Division Violation

Tim Lewis informed the Board that he will do all he can to be in compliance by August. He described what he is doing. He asked the Board of Selectmen to sign the notice of violation which they did.

Abolish Inventory Requirement

The Board discussed the pros and cons of the annual taxpayer inventory. The pros are outweighed by the intense dislike of the annual inventory and the penalty fee for late submission. Motion by Dave McAlister and second by Bob Reagan to abolish the annual requirement to file an inventory. Unanimous approval.

Job Description for Museum Curators

The Board reviewed the proposed language and noted that there could be other meeting places for the curators but they should be in public locations. Motion by Dave McAlister and second by Bob Reagan to adopt the job description with the amendment that the Curators meetings should be held in the Conference Room “or any other public, town owned building.” Unanimous approval.

Amendment to Emergency Operations Plan

The Board discussed the need to amend the Emergency Operations Plan to remove Mascoma High School as an emergency shelter so as to avoid having to redesign the school to meet earthquake standards at a greatly increased cost. The Board also indicated that if there was a future need and the school was an appropriate shelter, they would use it irrespective of its absence on the shelter list. Motion by Dave McAlister and second by Bob Reagan to amend the EOP to remove the high school as a shelter. Unanimous approval.

16 Dragon Way Driveway

The Board agreed by consensus to tell Bob Scott to replace the end of the drive at 16 Dragon Way by digging out down to the ledge, installing a squash culvert and grading back to a slight up-hill slope up the drive way.

Budget vs. Actual

The Board reviewed the Budget vs. Actual. Cash flow is anticipated to be very tight and the school payment in May will have to be deferred a couple of weeks.

Report on Employees Meeting on Cadillac Health Insurance Plans

Samson provided a copy of the handouts that were distributed to employees describing the possible strategies to avoid excise taxes when we hit the Cadillac Health Insurance cap.

Emergency Management Grant

Samson indicated that efforts were underway to secure the equipment for the EOC. When funded, the old PD generator will be available for relocation to another Town location. It was agreed that the logical place to move it to would be the Town Office/Library.

Hazard Mitigation Grant

Samson reviewed the state grant award that is available to fund the 5 year up-dating of the Canaan Emergency Mitigation Plan. There is a match for the grant but it is composed of the time needed to redo the plan expended by Samson, Bellion, Frank and Scott. Motion by Dave McAlister and second by Bob Reagan to approve the grant award, the contract, the scope of work, the special provisions and acknowledging and agreeing to making a 25% match (\$2,000) in expenditures necessary to achieve the purposes of the grant. Unanimous approval.

Septage Management

Samson reviewed the reopening of the septage pits that should not have occurred until the new metering system was in. John has been advised to close it down until the meters and cameras have been installed.

Health Issue – Canaan Food Mart

Samson reviewed problems that exist at the Canaan Food Mart where sewage was backing up due to improper installation of sewage lines within the building. There was no problem with the septic tank. Food Mart has been ordered to make needed repairs.

Junk Yards

There was a general review of junk yards including two potential violators on Choate Road in Canaan.

Other Business

Al Posnanski asked that the 4-H be allowed to take trash to the dump and use a town truck for their road-side clean-up program which was approved.

Sam Frank asked for permission to order the new cruiser with payment to be made the end of June. Consensus was to allow and sign purchase order.

Sam also asked that the Board sign the MOU with Upper Valley Lake Sunapee Regional Planning Commission to accept a camera system for the police station. The Board asked to see the bids on the system (not needed as the purchase will be going through UVLSRPC) and that a change be added to allow the Board discretion to cancel the agreement in the future.

Samson asked if the Board would consider picking up the trash near Capolla's property. The Board declined noting that it was private property.

Board decided to hold the July and August meetings at the Meeting House.

Samson was directed to tell Valley News to quit throwing the Advantage publication on the ground in the winter since it becomes part of roadside litter.

There was general discussion of the use of modern glass in a window restoration done at the meeting house.

At 7:35 PM Selectman Reagan moved to enter executive session. Dave McAlister seconded the motion and it was unanimously passed.

At 7:48 PM Dave McAlister moved to come out of Executive Session. Reagan seconded the motion and the motion passed unanimously.

At 7:48 PM Dave McAlister moved to seal the minutes of the executive session and Selectman Reagan seconded the motion. Motion passed unanimously.

Motion by Dave McAlister and second by Bob Reagan to approve a forbearance agreement by Convex. Unanimous approval.

Motion by Bob Reagan to adjourn at 7:49 PM with second by McAlister. Unanimously approved.

Scott Borthwick, Chairman

Robert Reagan

David McAlister
Canaan Board of Selectmen