

**CANAAN BOARD OF SELECTMEN
MEETING MINUTES
TUESDAY, September 25th, 2012**

The public meeting at the Canaan Fire Station was called to order at 6:30 PM by Chairman Reagan. Others present: Selectman Scott Borthwick, Selectman Marcia Littlefield (at 6:45 PM), TA Michael Samson and Bob Scott.

Motion at 6:30 PM to enter into executive session pursuant to RSA 91-A:3 II (c) (d) & (e) by Scott Borthwick second by Bob Reagan. Unanimously approved. Invited to attend was Bob Scott, Keth Baravalle, Bayne Stone and Mike Samson.

At 6:58 PM Selectman Borthwick made a motion to recess the non-public session until the conclusion of the open meeting. The motion was seconded by Selectman Littlefield and voted 3-0 by roll call vote. At 6:59 PM Selectman Littlefield made a motion to seal the minutes of the non public session. The motion was seconded by Selectman Borthwick and voted 3-0 by roll call vote.

The public meeting was called to order at 7:00 PM by Chairman Reagan. Others present: Selectman Scott Borthwick, Selectman Marcia Littlefield, and TA Michael Samson. Members of the Public in attendance included Bob Scott, Ellie Davis, Patsy Carter, Amy Thurber, Valerie Fleisher, Beth Wolfe, Sue Remicle, Phil Salvail and Al Posnanski.

Acceptance of the Minutes of August 28th , 2012

Motion by Scott Borthwick with second by Marcia Littlefield to approve the minutes as amended for August 28th, 2012. Unanimous.

Long Range Planning – Library

Beth Wolfe spoke to the Canaan Library Long Range Plan. Generally, the survey respondents desired more books and media and longer hours. The three major objectives that the Library Trustees are pursuing are more visibility for the Library services offered, greater outreach to community groups for information and cooperation and an increase in the book and media collections.

Budget vs. Actual

Samson reviewed the budget statements. There are no major changes and he still expects at least \$50,000 in year end savings. The total savings on health care will be \$75,000.

Sewer and Water Ordinance

Samson reviewed the up-dated sewer and water ordinance that has the rate structures revised to incorporate the rates approved in December of 2011. Motion by Scott Borthwick with second by Marcia Littlefield to approve the Water and Sewer ordinance as amended. Unanimous approval.

Recreation Funding

Samson reviewed the income and expense for recreation over the past two years. The program has broken even and has a balance in the non-lapsing account sufficient to fund

the swim program next year. Long term, the town and Enfield are exploring HEAL funding a part-time or full time person to assist in fund raising and coordination of volunteers and instructors. Samson indicated that it is possible to fund all of the programs and the Coordinator by increasing the fees and offering scholarships.

2013 Budget

Samson distributed the 2013 proposed budget for expenses and income and indicated that there is sufficient revenue to cover all increases and still maintain a surplus.

Kevin Lary – O’Shea

Samson indicated that the O’Shea property was demolished by Kevin Lary even though the house was to be deeded to the Town. Town counsel has indicated that there would be little proof of actual damages to the Town and recommended no legal action.

Other Business

Samson was asked to recommend to charities that they try to hold down their increases in support.

Samson indicated that Joe D’Amour will be meeting with the Board on October 23rd.

Al asked about looking at Transfer Station fees.

Motion at 8:37 PM to enter into executive session pursuant to RSA 91-A:3 II (c) (d) & (e) by Marcia Littlefield and second by Scott Borthwick. Unanimous.

At 9:04 PM Selectman Littlefield made a motion to come out of non-public session. The motion was seconded by Selectman Borthwick and unanimously approved. At 9:05 PM Selectman Littlefield made a motion to seal the minutes of the non public session. The motion was seconded by Selectman Borthwick and unanimously approved. At 9:06 PM Selectman Littlefield made a motion to offer Keith Baravalle the position of Town Mechanic at the rate of \$40,000 per year with a review in 60 days and a revised wage not to exceed \$43,000 per year. The motion was seconded by Selectman Borthwick and unanimously approved.

At 9:08 PM Selectman Borthwick made a motion to recess until Tuesday October 2nd at 7:00 AM to interview the most recent part time police officer previously approved. The motion was seconded by Marcia Littlefield and unanimously approved by the Board.

The meeting reconvened at 7:00 AM on Tuesday, October 2nd. Attending were the Board, Samson and Sam Frank.

Motion at 7:01 AM to enter into executive session pursuant to RSA 91-A:3 II (c) (d) & (e) by Marcia Littlefield and second by Scott Borthwick. Unanimous.

At 7:25 AM Selectman Littlefield made a motion to come out of non-public session. The motion was seconded by Selectman Borthwick and unanimously approved. At 7:27 AM Selectman Littlefield made a motion to seal the minutes of the non public session. The motion was seconded by Selectman Borthwick and unanimously approved. At 7:31

AM Selectman Littlefield made a motion to authorize Chief Frank to hire Jeffrey Hundold as a part time police officer in accordance with the recommendation and at the rates of pay detailed by Chief Frank.

The motion was seconded by Selectman Reagan and approved.

At 7:33 AM Selectman Littlefield made a motion to seal the minutes of the non public session and adjourn. The motion was seconded by Selectman Borthwick and unanimously approved.

Robert Reagan, Chairman

Scott Borthwick

Marcia Littlefield
Canaan Board of Selectmen