

**CANAAN BOARD OF SELECTMEN  
MEETING MINUTES  
TUESDAY, August 5<sup>th</sup>, 2014**

Chairman, Bob Reagan called the meeting to order at 6:00 PM. In attendance were Selectmen Robert Reagan, Scott Borthwick, Dave McAlister, and TA Mike Samson. Also in attendance were Gary Hammond, Joe Frazier, Al Posnanski, Phil Salvail and Phil Smith.

**Minutes of July 29, 2014**

Selectman Borthwick moved to approve the minutes of July 29 as corrected. Dave McAlister seconded the motion. Unanimously approved.

**Budget vs. Actual**

Samson indicated that he had shown higher savings that will offset the increased expense in other accounts. He indicated that the the year end surplus would be about \$30,000 as of now.

**Proposed 2015 Budget**

Samson reviewed every major increase and decrease in the budget. The bottom line would be an increase of \$103,000 of which the the air packs and legal fees totaling \$83,000 would be non-recurring and the funding of bridges at \$35,000 at per year would be a recurring new expense. The creation of a full time police officer from two part time officers will be a net increase of \$40,000 but would be covered by other savings.

**Proposed 2015 Revenue**

The projected revenue will cover all of the needs for 2015 and generate enough revenue to fund about half of the capital reserve budget for 2016.

**Proposed CIP budget**

The 2015 budget has an increase in police cruiser funding and the funding for highway major equipment by \$20,000. Samson reviewed the schedule for highway equipment replacement which has been accelerated to catch up the replacement schedule. Samson also indicated that the CIP Committee wanted to schedule the replacement of the Town offices and the construction of a equipment shed at the highway garage at the end of the six year cycle even though there would be insufficient funding available. Al Posnanski wanted to add the green barn at the transfer station. It was also suggested that the new lights and window repairs at the meeting house.

**Water and Sewer Expense**

Samson reviewed the revenue for water and sewer and noted that we would likely receive no more that \$120,000 in revenue and would end up spending part of the reserve account to balance the budget. He recommended that while we will take in as much septage as we can we will probably need to increase user fees by at least 5-10% to cover the budget. The reasons for lower revenues were several empty properties paying no fees, water conservation and correction of the inaccurate billing for the fire station.

**Quimby Property**

Samson reported that the plan on remediation of the Quimby property is to clean out the food from from the house, set bait and traps for the rats and then remove the house.

Grinding and Paving

Samson reviewed the RFP for road paving and asphalt reclamation. Motion by Dave McAlister to send out the proposed RFP for paving and grinding. Second by Scott Borthwick and unanimously approved.

Jason Cairelli

Samson recommended that the Town hire Jason Cairelli as a part time water and sewer plant operator at the rate of \$25 per hour. The unanimous consent of the Board was to do so.

Economic Development

Samson reviewed a plan for commercial and industrial development in the town.

Motion by Scott Borthwick to adjourn at 8:15 with second by McAlister. Unanimously approved.

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Robert Reagan, Chairman

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Scott Borthwick

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David McAlister  
Canaan Board of Selectmen