

**-CANAAN BOARD OF SELECTMEN  
MEETING MINUTES  
TUESDAY, November 23<sup>th</sup>, 2010**

The public meeting was called to order at 7:10 PM by Chairman Reagan. Others present: Selectman Scott Borthwick, and TA Michael Samson. Members of the public included Al Posnanski, Ellie Davis, Robert Scott, Nelson Therriault, Larry Gaudette, Katie Beth Ryan (Valley News), John Carter, Sonya Carter, Andrew Mulligan, and Phillip Savail

Chairman Reagan started the meeting with the Pledge of Allegiance.

#### Hearing on Street Lights

Samson noted that maps of the proposed light shut-offs were on the tables and mailed to affected landowners. The criteria used for the selection was to remove street lights where there were no sidewalks nor at an intersection or otherwise required by safety considerations. The village area served by sidewalks was not affected except where there were street lights that are close to each other. Samson also noted that the Board would be seeking authority to shut off lights by warrant article at town meeting. There will be an option for home owners to pick up the cost of the service if they want to continue the service.

Selectman Marcia Wilson joined the meeting at 7:15 PM

Andrew Mulligan asked if it would be possible to add additional lights to the shut off list if they met the criteria and suggested lights on Codfish Hill. The Board indicated that additional lights could be added after notice to the landowners. John Carter asked that the Board consider leaving the light connected at the corner near his house on Canaan Street but also indicated he had no objection to the shut off of the light in front of his house. Ellie Davis indicated that she felt that the lights at the intersections of Highland Street and Route 4 and Highland and First Street could also be removed. The Board thanked the people present for their views and said that a warrant article would be prepared for town meeting.

#### Minutes

Motion by Selectman Borthwick, seconded by Wilson to accept the minutes of October 27, 2010. Unanimously approved. Motion by Selectman Borthwick, seconded by Wilson to accept the minutes of November 4th, 2010. Unanimously approved.

Motion by Selectman Borthwick, seconded by Wilson to accept the minutes of November 9<sup>th</sup>, 2010. Unanimously approved.

Motion by Selectman Borthwick, seconded by Wilson to accept the minutes of the Non Public Session of November 9<sup>th</sup>, 2010. Unanimously approved.

#### Generator Bid Opening

Samson summarized the bids from Morin Electric and Hurley Electric. Hurley was the lowest directly responsive bid at \$22,675 for Kohler units. Neither contractor had

submitted a bid for a liquid cooled generator initially. Samson had asked Hurley to submit a bid for comparable liquid cooled units and that bid totaled \$38,875. The Morin bid for the air cooled units totaled \$37,950 for GE units. A question was raised as to whether the Board had considered a single unit for the three buildings. It was noted that a sufficiently sized unit would cost much more than the three smaller units and that prices had been obtained several times during the year for larger units. It was also noted that the use of multiple units meant that if one burned out, there would be a back-up at least as between the Police Station and Fire Station. A question was raised as to the desirability of liquid cooled units and why they were worth an additional \$16,000. Samson noted that air cooled units often overheat in the summer and have automatic shut offs that prevent them from overheating. This could result in down time during the warmer months and during protracted use. The other advantage was that water cooled equipment runs cooler and is less subject to wear. A follow up question asked how often they are used and Bob Scott answered that the power goes out several times during the year. The loss of power can make it difficult to open highway garage doors, run compressors, communicate and operate lights and equipment within the buildings. The Police Station is supposed to serve as the Town's emergency command center in the event of a disaster and this requires communication. Motion by Selectman Borthwick, seconded by Wilson to accept the bid of Kevin Hurley for the three liquid cooled Kohler generators for \$38,875. Unanimously approved.

#### FY 2010 Budget vs Actual

Samson noted that generally expenditures were well within budget and that a surplus of about \$80,000 was probable and could fund the generators and computer changes. He also indicated that the total revenues coming into the town were in excess of the amount budgeted and would create a positive fund balance sufficient to fund the capital reserves next year if the voters approve of their appropriation. Samson went through the budget on a department by department basis and indicated where Budget adjustments should be made to increase or decrease budget line items. The Board indicated that they would review the document and take action at the December 14<sup>th</sup> meeting.

