

**CANAAN BOARD OF SELECTMEN
MEETING MINUTES
TUESDAY, May 14th, 2013**

Chairman, Bob Reagan called the meeting to order at 6:30 PM. In attendance were Selectmen Robert Reagan, Scott Borthwick and David McAlister, TA Mike Samson, Mechanic, and Highway Superintendent, Bob Scott. Motion by Scott Borthwick, second by Dave McAlister to go into executive session. Unanimously approved. At 6:50 PM, motion by Scott Borthwick to recess the executive session until following the open meeting with second by Dave McAlister. Unanimously approved.

Chairman Bob Reagan called the open session of the Board to order at 7:00 PM. In attendance, Selectmen Robert Reagan, Scott Borthwick and Selectman Dave McAlister. Also in attendance, TA Mike Samson, Bob Scott, Al Posnanski, Ellie Davis, Danny Ware and Phil Salvail.

Minutes of April 23rd, 2013

Motion by Dave McAlister to approve the minutes of April 23rd, 2013. Second by Scott Borthwick. Unanimously approved.

Board of Abatement

Selectman Borthwick moved to appoint three members of the Board of Abatement as recommended by the Planning Board and listed below. Dave McAlister seconded the motion and it was unanimously passed.

Mike Roy, three year term expires 2016

Scott Berry, remainder of Lepore's term expires 2014

Marcia Littlefield alternate, three year term expires 2016

Up-Dates

Excavator Purchase

Samson indicated that the paperwork had been completed to enter into a 8 month lease purchase for a 2007 Volvo EC 160 excavator from Chadwick Baross. The purchase price is \$90,395 and the monthly lease will be \$7,449.72. All lease payments will be applied to the purchase price and the Town will pay off the balance after the first of 2014. Payments for 2013 are coming from HW contracted services and road reconstruction and will also come from there next year. The lease purchase was approved prior to submission by the Board of Selectmen.

Paint and Paving RFP's

Samson distributed proposed RFP's for painting of the Meeting House and for annual paving. The consensus of the Board was to send them out.

Samson reported that the telephone system purchase order that was approved last December was delivered to Statewide Communications. The contract will replace the telephone systems in the Town Office, the Library, the Police Department, the Fire Department and the Highway Department. The total cost is \$14,528. An additional

\$2,500 will be needed to have Allan Treadwell rewire parts of the system and will come from the Data Processing budget line.

Water Line Replacements

Samson distributed the purchase orders for the work to replace the water lines. The amount is \$5,600 payable to EJ Prescott, has been signed by the Board and work will start this month with the Highland Ave. line.

Town Forest Conservation Easement

Dave McAlister passed on the request by the Conservation Commission that the Town draft and prepare for voter approval a Conservation Easement on the Town Forest on Rout 4. There was a consensus of the Board directing Samson to write up the article for approval at the next Town Meeting.

Budget vs. Actual

Samson reviewed the expenses and income to date. He indicated that the expenses were still as anticipated and that we should end the year with about \$20,000 available. On the revenue side, he expects that the tax bills will be sent around the end of the month and indicated that we still had about \$80,000 left in the account to cover expenses over the next three weeks.

Credit Card Policy

Samson passed out a proposed credit card policy to allow the Town to have a credit card and use it for limited purposes. The card would be restricted to emergency use or pre-authorized use with caps on the use and personal indemnification by the person using the card. Selectman Borthwick moved to authorize a credit card with a limit of \$1,500 and subject to the proposed policy. Dave McAlister seconded the motion and it was unanimously passed.

Emergency Alarms

The Board discussed whether to explore the installation of panic alarms in the Town Office and the Library. Samson indicated that it would be in the \$500-\$800 range and the by consensus Board directed Samson to get a quote for the work.

Other Business

Samson reported on the progress with Junk Yard enforcement. He indicated that the criminal citations will be issued to Gaudette and Lepine.

Friends of Canaan Village and the Farmers Market requested the traditional use of the Common for the Farmer's Market and other usual events. The consensus of the Board was to approve the Farmers Market and the use by the Friends of Canaan Village.

Al Posnanski indicated that the 4-H would be doing road-side clean-up on Saturday May 18th and would be dropping the trash at the transfer station.

At 7:38, Selectman Borthwick moved to reenter executive session to discuss personnel issues. Dave McAlister seconded the motion and it was unanimously passed.

At 7:40 Selectman McAlister moved to come out of Executive Session. Borthwick seconded the motion and the motion passed unanimously.

At 7:40 PM Selectman McAlister moved to seal the minutes and Selectman Borthwick seconded the motion. Motion passed unanimously. By consensus, Samson was directed to see if he could locate funds to hire a high school student as an assistant for Bob Scott for 20 hours a week. Motion by Scott Borthwick to adjourn with second by McAlister. Unanimously approved.

Robert Reagan, Chairman

Scott Borthwick

David McAlister
Canaan Board of Selectmen