

**CANAAN BOARD OF SELECTMEN  
MEETING MINUTES  
TUESDAY, April 26<sup>th</sup>, 2011**

The public meeting was called to order at 7:00 PM by Chairman Reagan. Others present: Selectman Scott Borthwick, Selectman Marcia Wilson and TA Michael Samson. Members of the public included Al Posnanski, Robert Scott, Jim Miller, Ellie Davis, Dave Shinnlinger, Robert Crotty

Minutes of April 12, 2011

Approval of Minutes was deferred until later in the meeting.

Buildings & Grounds Position

Deferred to executive session.

Quotes on Library basement work

Bids from MTD and David Stacy were opened and the dollar amounts read. MTD's bid was \$7,283 to \$7,483 and Stacy's proposal totaled \$8,282. It was not clear that both had included the same elements. Samson was directed to schedule a meeting with the two bidders and verify that the bids were for the same elements. Upon verification, the bid will be awarded to the low bidder with a sign-off from the members of the Board.

Meeting House Contract

Samson reviewed the results of the Meeting House Committee and the redraft to incorporate all changes recommended by counsel. Jim Miller recommended that the date of the contract version be included on the forms to be used. Motion by Scott Borthwick, second by Marcia Wilson to adopt the contract as amended and with the date of the version attached. Unanimously approved.

Budget vs. Actual

Samson reviewed the budget with the Board and noted that the only real issues were fuel related (heat, diesel and gas) and the extra expense for revaluation. Overall the expenses are well within budget.

Cash Management

Samson reviewed the work documents for cash management and noted that the projections indicate that we should drop to no less than about \$400,000 in cash prior to the receipt of ne tax revenues in May and June.

Spring Projects

Samson and Bob Scott detailed the spring projects which include the culvert at Back Bay, the rapid infiltration beds, the transfer station and rebuilding of dirt roads. The consensus was to start with the Back Bay project and the transfer station project. Scott Borthwick made a motion to authorize going forward with the transfer station project but still hold off on the live floor purchase. Marcia Wilson seconded the motion and it was unanimously approved. Samson indicated that he would start shopping for a live floor but not take any action yet.

Water and Sewer

Samson gave a report on the efforts of Granite State Rural Water in helping us identify areas where we are losing drinking water, setting rates, planning a capital budget for expansion and replacement, and cutting flows into the wastewater treatment facility.

Other Business

Rt. 118 Automotive Inspection Station – Scott Borthwick moved to recommend and Marcia Wilson seconded the motion. Unanimously approved.

Junk Yard Renewals – Pete’s and Wheeler - Scott Borthwick move to approve both and Marcia Wilson seconded the motion. Unanimously approved.

Samson provided a list of properties that require tax deeds.

Samson indicated that Primex has indicated that they intend to get out of the health insurance pool business effective July 1, 2012 and noted that he will begin exploration of the options with the school pool, LGC and Harvard Pilgrim directly.

Samson reviewed a projection from Grafton County on the increases in the County property tax during the next three years.

Samson was directed to check with the schools on propane fuel costs. There was a discussion as to why fuel oil costs were high at the Town Garage and he indicated that we need to acquire more waste oil.

Samson was asked if we could send tax bills electronically and he indicated that he would check to see if that was legal.

Samson was asked to find out why the Hanover Dispatch bill was higher than anticipated.

At 9:12 PM Selectmen Borthwick made a motion to enter non-public session to discuss personnel under 91-A:3 II(b)&(a). The motion was seconded by Selectmen Wilson and voted 3-0 by a roll call vote of the Board.

At 10:05 PM Selectman Wilson made a motion to come out of non-public session. The motion was seconded by Selectman Borthwick and voted 3-0 by roll call vote. At 10:06 PM Selectman Borthwick made a motion to seal the minutes of the non public session. The motion was seconded by Selectman Wilson and voted 3-0 by roll call vote.

Selectman Borthwick moved to accept the minutes of April 12<sup>th</sup>. Selectman Wilson seconded the motion and the motion carried unanimously.

At 10:15 PM Selectman Borthwick made a motion to adjourn. The motion was seconded by Selectman Wilson and voted 3-0 by the Board.

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Robert Reagan, Chairman

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Scott Borthwick

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Marcia Wilson  
Canaan Board of Selectmen