

**CANAAN BOARD OF SELECTMEN
MEETING MINUTES
Tuesday, April 21st, 2015**

Chairman, Scott Borthwick called the meeting to order at 6:00 PM. In attendance were Selectmen Robert Reagan, David McAlister, and TA Mike Samson. Others: Phil Salvail, Al Posnanski

Minutes 4/7/15

Motion by Dave McAlister and second by Bob Reagan to adopt the draft minutes for 4/7/15. Unanimous approval.

Budget vs. Actual

Samson reviewed the Budget vs. Actual. He went through the anticipated revenues and indicated that we would probably hold off on the May school check by a week or two to be sure we had sufficient cash flow. Repairs and salt are still the major costs issues. Samson indicated that he thought the electricity line items would be just slightly over budget and that heat should be ok. There are pressures in welfare.

Auditors

Copies of the Management Discussion and Analysis prepared by Samson were handed out and Samson indicated that this is the first time in 5 years where he discussed the direct impact of the higher school costs on the tax rate, delinquencies and cash flow. The Board authorized the signing of the Vachon representations letter (regarding providing all known information etc.) by Samson.

Sancoucy Contract

Samson presented the Sancoucy contract for 2015. Motion by Dave McAlister and second by Bob Reagan to approve the contract. Unanimous approval.

Redmond House Removal

Samson indicated that the Redmonds have until May 18th to notify the Town that they intend to redemn the property. The total amount due is roughly \$22,600. If they give notice by May 18th, they must complete all payments within 15 days.

Historian Job Description

The Board reviewed the proposed job description with feedback from Donna Dunkerton Zani. Motion by Dave McAlister and second by Bob Reagan to adopt the job description as amended. Unanimous approval.

Sale of Surplus Town Land

There was discussion of unused property and possibility of selling it. The land includes the old cemetery pump house on Canaan Street, land border by Starks off Goose Pond, land behind the cemetery on Follansbee, land on Turnpike next to Harold Neily, and land at the south end of Clark Pond. A sale would have to be approved by the voters next March.

Motion by Bob Reagan and second by Dave McAlister to warn the properties for sale by the voters in March after Bob checks with the Cemetery Trustees about the old pump house.

Unanimous approval.

RFP Repair of Library Steps

Samson indicated that the only bid so far was from Stacy with three options: Replace the stairs with pressure treated at a cost of \$21,489, fix the bottom three steps for \$6,635 or

repair the bottom five steps for \$8,635. Phil suggested checking with Lecain first. Bob indicated he was comfortable with Stacy. Motion by Dave McAlister and second by Bob Reagan to award the job for the repair of the five steps to Stacy. Unanimous approval.

Job Description Administrative Assistant

Samson reviewed the job description for the Administrative Assistant one last time. Motion by Dave McAlister and second by Bob Reagan to adopt the job description. Unanimous approval.

Excavation Bond

Samson asked for feedback from the Board on whether mortgages would be allowed for excavation bonds and also input on the amount of the bond for reclamation. Generally the Board was opposed to additional regulations at all but did understand that the law required a town role. They opposed the use of mortgages thinking that ending up with the land that needed reclamation would merely pass the obligation for reclamation on to the Town. There was a consensus of the Board to avoid any surety that would increase Town liability (like a mortgage), to recommend a \$100 reclamation bond, and to seek help from a consultant in how to set bonds.

Other Business

There was discussion of the proposed Notice of Violation for an illegal sub-division by Michelle Lewis. Motion by Dave McAlister and second by Bob Reagan to authorize the mailing of the Notice of Violation. Unanimous approval.

Samson described the creation of a business roundtable which is the next step for economic development.

Samson described a culvert that needed to be reset at the Goss house on West Farms Road. The Board indicated that it is the responsibility of the landowner once the initial one is installed.

Samson reviewed a request by the Friends of Canaan Village for the installation of a bench around a tree on the lawn outside of the Library. The consensus was to permit it.

At 7:22 PM Selectman Reagan moved to enter executive session. Dave McAlister seconded the motion and it was unanimously passed.

At 7:31 PM Dave McAlister moved to come out of Executive Session. Reagan seconded the motion and the motion passed unanimously.

At 7:32 PM Dave McAlister moved to seal the minutes of the executive session and Selectman Reagan seconded the motion. Motion passed unanimously.

Motion by Dave McAlister and second by Bob Reagan to approve a forbearance agreement by Marx. Unanimous approval.

Motion by Bob Reagan to adjourn at 7:33 PM with second by McAlister. Unanimously approved.

Scott Borthwick, Chairman

Robert Reagan

David McAlister
Canaan Board of Selectmen