

**CANAAN BOARD OF SELECTMEN  
MEETING MINUTES  
TUESDAY, July 20th, 2010**

The meeting was called to order at 6:09 PM by Chairman Reagan. Others present: Selectmen Marcia Wilson, Selectmen Scott Borthwick, and Michael Samson.

Selectmen Wilson moved and Selectmen Borthwick seconded a motion to enter into a non public session to discuss a RSA 91-A:3 II( c) matter and invite Michael Samson to participate. The Board voted 3-0 by roll call vote to go into non public session.

At 6:51 PM Selectman Borthwick made a motion to come out of non-public session. The motion was seconded by Selectman Wilson and voted 3-0 by roll call vote. Selectman Borthwick made a motion to seal the minutes, seconded by Selectman Wilson and unanimously approved. Selectman Borthwick moved to seal the minutes, seconded by Selectman Wilson and voted 3-0. Motion by Borthwick to approve the anedment to the welfare policy requiring consultation with second by Wilson. Unanimous approval.

The meeting resumed in open session at 7:00 PM. Members of the Public joining the meeting included: Al Posnanski, Elwin Neily, Carolyn Barney, Susan Quinlan, John Bergeron, Chuck Townsend, Phillip Salvail, and Judith Kushner.

Motion to accept the minutes (Open session and non-public session) of the Selectmen's Meeting of July 6<sup>th</sup>, 2010 made by Selectman Borthwick, seconded by Selectman Wilson and unanimously approved.

Samson reported on the award of the Historic Preservation Alliance assessment grant for the Museum building. A grant agreement and a MOU between the Town and the Historic Society as well as two consultant's contracts were presented for Board approval. There was general discussion about the timing, availability of the local match, and to review the consensus on the MOU. Motion made by Selectman Borthwick and seconded by Selectman Wilson and unanimously approved to authorize Chairman Reagan to sign the MOU. Motion made by Selectman Borthwick and seconded by Selectman Wilson and unanimously approved to authorize Chairman Reagan to sign the grant award and the two consultant contracts. Funds will be expended and obligated as the match becomes available. Unanimously approved.

Samson reported on the discussion regarding tree placement in front of the Library between himself, Tom Guillette, Susan Quinlan, and Nancy Loomis. Samson noted that there may have been some misunderstanding as to whether the specific tree locations had been reviewed prior to planting and there was a general discussion regarding the ability to plow snow from the front of the town offices. The cedar and the elm tree clearly are susceptible to damage from plow and loader activity and from the snow piles that can reach 10 feet in height. The Friends of the Library requested that the trees remain in their current location through the coming winter to see if it is possible to plow snow around them without causing them harm. Samson suggested that both Tom and he agreed that we

could try it for a winter season with the understanding that there were no guarantees that the trees would not be damaged. The Selectmen asked Susan Quinlan to assure them that no further trees would be planted in the front area without further consultation. Susan assured the Board that would be the case. No motion was needed nor made.

Samson went through the Budget versus Actual spreadsheets with the Board on expenses and also reviewed revenues received to date. Samson noted that there should be about 40% of the budget left unexpended as of this date. He noted that elections were lower than the reserve number and wasn't sure whether there was sufficient money available for the primary and general elections. Assessing was lower than the 40% number but most of the work was complete for the year. Office supplies and telephone were over budget in a couple of accounts but it was not clear whether the expenses have been allocated by department yet. Equipment maintenance in fire and highway were either over budget or with a lower available balance than desirable and Samson indicated that he would review the numbers. The Board pointed out that part of the repair expense for the fire equipment was probably for painting of fire equipment (which was subsequently verified). Other accounts that would be reviewed included highway uniforms and street lights. The Board indicated that plans should be completed to shut off 42 street lights. Samson said that he would follow up on this. Highway chloride and gravel was nearly exhausted but there was enough material on hand to service the rest of the year. Transfer station expense was up on recycling but overall, the system was operating at less cost. Members of the public requested that copies of the Budget vs. Actual report be made available at the next meeting and Samson apologized indicating that he was unaware of the need for multiple copies. He promised to make a dozen copies in the future.

Samson reviewed changes at the transfer station including additional recycling roll-offs and rebuilding the ramp for recycling drop-off. He also noted that we could take commercial paper recycling as long as the market value was at least \$40 a ton and asked for permission to create a voluntary commercial paper recycling program that would be suspended if commercial value dropped too low. The consensus of the Board was to allow the program. Al Posnanski pointed out that 25% of the recycling revenue needs to be placed into the solid waste reserve account. Samson noted that the hauling charge for recyclables is taken from the revenue and there is a net cost for recycling that is less than the refuse charge would have been. The Selectmen noted that we needed a sign for the transfer station noting when brush drop-off was acceptable or not due to burning conditions. Philip said that Hammond would take brush if the town was not taking it.

Samson reviewed the water improvements project and the River Road bridge project. The water blending is going on-line and Water System Operators will be conducting preliminary tests which will be provided as they become available. The south abutment is complete on the River Road project and the excavation has started on the north abutment. Scott indicated that the footings have actually been poured on the north abutment. Bob noted that the planks on the temporary bridge are curling and may cause some damage. Samson said that he would call the lessor of the bridge.

Samson said that he had nothing more under the Administrator's Report. There were several issues under Other Business. The Fire Department wanted to know if it was alright to construct a structure to enclose the old pumper and asked where to place it. The Board was fine with the structure as long as the pumper was protected from the weather and suggested that the enclosure be on the side of the Department building between Papa Z's and the Department. George Lazarus described the plans for the structure including its enclosure and solar lighting and the securing of the pumper to the building.

Scott Borthwick noted that the flag at the Police Station was frayed and asked Samson to check on replacing it. A question was asked as to whether there were any plans to work on the diner building. The answer was that there were no immediate plans as no money was available. Marcia and John Bergeron reported generally on the annual meetings of the Goose Pond Association and the Canaan Lake Association. Samson was asked to prepare bid requests for three generators for the Fire Department (10KW), Police Department (10 KW) and the Highway Department (14KW).

At 9:00 PM Selectmen Wilson moved and Selectmen Borthwick seconded a motion to enter into a non public session to discuss a RSA 91-A:3 II( c) matter and invite Michael Samson to participate. The Board voted 3-0 by roll call vote to go into non public session.

At 9:35 PM Selectman Borthwick made a motion to come out of executive session. The motion was seconded by Selectman Wilson and voted 3-0 by roll call vote. Selectman Borthwick made a motion to seal the minutes which was seconded by Selectman Wilson and unanimously approved. Selectman Borthwick made a motion to adjourn. The motion was seconded by Selectman Wilson and voted 3-0 by the Board.

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Robert Reagan, Chairman

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Scott Borthwick

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Marcia Wilson  
Canaan Board of Selectmen