

**CANAAN BOARD OF SELECTMEN  
MEETING MINUTES  
TUESDAY, August 19<sup>th</sup>, 2014**

Chairman, Bob Reagan called the meeting to order at 6:00 PM. In attendance were Selectmen Robert Reagan, Scott Borthwick, Dave McAlister, and TA Mike Samson. Also in attendance were Al Posnanski, Sam Frank, Phil Smith, and two indecipherable signatures.

Minutes of August 5, 2014

Selectman McAlister moved to approve the minutes of August 5 as corrected. Scott Borthwick seconded the motion. Unanimously approved.

Background Checks

Samson and Sam discussed the background check for police officers with the Board. The Board asked that there be some record in the Town Office that background checks have been completed. Sam indicated that he would complete a letter for all officers indicating that the background check had been completed and will file a letter in the future indicating that it had been done for all new hires. The letter will list the methods used for the background checks.

Budget vs. Actual

Samson indicated that there was additional savings in the workmen's compensation line and that the total anticipated surplus was at least \$38,000.

Proposed 2015 Budget

Samson indicated that the proposed increase on the general fund portion of the 2015 budget was now at \$101,000. Including warrant articles, the increase would be reduced to \$80,000.

Water & Sewer Budget

Samson indicated there was \$51,000 in expenses held back to offset the loss in user fees and septage fees this year. He also indicated that we would most likely capture at least \$12,000 in septage fees before the close of the fiscal year.

Fuel Oil & Propane Bids

Irving Fuel was the only bid received. The price of fuel oil dropped about 16 cents and the price of propane went up about 3 cents. The quoted prices will result in no budget increase for heating oil and propane. Samson recommended accepting the Irving bid and contract. Motion by Scott Borthwick to accept the Irving bid and authorize Bob Reagan to sign the contract. Second by McAlister. Unanimously approved.

Report on Hammond Closing

Samson reported that the motion to open the estate has been filed and we should receive an appointment within the next two weeks.

Report on Henley

All of the Henley material has been removed from the gravel pit. Scrap metal owned by the Town has been sold to Fred Hammond.

Report on Quimby

JP Pest has indicated that they will trap and remove the rats from the Quimby property but not until after the house has been emptied. Servpro is the only company willing to perform

the clean out. The price will be about \$1,500 for the clean out and about \$1,500 for JP Pests.  
CIP budget

#### Recreation Background Checks

Samson reviewed the current policy for background checks for recreation employees. He had a proposal for a modified policy. For minors, there is no state or federal background record and references only will be used. For adults who have spent the greatest part of their life in Canaan, a state background check with a fee of \$10 will be used along with references. For all non-residents and residents with a significant portion of their lives spent out side of New Hampshire, a federal background check will be completed with a fee of \$35 to \$50. The consensus of the Board was to adopt the revised policy

#### Other Business

Bob Reagan asked why the generators haven't been operated at all during the past month and Samson indicated he would check on the status of the generators.

Selectman Borthwick moved to discuss personnel issues at 7:50. Dave McAlister seconded the motion. Unanimously approved. At 8:25 Selectman Borthwick moved to come out of Executive Session. McAlister seconded the motion and the motion passed unanimously. At 8:25 PM Selectman Borthwick moved to seal the minutes of the executive session and Selectman McAlister seconded the motion. Motion passed unanimously. Motion by Scott Borthwick to adjourn at 8:26 with second by McAlister. Unanimously approved.

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Robert Reagan, Chairman

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Scott Borthwick

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David McAlister  
Canaan Board of Selectmen