

**CANAAN BOARD OF SELECTMEN
MEETING MINUTES
TUESDAY, October 12th, 2010**

The public meeting was called to order at 7:00 PM by Chairman Reagan. Others present: Selectmen Marcia Wilson, Selectmen Scott Borthwick, and Michael Samson. Members of the public included Al Posnanski, Shirley Packard, Robert Scott, Erin Darrow and Chris Turgeon.

Chairman Reagan started the meeting with the Pledge of Allegiance.

Motion by Selectman Borthwick, seconded by Wilson to accept the minutes of September 28th, 2010. Unanimously approved.

Motion by Selectman Borthwick, seconded by Wilson to accept the minutes of the non-public session of September 28th, 2010. Unanimously approved.

Cemetery Well Bid Opening

Bids were received from Cushing & Sons and from Valley Artesian. The Cushing bid was for \$4,885 and the Valley Artesian bid was for \$5,800. The Cushing bid also carried less risk. Motion by Selectman Borthwick, seconded by Wilson to accept the bid of Cushing and Sons. Unanimously approved.

#2 Heating Oil and Propane bids

The only bid that was received was from Dead River. Their fixed price on propane was lower at \$1.94 than their current price but their fixed price on #2 fuel oil was higher at \$2.76. The consensus of the Board was to continue to solicit bids and call Patriot as well.

Gift for Equipment at Williams Field to go to the Williams Field Trust. There was considerable discussion of who had discretion over the uses of the Williams Field Fund. Samson indicated that he believed it was the Recreation Commission with the consent of the Selectmen who made the request to withdraw the funds and that their withdrawal process did not include the voters prior approval. Samson indicated that he would pull the rules and place them in the Selectmen's box. If they were satisfactory, then the Selectmen would sign the resolution to accept the gift.

Codfish Hill Drainage Project

Bob Scott and Erin Darrow made a presentation regarding the plan to repair the drainage issues on Codfish Hill. Bob expressed his desire to apply for Hazard Mitigation Funds in the December application cycle. Erin had expressed a willingness to prepare the grant application at the rate of \$50 per hour with an expectation that the application would require about 16 hours for a total of \$800. There was general discussion by the Board that engineering and consultation services needed to go out to bid but that they recognized the tight time schedule for the grant application. Erin was asked if she understood that the ultimate engineering on the project might still be put out to bid and she indicated that she did understand. Bob indicated that other future projects included work on Ball Park,

Potato and Fernwood Farms Roads. There was discussion on whether it meets FEMA requirements as well. Erin said that she would check.

Motion by Selectman Borthwick, seconded by Wilson to sign the proposed agreement with Erin provided that the project met FEMA requirements as verified and provided by Erin. Unanimously approved.

Budget Reallocations

Samson handed out a sheet with proposed reallocations from one account to another totaling \$45,800. Questions were asked regarding where the mower funding was coming from. Of the \$11,500 expended, \$6,500 is coming from the Government Buildings Department (to be determined by Tom Guillette) and the balance is coming from two transfer station accounts; site improvements and Salary. There was general discussion that Block Grant money can only be used for Highway purposes. Samson also noted that there were likely surpluses totaling \$56,140 in other line items that probably would be available late in the year. The generators need to come from this amount and Samson indicated that he hoped there would be funds to replace the office server. Another potential use was to make changes to the Transfer Station waste hauling system. Motion by Selectman Borthwick, seconded by Wilson to accept the proposed reallocations. Unanimously approved.

Proposed Budget

There was a general review of the proposed budget and it was noted that the budget was coming in at less than the FY 2010 budget even with 3% wage increases and sharp increases for insurance, unemployment, and retirement. Motion by Selectman Borthwick, seconded by Wilson to accept the proposed budget except for the \$8,000 budgeted for the part time position in government buildings and to hold off on the police cruiser until third party evaluations had been completed on the old cruiser. Further, action is deferred on the Capital Reserve articles until a later date. Unanimously approved.

Other Business

Cleaning

A proposal from our former cleaner was discussed and the Board indicated that they wanted to see a proposal and verify that the person had insurance.

4-H and Complex Signs

It was suggested that the 4-H could scrape and repaint the up-rights for the Fire-Police-Highway Complex as a community project.

Tax Rate

Samson indicated that he had not heard yet about a meeting with George. It was suggested that he call the Superintendent.

The Selectmen signed a resolution to set the schedule for the payment of several warrant articles and capital reserve items.

Samson was directed to get the list of proposed street light cuts ready for a public hearing.

At 9:10 PM Selectmen Borthwick made a motion to enter non-public session to discuss Personnel under 91-A:3 II(c). The motion was seconded by Selectmen Wilson and voted 3-0 by a roll call vote of the Board.

At 9:55 PM Selectman Borthwick made a motion to come out of non-public session. The motion was seconded by Selectman Wilson and voted 3-0 by roll call vote. At 9:56 PM Selectman Borthwick made a motion to seal the minutes of the non public session. The motion was seconded by Selectman Wilson and voted 3-0 by roll call vote. At 9:56 PM Selectman Borthwick made a motion to adjourn. The motion was seconded by Selectman Wilson and voted 3-0 by the Board.

Robert Reagan, Chairman

Scott Borthwick

Marcia Wilson
Canaan Board of Selectmen