

**-CANAAN BOARD OF SELECTMEN  
MEETING MINUTES  
TUESDAY, February 22<sup>nd</sup>, 2011**

The public meeting was called to order at 7:00 PM by Chairman Reagan. Others present: Selectman Scott Borthwick, Selectman Marcia Wilson and TA Michael Samson. Members of the public included Al Posnanski and Ellie Davis.

Chairman Reagan started the meeting with the Pledge of Allegiance.

Acceptance of Minutes of February 8, 2011.

Motion by Scott Borthwick, seconded by Marcia Wilson to approve the minutes of February 8, 2011. Unanimous approval.

#### CIPC

Samson provided all of the documents that were submitted to the CIP Committee during the last budgeting cycle. He noted that the building information was generated by Tom Guillette. Samson was asked about the origin of the solar power options and he responded that it had not come from him. He believed that the Committee generated that data and objective on their own. He also noted that the repair budgets for the various buildings were speculative at this point. He was asked about the need for elevators at the library and senior center. Samson indicated that the Senior Center is required by law to up-date the elevator within the next few years. The library issue depends on whether the top floor of the library is ever used. If it is then another elevator would be required. Samson indicated that there are various ways of addressing that issue which may be less expensive. Bob Scott was asked to explain his requests for a salt shed and expanded garage addition. Bob indicated that our salt storage is illegal and needs to be put under cover. Various options including a fabric shelter were discussed. He also explained that he had obtained quotes for putting a shed addition on the garage with a floor sloped so that vehicle washing could occur. It would give us more operational space for the repair of equipment in the garage. Currently, when all the vehicles are inside, there is no room for any movement at all. Furthermore, since vehicles are parked behind each other, if one breaks down, others are blocked. Samson noted that there may be a way to phase the construction so only one third is done each year. Samson noted that most of the non-building related capital costs are already funded at the \$120,000 per level. The major minor equipment problem is funding the replacement cost of the garage exhaust venting system. There was extensive discussion about the high dollar amounts requested and the lack of Department participation in the process and lack of coordination with the Budget Committee. Samson noted that on the miscellaneous equipment, the \$33,000 annual cost was arbitrarily allocated by the Committee across the various departments and does not accurately reflect what was asked or projected for each department. Samson drew everyone's attention to the long detailed spreadsheet that he had prepared and submitted to the CIP Committee. Ellie Davis indicated that the number for mowers for the Cemetery Department was incorrect and Samson apologized saying that it was forecast at the time that the list was submitted that the larger commercial mowers would be used in the future.

### Transfer Station

Scott Borthwick raised the issue of the Orange plan to go to curbside recycling. The Town of Orange wanted to know if the Town could return to using the Canaan transfer station in the event that the trial curbside program does not work out. Scott Borthwick moved and Marcia Wilson seconded that we communicate back that the Town of Canaan would entertain their return to the transfer station at the prevailing cost at the time of return and to notify the Town of Orange that we will be billing them for the pro-rata cost based on months used at the rate of \$300 per month. Unanimous approval. Samson provided copies of the contract language for landfill disposal with the City of Lebanon. He recommended that the Town give a one year notice that the Town intended to terminate the agreement in March of 2012. Scott Borthwick moved to send a notice of termination to Lebanon. Marcia Wilson seconded. Unanimous approval.

### Budget vs. Actual

The board reviewed the budget vs actual expenditures and noted that there were no apparent concerns at this time. Overtime and salt cost were an issue with the frequency of storms this year but would not be evident until the last quarter.

### Ordinances

Samson distributed a spreadsheet of existing ordinances and noted the overlap of several ordinances. He asked that the Board review them to identify priorities and also think about and identify additional ordinances needed. It will be raised at a future Board meeting. The Department heads are going through the same exercise.

### Other Business

Bob Reagan asked that we contact the County Farm about providing workers to paint the north side of the Town Hall and Meeting House.

Mike Samson was asked to contact Jim Burnett immediately about getting logging done before the mud season starts.

Norm Perry's Garage has requested approval as an inspection station. The Board indicated it would conduct an independent drive by before making a decision.

Bob Reagan asked that Tom Guillette finish cleaning out the furnace room.

Brian Furman requested the use of Williams Field for a fundraiser in April and the consensus of the Board was to authorize it.

At 8:42 PM Selectmen Borthwick made a motion to enter non-public session to discuss hiring personnel under 91-A:3 II(a). The motion was seconded by Selectmen Wilson and voted 3-0 by a roll call vote of the Board.

At 9:25 PM Selectman Borthwick made a motion to come out of non-public session. The motion was seconded by Selectman Wilson and voted 3-0 by roll call vote. At 9:28 PM Selectman Borthwick made a motion to seal the minutes of the non public session. The motion was seconded by Selectman Wilson and voted 3-0 by roll call vote.

At 9:30 PM Selectman Wilson made a motion to adjourn. The motion was seconded by Selectman Borthwick and voted 3-0 by the Board.

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Robert Reagan, Chairman

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Scott Borthwick

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Marcia Wilson  
Canaan Board of Selectmen