

**CANAAN BOARD OF SELECTMEN
MEETING MINUTES
TUESDAY, October 26th, 2010**

The public meeting was called to order at 7:00 PM by Chairman Reagan. Others present: Selectmen Marcia Wilson, Selectmen Scott Borthwick, and TA Michael Samson. Members of the public included Al Posnanski, Ellie Davis, Robert Scott, Dave Barney, Michael Riese, and Malcolm Love

Chairman Reagan started the meeting with the Pledge of Allegiance.

Motion by Selectman Borthwick, seconded by Wilson to accept the minutes of October 12, 2010. Unanimously approved. Motion by Selectman Borthwick, seconded by Wilson to accept the minutes of the non-public session of October 12, 2010. Unanimously approved.

Proposed Salt Policy

Samson distributed a proposed salt policy for use in “no salt areas”. The policy spelled out when no salt would be used and when salt would be used and further reduced the use of salt by 50% to no more than a 25% salt to 75% sand mix. Samson noted that that the salt policy also needed an emergency clause allowing the Road Agent to use more salt if in his opinion there was an emergency. Dave Barney asked about the origins of the policy and Samson noted that the policy was written after talking with all of the public works departments of the towns recommended by Dave and also looking at state policies in NH and Wisconsin as well as federal low and no salt policies. Samson noted that New London is the only community using a significantly reduced salt mix and had been using the mix for over ten years. The proposed policy was based on New London. Samson was asked what roads it would be used on and he responded that it would be used on all of the roads on the route that included Goose Pond roads. He also noted that New London uses this mix on all of its roads. The mix melts ice but does it in a longer time frame. Dave Barney asked if Samson had consulted the Lake Associations in the towns identified and Samson said he had not but had focused on the actual practices of the highway departments in those towns. Bob Scott was asked for his opinion and he stated that he had meet with New London’s DPW director who thoroughly discussed all of the practices used in New London and that he was persuaded to try the mix for at least the next year. It was noted that the mix in Canaan was slightly more salt than the New London mix due to the problems in blending the salt in Canaan, but was still significantly reduced. Dave Barney asked if the plan would include the use of manufactured sand and Samson responded no based on New London’s belief that manufactured sand offered no advantage. Barney asked Scott if he would be sweeping the roads and Bob indicated that he would since the warrant article directed the sweeping. Barney also asked about culvert cleaning and Bob indicated that he felt most were flushed by the end of spring but would check them at the end of the winter season. Motion by Selectman Borthwick, seconded by Wilson to adopt the proposed salt policy. Unanimously approved.

Health Officer Nomination

The term of Bill Wilson as Health Officer expires in November and a new nomination needs to be made to the State Department of Health. Motion by Selectman Wilson, seconded by Borthwick to nominate Bill Wilson as Health Officer. Unanimously approved.

Proposed Health Ordinance

A copy of a draft Health Ordinance prepared by John Bergeron was distributed. The intent is to provide Canaan Street Lake and municipal well head protection zones. The Selectmen directed that the draft ordinance be placed on the agenda for the next meeting.

Proposed Street Light Shut-off Hearing

The final proposed list of street light shut-offs was distributed with maps and pole numbers. The list totals 32 lights including one on the horseshoe pits. A memo from John Bergeron was also distributed indicating that some street lights were installed after vote by the Town Meeting and would require a vote authorizing the Selectmen to remove them. It was also not very clear where some of the lights had been authorized. Motion by Selectman Wilson, seconded by Borthwick to warn a hearing on proposed street light shut-offs for November 23, 2010 and directing Samson to send out a notice of the hearing to abutters. Unanimously approved.

FY 2011 Proposed Budget

It was noted that the action approving the proposed budget at the October 12th meeting was based on incorrect column of numbers although the intent was to approve the correct column. Motion was made by Selectman Borthwick, seconded by Wilson to accept the revised numbers totaling \$2,975,298 . Unanimously approved.

FY 2010 Budget Review

There was a general review of the FY 2010 Budget to review budgeted expenses versus actual expenses. As the budget reallocation had just been completed, there were no major changes.

Wright Pierce Rapid Infiltration Beds

There was a general discussion of the proposal to complete the improvement of the Rapid Infiltration beds to increase the capacity of the wastewater plant at a cost of about \$90,000 with the work to be done by the Highway Department. The cost of doing the final engineering and permitting for the improvements was estimated to be about \$20,000 as identified in the Wright Pierce proposal. Since this was a follow on project from the assessment done by Wright Pierce, it was decided that the engineering need not be put out to bid. After discussion, there was a consensus to delay the work until after the first of the year.

Codfish Hill

Samson recapped that his conversations with the LGC indicated that while it was not technically improper for Erin Darrow to provide the Codfish Hill grant writing without bidding out the work since Erin is also on the Planning Board, it would be better practice

to honor the intent of the law requiring bidding. Samson was directed to secure at least three bids from three engineering firms for the grant writing and if Erin's bid was the lowest to award her the bid subject to the review of FEMA requirements. Motion by Selectman Borthwick, seconded by Wilson to require the phone solicitation. Unanimously approved.

Water Plant Improvements

There was a general discussion of whether to use any additional available funding for other water plant related improvements. It was noted that DES believed that we were required to spend at least \$230,000 and we had only spent a little over \$200,000 thus far. Selectman Borthwick directed Samson to review the project documents to determine if we were required to spend any additional money and to confirm that we could pay off the loan immediately.

Generator RFP

The RFP for the generators at fire, police and highway was reviewed a final time. Motion by Selectman Borthwick, seconded by Wilson to send the RFP out on the installation of three generators. Unanimously approved.

Telephone

Samson noted that the phones were due to be changed over in about a week and that Comcast was requiring someone to be available during the changeover to monitor the switch from FairPoint and to assure that the phone system was working correctly. He indicated that there would be a relatively minor increase in cost to cover changeover (approximately \$1,000).

Propane & #2 Heating Oil

Samson reviewed the rapidly increasing cost of heating fuels and recommended that we lock in as soon as possible with one of our vendors. He requested permission to do a phone solicitation with the vendors and get the best available bid. Motion by Selectman Borthwick, seconded by Wilson to authorize Samson to solicit lock in fuel bids for the same gallons of #2 oil and propane and a 80% purchase guarantee. Unanimously approved.

Other Business

There was general discussion about the requirement for permission to post signs on the Green.

Scott Borthwick requested that the Board look at the Canaan Street Lake Bath House MOU and the request by the Friends of Canaan Street Lake Bath House for \$500 in funding.

Marcia Wilson noted that the Board needed to replace several members of the Recreation Commission. A suggestion was made to encourage someone from the Friends of the Canaan Street Bath House to apply to become a member.

At 9:48 PM Selectman Borthwick made a motion to adjourn. The motion was seconded by Selectman Wilson and voted 3-0 by the Board.

Robert Reagan, Chairman

Scott Borthwick

Marcia Wilson
Canaan Board of Selectmen