

**CANAAN BOARD OF SELECTMEN  
MEETING MINUTES  
FRIDAY, December 28<sup>th</sup>, 2012**

Chairman Bob Reagan called the Board to order at 4:30 PM. In attendance, Selectmen Robert Reagan, Scott Borthwick and Marcia Littlefield and TA, Mike Samson.

**Budget vs. Actual**

Samson reviewed the latest Budget vs. Actual report. He indicated that the second print out of the proposed year end encumbrances and transactions would be more informative than looking at every line item. The major point of the Budget vs. Actual report is that there is currently \$170,884 unencumbered.

**Year End Revenue**

Samson distributed a year end revenue sheet with anticipated final number for revenue. Tax revenue was where it should be with a balance of actual revenue and delinquent tax revenue that was a little better than expected. Non-tax revenue had been budgeted at \$1,087,550 and came in at \$1,147,475 with two additional payments due from Enfield's PILOT payment of \$1,700 and Mascoma's payment of \$16,100 for the last quarter of 2012 for the SRO position. Adding those two payments would result in non-tax current revenue of \$1,165,275. This compares with projected revenue for next year of \$1,183,282 or about \$18,000 more than this year. That will be funded by \$19,000 to come from an unspent balance in the Highway Block Grant money and \$10,000 in reimbursements from Bates and Moore tax sale properties.

**Encumbrances**

Samson reviewed the sheet with all estimated year expenses and proposed encumbrances. He indicated the major proposed encumbrances were for a cruiser laptop, replacement of the 10 wheeler dump body, a used bull dozer, a new telephone system for the police department and town offices, a generator for the town offices, continuing legal expense on the NHECOOP case and repair of the rescue vehicle. Even with all of these encumbrances and a hold back of \$26,000 for last payroll and in transit expenses, there would be a surplus of \$32,354 that would be added to the the undesignated fund balance. The total for the surplus and excess revenue would be in excess of \$164,000 budgeted for 2013. Motion by Scott Borthwick to approve the following proposed encumbrances that would extend beyond 12/31/12:

Mechanic Diagnostics NAPA	\$9,102	
Mechanic laptop Twin Bridge	\$460	
Legal and Experts DTC & Sansoucy	\$27,350	12091
Electrical Entrance Langlois	\$9,672	12086
Generator Samson	\$9,000	TBA
Rescue truck body work Rocke	\$3,800	12092
Re-sign rescue truck Alan's	\$750	12090
Crusier laptop Twin Bridge	\$3,500	12085
Bulldozer Herrin	\$5,000	12084
10 Wheeler body Osgood	\$5,000	12082
Tire balancer NAPA	\$2,982	12083
Fire Dept. radios/pagers Ossipee Mt.	\$3,400	12089

Telephone system Twin Bridge	\$14,500	12081
Transfer station cameras Samson	\$800	TBA
Welfare PO's 12093-12099	\$1,650	12093-12099
TA computer Twin Bridge	\$1,050	12087
Elevator roller All-ways	\$600	12043
Turn-out gear Bergeron Protective	\$3,156	12076
Dump 3 Osgood repairs	\$3,500	12079
Denison Lubricants	\$1,939	12074
Gravel/stone Green Oak Realty	\$22,320	12073
AD Instruments	\$500	12077
Kirk's Towing	\$562	TBA

Second by Marcia Littlefield. Unanimously approved.

#### Junk Yards

Samson reviewed the progress with Gaudette, Jameson, Lepine, Adams and Pappas. Gaudette has been directed to finish up the north side of Route 4, Jameson has been directed to move the tires, Lepine has moved the Chevy and has 60 days to move the two vehicles beyond the Roadmaster, Adams has been given a detailed list of what needs to be finished at West Farms Road and directed to finish that area up as the top priority.

#### Road Discontinuance

Scott Sanborn's narrative and maps of the proposed changes to Mark Sanbourne's property were discussed. Samson indicated that the proposed changes had been reviewed with Bob and would address his concerns. The consensus of the Board was to take no further action on road discontinuance of Rameor Road with the understanding that the sub-division application would be completed in the spring and the changes made to Route 118 completed in 2013.

#### Other business

Samson discussed potential plans for the Moore and Champney mobile homes. He suggested that the Moore home would go up for auction and that the Town was owed about \$12,000 for the home. He noted that it was possible for the Town to enter a reserve bid for the home that could be sold to a lower income town employee at the price of what is owed. This would assure reimbursement to the town and also offer affordable housing to an employee. He also noted that the Champney home was structurally sound but needed extensive work to reair the inside. He suggested that the town offer to give it away rather than pay someone to take it. The board concurred with both plans.

Motion by Littlefield to adjourn with second by Borthwick. Unanimously approved.

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Robert Reagan, Chairman

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Scott Borthwick

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Marcia Littlefield  
Canaan Board of Selectmen