

**CANAAN BOARD OF SELECTMEN  
MEETING MINUTES  
TUESDAY, September 27th, 2011**

The public meeting at the Fire Station was called to order at 7:00 PM by Chairman Reagan. Others present: Selectman Scott Borthwick, Selectman Marcia Wilson and TA Michael Samson. Members of the Public included Al Posnanski and Barb Hayward.

Minutes of September 13th

The minutes of September 13<sup>th</sup> were reviewed. Motion by Scott Borthwick, second by Marcia Wilson to approve the minutes. Unanimously approved.

Cemetery Tree Removal

Barb Hayward discussed the plan for tree removal at the cemeteries and indicated that the Trustees were likely to approve a plan to schedule the tree removal over the next five years and start with the tree removal at Cobble Hill Cemetery. Samson indicated that he had received proposals from David Heath and asked if it was likely that the low bid from Chippers would be accepted for Cobble Hill. Barb indicated yes and Samson noted that he would include that amount in the budget that had been presented by David. Barb indicated that the final decision should be reached in the next two weeks.

Budget vs. Actual

Samson reviewed the budget versus actual and indicated that all of the projections are up to date. He noted that we are still likely to have between \$60,000 and \$80,000 in unspent money at the end of the year (not counting last minute encumbrances). Cash flow was looking fine and we will be able to pay for the fire truck in October. He said that we are still holding the contributions until we know for sure what our Hurricane Irene expenses are. There were questions about the rapid infiltration beds (complete) and the transfer station (being wired so we can move the equipment and being permitted). The Board directed Samson to install electric heat in the attendant's booth and sell the Rinnai heater. Samson indicated he would also put fiberglass insulation in the new shed.

Part Time Officer

There are seven applications which Sam is reviewing. Scott asked that we get clarification on what the prior part time employment agreement said about required service. He also asked that we get an agreement from the new potential candidates that they will give us at least 20 hours per week of part time work if we pay for their training and certification. Sam indicated that he would come back to the Board with a recommendation.

Other Business

Samson asked that a proposal from HEB be approved for engineering work on the FEMA damage. Motion by Scott Borthwick, second by Marcia Wilson to approve the proposal and authorize Bob Reagan to sign. Unanimous approval.

Scott Borthwick asked that Samson get a copy of the FAST business plan that supports the new addition from Carol Goodman. Samson agreed to obtain it.

Samson indicated that he had directed that we get information on where and how the new fire truck was repaired and get some type of adjustment even if it is an extended warranty. He will report on the progress. There was discussion of the need to flush all of the town hydrants to assure that they are working. Motion by Marcia Wilson to ask the Fire Department to flush the hydrants. Second by Scott Borthwick. Unanimous approval.

Bob Reagan asked that we notify all charities after next year's town meeting that because we receive all of our tax money in two payments that we will disburse their funds in two payments in July and December.

Motion at 8:12 PM to enter into executive session pursuant to RSA 91-A:3 II (c ) (d) & (e) by Scott Borthwick second by Marcia Wilson. Unanimously approved.

At 8:40 PM Selectman Wilson made a motion to come out of non-public session. The motion was seconded by Selectman Borthwick and voted 3-0 by roll call vote. At 8:42 PM Selectman Wilson made a motion to seal the minutes of the non public session. The motion was seconded by Selectman Borthwick and voted 3-0 by roll call vote.

At 8:45 PM Selectman Wilson made a motion to adjourn. The motion was seconded by Selectman Borthwick and voted 3-0 by the Board.

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Robert Reagan, Chairman

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Scott Borthwick

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Marcia Wilson  
Canaan Board of Selectmen