

**CANAAN BOARD OF SELECTMEN  
MEETING MINUTES  
TUESDAY, JUNE 22, 2010**

The meeting was called to order at 6:04PM by Chairman Reagan. Selectmen Borthwick made a motion to go into non public session under 91-A:3II(b) to discuss a personnel matter. The motion was seconded by Selectmen Wilson and voted 3-0 in favor by a roll call vote.

At 6:50 PM Selectmen Borthwick made a motion to come out of non-public session. The motion was seconded by Selectmen Wilson and voted 3-0 in favor by a roll call vote. At 6:50 PM Selectman Wilson made a motion to seal the minutes of the non public session. The motion was seconded by Selectman Borthwick and voted 3-0 by roll call vote.

Chairman Reagan led those in attendance in reciting our pledge of allegiance. Others present and those who joined the meeting in progress: Selectmen Marcia Wilson, Selectmen Scott Borthwick, Town Administrator, Michael Capone, Tim Lewis, Ellie Davis, Aaron Allen, Bill Chabot, Al Posnanski, Yaskara Newcomb and Michelle Clifford.

**Minutes of the June 2, 2010 Meeting**

After reviewing the minutes, Selectmen Borthwick moved and Selectmen Wilson seconded the motion to accept the minutes of the June 2, 2010 meeting as written. The Board voted 3-0 in favor of the motion.

**Minutes of the June 8, 2010 Meeting**

After reviewing the minutes, Selectmen Borthwick moved and Selectmen Wilson seconded the motion to accept the minutes of the June 8, 2010 meeting as written. The Board voted 3-0 in favor of the motion.

**Minutes of the June 15, 2010 Meeting**

After reviewing the minutes, Selectmen Borthwick moved and Selectmen Wilson seconded the motion to accept the minutes of the June 15, 2010 meeting as written. The Board voted 3-0 in favor of the motion.

**Conservation Commission – New Appointments and Easement**

Bill Chabot and Aaron Allen, Co-Chairs of the Conservation Commission were present. Their first order of business was to submit some changes to the Conservation Commission membership for the Board’s consideration. After a brief discussion, Selectmen Borthwick made the motion to appoint Julie Thomason to a full time position, move Laura Beenie from a full time to an alternate position and accept the resignation of Sara Coons from her full time position. The motion was seconded by Selectmen Wilson and voted 3-0 by the Board.

The second order of business was to seek the Board's approval for the Conservation Commission to expend four thousand seven hundred dollars (\$4,700.00) from the Conservation fund to support the Conservation Easement on the Chalmers property (Tax Map 1S Lot 34) underwritten by the Society for the Protection of New Hampshire Forests. After a brief discussion, Selectmen Wilson made a motion to approve the expenditure of \$4,700.00 from the Conservation fund in support of the easement. The motion was seconded by Selectmen Borthwick and voted 3-0 in favor by the Board. Aaron and Bill thanked the Board for their time and left the meeting.

### **Debt Service**

Michael had provided the Board members with some information regarding the USDA Loans for which the Town Meeting approved pay offs. The first of these was due on July 16<sup>th</sup>. Michael informed the Board that , should they still wish to pay off the 1<sup>st</sup> note in its' entirety, if they paid it in the June 28, 2010 manifest they could save even more money in interest. After a lengthy discussion regarding cash flow projections for the next six months, Selectmen Borthwick made the motion to authorize the payment of the balance of the note in the amount of \$132,414.17. The motion was seconded by Selectmen Wilson and voted 3-0 in favor by the Board. Michael mentioned that he would instruct Gloria to prepare the check for the June 28, 2010 manifest. It was noted that by paying off the balance of the note at this time, the Town would save over \$47,000.00 in interest.

### **Review of Heating System Bids for Wastewater Plant**

Michael asked the Board if they would table this discussion for now since Tom was not present with the answers to the Board's questions on the bids that had been submitted.

### **Meeting Schedule-July/August**

The Board discussed meeting dates for July and August and agreed on the following dates: July 6, July 20, August 3, August 17 and August 31.

