

**CANAAN BOARD OF SELECTMEN
MEETING MINUTES
TUESDAY, May 24th, 2011**

The public meeting was called to order at 7:00 PM by Chairman Reagan. Others present: Selectman Scott Borthwick, Selectman Marcia Wilson and TA Michael Samson. Members of the public included Al Posnanski, Robert Scott, and Elwin Neily

Minutes of May 10, 2011

Motion by Marcia Wilson to approve the minutes. Second by Scott Borthwick.

Unanimously approved.

Highway

South Road Manure

Samson discussed the complaints received about manure on South Road and noted that USDA, DES and the UNH Extension Service will meet with him to review the history of the situation to determine if there is anything that can make the situation better. He also noted that state law does give the Selectmen the right to prevent the deposit of foreign material on town roads. The meeting is set for the 9th of June.

Roberts Road

Samson reviewed the VanZandt complaint regarding the new intersection of Roberts Road with Canaan Street. Basically, the complaint is that the relocated road will direct car headlights directly against Mr. VanZandt's home. Bob Scott provided pictures of the old road showing that cars driving south from the intersection would be facing the northside of VanZandt's house. With the relocated road the car lights will be heading slightly south of the house and the lights will indirectly light up the house but will not be directly aimed at the front of the house. There was general discussion of the advantages of moving the road which include tying the common to the meeting house, removing the three-way intersection from in front of the meeting house, making the intersection perpendicular to Canaan Street and reducing road run-off to the beach area. Samson indicated that Mr. VanZandt had been advised of the Selectmen's meeting and encouraged to attend.

Rapid Infiltration Beds and Overall Schedule

The goal is to prepare Roberts Road base work suitable for paving by June 15th. The paving and removal of the old road would be deferred to the fall.

The next phase is to complete the permitting of the rapid infiltration beds by June 15th and start construction by the end of that week (June 17th). That would give us to August 15th to complete the RIB's. The meeting with Wright Pierce, Water System Operators and Mike went very well. There is agreement on the final elevations as well as redesign of the pipelines running to the beds. The plans are to be submitted by the end of this week to DES. That will give us two and a half weeks to get approval from DES. Samson also reviewed the existing and proposed sludge application plans with the engineer and Water System Operators.

Highway Engineering. Bob Scott had asked for approval for engineering/consulting services from Erin Darrow for preparing applications for grants for highway projects related to FEMA funding or other state funding. Erin had indicated that the timing on these applications required that work be completed by mid-June. Motion by Marcia

Wilson and second by Bob Reagan to approve expending up to \$1,000 for consultation services for grant applications with payments to be made based on actual progress and completing paperwork in a timely manner that would be suitable for grant consideration. Wilson and Reagan in favor and Borthwick against.

Contracting for Public Buildings

Samson stated that David Heath is taking care of the Grounds and the Beach. He also indicated that he is planning on getting the buoys for the reservoir reset and the tree removed at the beach this week. He is also working on getting the bath house opened and closed each day. He indicated that the duties would be allocated between highway, David Heath, the Police Department and himself.

Contracting. Samson reviewed the work list that Tom had left and identified tasks that could be bundled out to a mason, a carpenter and an electrician. To the carpenter, he would bid out the stair treads at the senior center, the senior storm door the roof and siding at the town office addition. The masonry work includes the front stairs at the library, the stone fascia work at the police department (separating from wood wall) and the cement bench at Williams Field. He also indicated that we need cement work at the ADA door at the library but though that the bench and the ADA pad could be done by Highway. In addition, the push button at the senior center needs replacement and he would call Gatekeeper (locksmith) for replacement. There was a consensus by the Board to put the jobs out to bid.

Tax Bills

Samson indicated that the tax bills are now officially out.