#### Budget Committee

Samson indicated that the Budget Committee had completed most of the Departments leaving Fire, Highway, Police, Emergency Management, Debt Service, Transfer Station, Library and Recreation to be completed. There were few differences between the Selectmen and the Budget Committee so far.

#### Water System

Samson indicated that the fence company that we had a quote from for the perimeter fence around the water treatment plant had ceased operations. He indicated that he would seek new proposals. The Board inquired as to whether the contractor suggested for replacing the storage shed had provided proof of insurance. So far no proof of insurance has been submitted. The Board indicated that they would await the proof of insurance and new fencing proposals before going forward on the water facility improvements.

#### Library Lift

Bob Reagan indicated that he had asked about the cost of changing the door on the Library lift entrance to an automatic opening and closing door so as to prevent people from being injured by the wind suddenly slamming the door on someone. Samson indicated that he understood that the Trustees had previously gotten a price of \$4,800 for a door closer and that he had gotten an estimate from GateKeeper for \$2,800 plus an estimated \$1,200 for related electrical work. Motion by Selectman Borthwick, seconded by Wilson to authorize up to \$4,000 for the installation of a door opener and closer at the Library lift. Unanimously approved.

#### Comcast Contract

Samson distributed the Comcast Contract for the Police Department that locks in ComCast for the same rate for three years but does not prevent us from cancelling the contract. Motion by Selectman Borthwick, seconded by Wilson to authorize Chairman Robert Reagan to sign the Comcast contract. Unanimously approved.

#### Acorn, Casa, Tri-Cap

The Board indicated that it would stand by its policy of requiring all social service organizations to seek voter approval through a petitioned warrant article prior to the Board making payments to the organizations.

#### Proposed Health Ordinance

Samson indicated that the proposed health ordinance preventing pollution around Canaan Street Lake and the well head protection zone around the town well had been forwarded to Bernie Waugh for review and comments.

#### Electrical Contractor – Cemetery

Samson reviewed the proposal from BMD electric to install power at the Wells Cemetery. The work had been put out to bid and the contractor selected by the Cemetery Trustees was BMD. The cost is \$5,442. Motion by Selectman Borthwick, seconded by Wilson to authorize the expenditure of \$5,442. Unanimously approved.

#### Other Business

Recreation Commission – There was a discussion that one letter of application had been received from Tammy Furman indicating that she was interested in being appointed to the Recreation Commission. Marcia indicated that she would invite Tammy to the next meeting of the Selectmen.

Marcia said that she had received a request for the roads to be striped. There was no additional interest in striping them this year.

Samson distributed the renewal contract for life and dental coverage from the Local Government Center, indicated that the coverage was not a large cost item and asked for approval of the insurance offers. Motion by Selectman Borthwick, seconded by Wilson to authorize Bob Reagan to sign the offer. Unanimously approved.

Samson asked to increase the reimbursement for winter work boots to \$140 for the Transfer Station attendants. He was so authorized and it was suggested that he make sure the attendants had one winter outfit.

At 8:38 PM Selectmen Borthwick made a motion to enter non-public session to discuss Personnel under 91-A:3 II(c). The motion was seconded by Selectmen Wilson and voted 3-0 by a roll call vote of the Board.

At 9:45 PM Selectman Borthwick made a motion to come out of non-public session. The motion was seconded by Selectman Wilson and voted 3-0 by roll call vote. At 9:46 PM Selectman Borthwick made a motion to seal the minutes of the non public session. The motion was seconded by Selectman Wilson and voted 3-0 by roll call vote. At 9:46 PM Selectman Borthwick made a motion to adjourn. The motion was seconded by Selectman Wilson and voted 3-0 by the Board.

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Robert Reagan, Chairman

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Scott Borthwick

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Marcia Wilson  
Canaan Board of Selectmen