

**CANAAN BOARD OF SELECTMEN  
MEETING MINUTES  
TUESDAY, October 11th, 2011**

The public meeting at the Fire Station was called to order at 7:00 PM by Chairman Reagan. Others present: Selectman Scott Borthwick, Selectman Marcia Wilson and TA Michael Samson. Members of the Public included Sam Frank, Al Posnanski and Phil Salvail.

Sam Frank reported with his quarterly report to the Board  
Chief Frank is continuing to hold down overtime costs and is also continuing to receive grants to cover special patrols and equipment. He is moving forward to find additional potential part time officers that could be trained and or approved for service to the Town subject to Board approval. Calls and investigations are continuing to be above normal. The Board thanked Chief Frank for his and the officers efforts and the report.

Minutes of September 27th

The minutes of September 27<sup>th</sup> were reviewed. Motion by Scott Borthwick, second by Marcia Wilson to approve the minutes. Unanimously approved.

Budget vs. Actual

Samson reviewed the budget versus actual and indicated that all of the projections are the same. He noted that we are still likely to have between \$60,000 and \$70,000 in unspent money at the end of the year (not counting last minute encumbrances approved by the Board in December). Cash flow was alright through to the new tax bills in November. Samson indicated that we should be able to pay the charities at start of November when the new bills go out.

Water & Sewer Rates

Samson reviewed the proposed water and sewer rates with the Board and asked if there were any further changes. If there were no other changes he suggested that we warn the rate increases for hearings on October 25<sup>th</sup>, November 8<sup>th</sup> and November 22<sup>nd</sup>. The Board directed him to warn the meetings by sending a letter to all users and tell people about the recent up-grades to water and sewer, the reduction in the reserves, the operating budget increases, the lack of rate increases, the actual revenues, the need for capital reserves, the subsidies for the largest users, the plan to notify users if there are apparent leaks and the need to fix inaccurate meters. Samson also indicated that he would run a notice in the Valley News.

Capital Budget 2012

Samson handed out Capital Budgets submitted to the CIPC for Mobile Equipment, Other Equipment, Highways and Bridges. The remaining Budget will be for Buildings and will have an inventory as well as list the proposed improvements for the Meeting House Tower, the Senior Center elevator, the salt shed, the FAST Squad addition, and the highway garage floor drains and their funding sources. The CIP Committee will make recommendations to the Planning Board and Selectmen and the Planning Board will

recommend to the Budget Committee. The Tower repairs are to come from LCHIP, contributions and the 2012 operating budget. The floor drains will come from the 2011 operating budget. The FAST Squad will come from grants to the FAST Squad and the FAST Squad reserves. The Senior Center elevator will come from grants and from the 2011 operating budget. The salt shed will come from either the 2011 or 2012 operating budget.

#### Budget 2012

There are no major changes in the proposed 2012 budget and we are waiting the health insurance numbers before finalizing the police contract and the wages for 2012.

#### Other Business

Samson asked that the Junk Yard Enforcement Policy be amended to clearly state it applies to pre-existing junk yards only and could not be used to create new junk yards. He noted that he thought the language was clear that it only applied to pre-existing junk yards when asked by Al Posnanski when the policy was approved but discovered later that the language was not clear. Scott Borthwick moved to approve the clarification and Marcia Wilson seconded the motion. Unanimous approval.

Samson noted that the Town has been served with a notice of appeal by NH Electric Coop on their revaluation.

Bob Reagan reported on a rewrite of a community water supply and well head protection ordinance proposed by the Source Water Protection Committee. The Board asked that John Bergeron provide a summary of how the ordinance differs from other state laws. Bob Reagan also noted that there was a suggestion by the Source Water Protection Committee to merge with the Conservation Commission.

Scott Borthwick asked Marcia to ask the Conservation Commission what their purposes and responsibilities are.

Scott Borthwick reported that the Budget Committee is moving forward well.

Motion at 8:35 PM to enter into executive session pursuant to RSA 91-A:3 II (c) (d) & (e) by Marcia Wilson and second by Scott Borthwick. Unanimously approved.

At 8:42 PM Selectman Borthwick made a motion to come out of non-public session. The motion was seconded by Selectman Wilson and voted 3-0 by roll call vote. At 8:43 PM Selectman Wilson made a motion to seal the minutes of the non public session. The motion was seconded by Selectman Borthwick and voted 3-0 by roll call vote.

Selectman Wilson moved to approved Chief Sam Frank's continuing rate of pay. Scott Borthwick seconded the motion. Unanimous approval.

At 8:45 PM Selectman Wilson made a motion to adjourn. The motion was seconded by Selectman Borthwick and voted 3-0 by the Board.

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Robert Reagan, Chairman

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Scott Borthwick

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Marcia Wilson  
Canaan Board of Selectmen