

**CANAAN BOARD OF SELECTMEN
MEETING MINUTES
TUESDAY, February 28th, 2012**

At 7:00 PM Chairman Reagan called the public meeting to order. Selectman Scott Borthwick, Selectman Marcia Wilson, Selectman Bob Reagan and TA Michael Samson in attendance. Members of the Public in attendance included Al Posnanski, Phil Salvail and Ellie Davis.

Minutes February 14 and February 22, 2012

Motion by Scott Borthwick with second by Marcia Wilson to approve the minutes as corrected for February 14th. Unanimous. Motion by Scott Borthwick with second by Marcia Wilson to approve the minutes as corrected for February 22nd. Unanimous.

Budget vs. Actual

Samson went through the income and expense statements for the year to date. Revenues are slightly ahead at this time and do not pose any cash flow issues. There have not been any major changes on the expense side yet. The expenses for heating are uneven across the accounts but are still within budget overall. Petroleum products for the Mechanic are running high. We are now being billed for electricity at the transfer station and that charge is about \$160 a month with no offsets that are identifiable. Site improvement expenses for hard pack on the roads have used up the site work budget at the transfer station. Medical assistance in welfare is running higher than normal.

Right to Know – Bulletin Boards

Samson indicated that he would send out a memo to all departments and committees that they are required to follow the right to know law and post the agendas of their meetings at least 24 hours in advance. Minutes are also required of elected commissions and boards and should be available to the public. Samson asked that the Board allow the purchase of two outdoor bulletin boards for public notices with one hung in front of the town offices and one hung at the fire station. Scott Borthwick moved to spend up to \$800 for the two bulletin boards to come out of executive miscellaneous. Second by Marcia Wilson. Unanimous approval.

Water Conservation Plan

Samson reviewed the outline of the Water Conservation Plan he is drafting for DES. It highlights what we have already done and identifies steps to be completed with the next two years and a final rate revision based on a larger user base and equitable rates in 2015. The consensus of the Board was to submit a plan as outlined.

Meters – Cost and Timing

Samson indicated that the cost of the meters, reader and software will be about \$36,800 plus installation which would add another \$15,000. He indicated that the process will take 6 months and needs to be done even at the higher cost. The cost will come out of the first year's increased rates and the non-lapsing fund. The Board asked Samson to get quotes from several companies by the end of March.

Police Department Electrical Retrofit

National Grid has identified a number of changes in the Police Department that will drop costs about \$350 a year. The cost of the equipment changes is \$1,848.84 of which National Grid will fund all but \$785.76. Motion by Marcia Wilson to approve the retrofit expenditure. Second by Scott Borthwick. Unanimously approved.

Transfer Station Operations

Samson reviewed the progress with the operators. So far everything is going well.

Appointments

Scott Borthwick indicated that the Historic District Commission voted to recommend Reverend Dr. Keven Schwamb for the position of alternate member of the Historic District Commission. Motion by Scott Borthwick to appoint. Second by Marcia Wilson. Unanimous approval.

Road Naming

The Board reviewed the request by Bill Wilson to name a road on the McKinstry property "Glen Way" to facilitate 911 numbering. Motion by Scott Borthwick to name the road Glen Way" and second by Marcia Wilson. Unanimous approval.

Meeting on Town Meeting Night

The consensus of the Board was to hold a brief meeting at the Fire Station on March 13th.

Other Business

Samson indicated that he would work on alternate water and sewer rates based on new users prior to 2015 and in light of the mandate to level water rates per gallon for all classes of users.

It was mentioned that Indian River Nursery School was interested in putting a sign on the playground fence again. Samson was directed to communicate with them regarding the rate.

Samson was asked if Wanner was planning on attending a meeting to outline the future of the Roby property. Samson indicated that other than Wanner's statement that they would like to come in at some point in the future, he had heard nothing about a date.

Marcia reported on the programs that recreation had put on this month and reported that Competition Complex will be offering after school activities as well. Marcia indicated that she would be responsible for organizing these activities.

Motion at 8:35 PM to enter into executive session pursuant to RSA 91-A:3 II (c) (d) & (e) by Scott Borthwick and second by Marcia Wilson. Unanimous.

At 8:45 PM Selectman Borthwick made a motion to come out of non-public session.

The motion was seconded by Selectman Wilson and unanimously approved. At 8:42 PM Selectman Borthwick made a motion to seal the minutes of the non public session. The motion was seconded by Selectman Wilson and unanimously approved.

At 8:43 PM Selectman Borthwick made a motion to adjourn. The motion was seconded by Marcia Wilson and unanimously approved by the Board.

Robert Reagan, Chairman

Scott Borthwick

Marcia Wilson
Canaan Board of Selectmen