### **Other Business**

Yaskara Newcomb and Michelle Clifford were present to update the Board with regard to their fund raising efforts for the playground. They discussed some of the events they have held and other they have planned. To date they have raised over \$2,000 toward their goal of \$47,000 to purchase all of the equipment they would like to have in the playground. There was a discussion with the Board as to how to set up a program to get aluminum cans and redeemables from the Transfer Station to help raise funds. The Board thanked Yaskara and Michelle and all of the volunteers for their efforts and gave their support to move forward with their plans for additional fund raising.

The Board members discussed a proposal submitted by Tim Lewis to clear a Town owned property of some old equipment left by the previous owner. There was a consensus among the Board members that another attempt to contact the former owner of the parcel should be made prior to removing any equipment from the property.

The Board discussed the information provided by Road Agent Bob Scott with regard to some manhole collars that will have to be repaired prior to paving some of the roads around the downtown area.

Michael provided the Board with an update regarding the RFP for the Police, Fire and Highway generators. Michael had asked for input from the Departments with regard to what their KW requirements would be. He had received a response for the Fire Department and Highway department with some different ideas as to what size generators to use. After some discussion the Board suggested that Michael get quotes on units in the range of 10 – 14 KW.

Michael provided the Board with some project updates. The first footing and abutment had been poured for the River Road Bridge. Michael was in the process of preparing the reimbursement paperwork to submit to DOT. The substantial completion date for the bridge has been moved back to July 30, 2010.

The parts to complete the well blending installation were due in this week. Keymont Construction was expecting to be on site later in the week to finish their work on the well.

Michael had received some revised figures from National Grid on the removal costs for the 42 streetlights being considered for removal. The new costs were about one thousand dollars lower than those previously submitted. Michael was going to prepare an estimate on the payback for the removal expense for the Board to review before proceeding further.

Michael had spoken with Wright-Pierce regarding the expanded Groundwater Discharge permit. It is under review by DES. Michael had a discussion with Neil Cheseldine of Wright-Pierce regarding the potential costs associated with reworking the RIB's to provide for the extra capacity. Selectmen Borthwick asked Michael to try to get a more complete figure on the costs.

Town Clerk/Tax Collector Vicky Mc Alister had submitted a merchant agreement from the Credit Card processing company she had selected to handle payments for the Town. It required the signature of the Board of Selectmen. Selectmen Borthwick made a motion to approve the agreement as submitted and authorize Chairman Reagan to sign on behalf of the Board. The motion was seconded by Selectmen Wilson and voted 3-0 in favor by the Board. Chairman Reagan signed the agreement.

Michael had prepared a letter for the Old Hone Days Committee granting a suspension of the open container ordinance on Saturday, August 7, 2010 from 6-11PM at Williams Field. Selectmen Borthwick made a motion to suspend the ordinance as specified in the letter and to further authorize Chairman Reagan to sign on behalf of the Board.. The motion was seconded by Selectmen Wilson and voted 3-0 in favor by the Board. Chairman Reagan signed the letter for Michael to forward to the Old Home Days Committee.

Michael informed the Board that the BTLA hearing on the Electric Coop's property tax assessment appeal was scheduled for Tuesday, January 4, 2011 at 9AM.

Michael also informed that Board that he had spoken with Fred Hammond of Hammond Recycling with regard to accepting C&D from residents beginning August 1, 2010. Fred was okay with that as a start date. The Board asked Michael to prepare notices informing the public that as of August 1, 2010, C&D would no longer be accepted at the Transfer Station.

Chairman Reagan asked Michael if he would have the Road Agent get pricing on some signs for the Canaan Street Lake Reservoir area. Michael Said he would pass the information along to the Road Agent.

Al Posnanski asked where things stood with hiring the new Town Administrator. Selectmen Borthwick mentioned that there were more interviews scheduled next week.

With no further business before the Board, at 8:50 PM Selectman Borthwick made a motion to adjourn the meeting. The motion was seconded by Selectmen Wilson and voted 3-0 in favor by the Board.

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Robert Reagan, Chairman

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Scott Borthwick

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Marcia Wilson  
Canaan Board of Selectmen