

**CANAAN BOARD OF SELECTMEN
MEETING MINUTES
TUESDAY, May 10th, 2011**

The public meeting was called to order at 7:00 PM by Chairman Reagan. Others present: Selectman Scott Borthwick, Selectman Marcia Wilson and TA Michael Samson. Members of the public included Al Posnanski, Robert Scott, Ellie Davis, and Phil Salvail

Minutes of April 26, 2011

Motion by Scott Borthwick to approve the minutes. Second by Marcia Wilson.

Unanimously approved.

Budget vs. Actual

There was a general discussion on the current level of expenditures to date and the problem areas of the heating and fuel accounts were reviewed and noted that there would most likely be a shortfall in these accounts that would have to come from the contingency accounts. The revenue report was also discussed and it was noted that revenue is coming in slightly higher than projected. Cash management is now dependent on tax bills going out by the end of the month. The balance at the end of May should be over \$400,000.

Highway Engineering & Projects

There was a general review of the major projects to be completed for the year including rebuilding the transfer station, the Roberts Road-Canaan Street intersection, paving Roberts Road and Back Bay, reconstruction of the Back Bay culvert, and reconstruction of the rapid infiltration beds at the waste water plant. It was noted that there were various issues that impacted the timing of each. Bob Scott suggested that the Roberts Road reconstruction project could be postponed a year and the road only shimmed this year. It was noted that it was a commitment that had been made in the Highway Report in the Town Report. Samson and Bob agreed to get together to address the timing issues. Bob asked for approval of a proposal by Erin Darrow to apply for grants for construction work on Transfer Station Road, Fernwood Farms Road, Potato Road and Codfish Hill. Samson asked about the plan to submit grant applications on the water source protection projects that included Fernwood Farms Road, Moss Hollow, the beach and Roberts Road and why these wouldn't take priority. It was agreed that Bob and Mike would meet with Erin to determine the priority of the projects.

Transfer Station Construction

Samson and Bob reviewed the construction progress at the Transfer Station and noted that the work should be complete this week. Samson also reported that the recycling education campaign went well. The Boy Scouts and 4-H participated in the effort and the Boy Scouts also hung the 2 4'x8' facility signs at the main road and at the gate to the transfer station. The Boy Scouts have also volunteered to clean the property and erect a flag pole at the transfer station. Samson noted that Bob Reagan was donating a length of pipe and that he anticipated that the project would be done over the next three weeks.

Wright Pierce Rapid Infiltration Beds

Samson handed out copies of the draft prints on the project and noted that the drawings were not yet complete to submit for state approval. They are supposed to be complete by the 13th. Samson also noted that the turn around on approval should be three weeks which would allow us to start construction by the second week in June and complete work by August 15th. Samson also noted that the Cadmus Group of Maine was visiting with us on Thursday to provide assistance in reviewing ideas to address waste water capacity issues.

Proposed 2012 Enfield Detour over Black Water

There was a review of the proposal to create a detour by-passing one lane of Route 4 traffic up over Jones Hill to Shaker Valley in Enfield. There were concerns noted that included the reversing flow of traffic that would cause evening traffic to enter Blackwater by crossing against on-coming traffic. The second issue was that Enfield should consider doing that by-pass only when school wasn't in session. The third comment was that Enfield should consider paying for an officer for traffic direction or should install controls.

Town Parking Lot

Samson discussed his conversations with the United Methodist Church regarding the lease of 10 feet of their property to increase the width of the parking in the alley behind the Town Offices. The Church was willing to lease but not sell an easement for the widening of the lot by 10 feet. Their concern was that the easement be used for parking by the Town only and that the easement end if the Town sells the property or otherwise changes the use from traditional town use. They were willing to entertain a lease for 10 years and allow us to grade it and pave the area. They were also asking that the Town repair 6 large potholes in the Church parking lot in exchange for the easement. Samson asked if there was a consensus by the Board to draft a formal proposal for the consideration of the church. Marcia Wilson moved to conceptually support the proposal. Bob Reagan seconded the motion and Bob Reagan and Marcia Wilson voted in favor and Scott Borthwick opposed the motion.

Buildings and Grounds

Samson reviewed the progress on the Buildings and Grounds list and indicated that he was advising Departments to do their own minor repairs. For major issues, he suggested that they get bundled for bid solicitation by contractors. The Highway Department was doing the grounds maintenance.

Other Business

Samson indicated that Mike Harris was interested in donating new playground equipment to the Recreation Commission

Several departments were interested in having a flyer enclosed in the tax bills to create a town list serve to get notices out to taxpayers. The flyer would encourage taxpayers to voluntarily provide their email address to receive town notices. On a related topic, tax bills can't be emailed to save money.

Samson asked if the Board wanted to take out an annual service contract with Alarmco for an annual service contract that would include the annual inspection. The cost of the required inspection alone is more than the two thirds of the cost of the contract. The consensus of the Board was to take out the contract and Samson was authorized to sign the contract.

Samson reviewed a proposal by Nobis Engineering for the on-going monitoring of the former Town Garage property. Scott Borthwick moved to sign the agreement and Marcia Wilson seconded the motion. Motion passed unanimously.

At 9:35 PM Selectmen Borthwick made a motion to enter non-public session to discuss personnel and potential litigation under 91-A:3 II(b) (e) &(c). The motion was seconded by Selectmen Wilson and voted 3-0 by a roll call vote of the Board.

At 10:25 PM Selectman Wilson made a motion to come out of non-public session. The motion was seconded by Selectman Borthwick and voted 3-0 by roll call vote. At 10:26 PM Selectman Borthwick made a motion to seal the minutes of the non public session. The motion was seconded by Selectman Wilson and voted 3-0 by roll call vote.

At 10:27 PM Selectman Borthwick made a motion to adjourn. The motion was seconded by Selectman Wilson and voted 3-0 by the Board.

Robert Reagan, Chairman

Scott Borthwick

Marcia Wilson
Canaan Board of Selectmen