Tax Deeds

Samson indicated we needed to prepare and sign a replacement deed on the Rodgers property that was previously provided to the Rodgers family in 2008. Michael Rodgers who originally paid the Rodgers estate's delinquent taxes, died shortly after receiving the deed from the town in 2008. As a result, the deed was lost and the heirs would like a replacement (as would the town so that the property can be taxed again). Samson also indicated that the Henley property has been redeemed and a deed needs to be signed and provided Mr. Henley. A motion was made by Scott Borthwick to approve the Henley deed and seconded by Marcia Wilson. The motion was unanimously approved. Motion by Scott Borthwick, seconded by Marcia Wilson to approve the deed to the Rodgers Estate. Unanimously approved.

Recreation Field

There was discussion about the possibility of renting sponsor signs at Williams Field to support the recreation program. There was a consensus of the Board to warn a hearing at the last meeting in June to seek input on leasing sign space at Williams Field. There was general discussion regarding allowing vendors to sell food from portable carts at Williams Field (and other town properties). There was also a review of the permitting process used by Enfield for vendors. There are currently no restrictions for vendors. The consensus of the Board was to continue to allow all vendors using portable carts to use town property to sell food without restrictions until further notice. If safety or crowding

issues occur, the policy will be revisited. Marcia asked whether out of town people can help the recreation commission. It was noted that there is a residency requirement for voting members of the recreation commission but otherwise all volunteers from any community are welcome to participate.

Transfer Station Live Floor

Samson reviewed progress on the transfer station. The walls are complete and the recycling drop-off has been moved. The next steps are to acquire the live floor trailer, wire to the new wall and move the compactor. The first step is the live floor. As money from taxes should be flowing in during the next two weeks, Samson asked for permission to price a live floor through Dan Clark expend up to \$25,000 for the trailer. It was noticed that \$26,000 was encumber from last year and the proposed amount is less than the encumbrance. Motion by Scott Borthwick, second by Marcia Wilson to authorize the expenditure subject to approval by Larry Brabant and Bob Scott. Unanimous

Other Business

Library Donor Appreciation Day is set for Sunday June 26th. There was discussion of wine and cheese at the Library. Motion Scott Borthwick, second by Marcia Wilson for approval for wine and cheese for the Appreciation Day at the Library from 4-6 PM. Unanimous.

Motion by Scott Borthwick and second by Marcia Wilson for approval of Police Department grant application for \$4,950 for highway safety overtime. Unanimous approval.

Samson indicated that he would schedule Street Light Shut-offs and Junk Yard enforcement hearings for June 28th.

Samson requested that the FEMA Hazard Mitigation Plan be approved by resolution. A copy of the relevant action items was distributed and reviewed. Motion by Scott Borthwick and second by Marcia Wilson to approve. Unanimous.

There was discussion regarding the requirement that Water System Operators use the town's purchase order system. Samson indicated that he had directed Alan to use the system.

Samson was asked to contact LCHIP for permission to put in a parking lot at the Meeting House.

Samson notified Marcia that the FAST Squad would be meeting on the 25th and that the Board was now encouraged to attend.

Elwin Neily asked the Board of Selectmen to review the road in front of his daughter's house on Maple Road. The road crew is continuously grading the road wider and taking more of the lawn out. The Selectmen indicated that they will visit the site.

At 9:13 PM Selectmen Borthwick made a motion to enter non-public session to discuss personnel and potential litigation under 91-A:3 II(b) (e) &(c). The motion was seconded by Selectmen Wilson and voted 3-0 by a roll call vote of the Board.

At 10:08 PM Selectman Wilson made a motion to come out of non-public session. The motion was seconded by Selectman Borthwick and voted 3-0 by roll call vote. At 10:09 PM Selectman Wilson made a motion to seal the minutes of the non public session. The motion was seconded by Selectman Borthwick and voted 3-0 by roll call vote.

Selectman Borthwick moved to accept the payment deferral and terms negotiated with Ginger (Jeremiah) O'Shea. Selectman Wilson seconded the motion. Unanimously approved.

At 10:11 PM Selectman Borthwick made a motion to adjourn. The motion was seconded by Selectman Wilson and voted 3-0 by the Board.

Robert Reagan, Chairman

Scott Borthwick

Marcia Wilson
Canaan Board of Selectmen