

**CANAAN BOARD OF SELECTMEN
MEETING MINUTES
TUESDAY, JANUARY 26, 2010**

The meeting was brought to order at 7:00PM by Chairman Bob Reagan. Selectman Tim Lewis, Selectman Scott Borthwick and Town Administrator, Michael Capone, were also in attendance. Others present and those who joined the meeting in progress: Ellie Davis, Phil Salvail, Cindy Neily, John Bergeron, Tom Guillette and Al Posnanski. Chairman Reagan led those in attendance in reciting our pledge of allegiance.

Minutes of January 12, 2010 Meeting

The Board reviewed the minutes and voted the following: Selectman Borthwick moved and Selectman Lewis seconded the motion to accept the minutes of the January 12, 2010 meeting as written. The Board voted 3-0 in favor of the motion.

Library Trustees I Review Contract for next phase of Library Renovation

Library Trustees Tom Guillette and Cindy Neily were present. They informed the Board that MTD Property Maintenance and Contractors had been selected to do the Library Stage Renovation. Tom reviewed the particulars of the contract with the Board. After a brief discussion, Selectman Lewis made a motion to accept the gift of monies donated by the Library Trustees for the Renovation project and to authorize Chairman Reagan to sign the contract on behalf of the Board. The motion was seconded by Selectman Borthwick and voted 3-0 by the Board. Chairman Reagan thanked the Trustees for their efforts on behalf of the Town.

Discussion of the next phase of Logging on the Transfer Station Property

The Board discussed how best to pursue the next phase of logging at the Transfer Station. They agreed to advertise the project and see what they receive for bids on the project. Selectman Lewis suggested that logging the Town lot on Follensbee road be included in the project scope. He also suggested that Michael check with the Road Agent to see what other roadside logging projects he had in mind and include those as well. With the Boards approval, Michael said he would follow up with the Road Agent and Jim Burnett.

Project Updates – River Road Bridge and Water/Sewer

Michael informed the Board that the River Road Bridge project is now advertising for bids. The Bid deadline is February 5th, 2010. The Bridge project must be under contract by March 1, 2010. There is an on-site meeting for interested bidders schedule for January 27, 2010 at 10AM. The project calls for a start date of no later than May 10, 2010 with substantial completion by July 25, 2010.

Michael provided an update on the well blending project. A sand sample had been obtained to allow the replacement sand provider to correctly spec the type of sand needed to replenish the filters. The baffle curtain change order has been processed. A number of trucking companies had been contacted to bid on hauling the replacement sand from the supplier. Michael informed the Board that he hoped to have the final phase of the project contracted by the end of the week.

The Board briefly discussed how best to proceed with the Groundwater Discharge Study. It was agreed that Wright-Pierce should attend a February meeting to discuss their findings and possible next steps. Michael will contact Wright-Pierce and schedule them to attend a Selectmen's meeting in February.

Other Business

Michael informed that Board that he had spoken with Keith Gilbert of Water System Operators regarding job descriptions and operating procedures. There are no written procedures available and no job description for the system operator. Michael mentioned that most of the tasks performed are dictated by federal and state regulations. Selectman Lewis once again expressed his desire that procedures be available to help the Board better understand the operation and to provide for backup should an operator not be available. Michael will contact Keith and discuss the matter further.

The Board reviewed the 2010 agreement with Cross Country Appraisal Group Inc. Selectman Lewis made a motion to approve and sign the agreement. The motion was seconded by Selectman Borthwick and the Board voted 3-0 to sign the agreement.

The Board reviewed the 2010 agreement with the Auditing Firm, Vachon and Clukay. Selectman Lewis made a motion to approve the agreement and have Chairman Reagan sign on behalf of the Board. The motion was seconded by Selectman Borthwick and the Board voted 3-0 to have Chairman Reagan sign the agreement.

The Board reviewed the Selectmen's report submitted by Chairman Reagan. Selectman Lewis suggested one minor correction to the report. Michael will prepare a revised draft for the Board's consideration.

Michael asked if the Board members had reviewed the information regarding a possible lot line adjustment and some changes to a Right of Way on a property abutting the old landfill along route 4. It was suggested that Michael contact the property owner and set up a meeting to discuss the issue.

Michael asked if the Board wished to consider establishing a back up list of potential candidates to fill in at the Transfer Station should the need arise during the summer months. The Board agreed at a minimum some initial contacts should be made to explore the feasibility of providing back ups.

Michael mentioned that he had not yet contacted Pat Mercer, a Selectman from Orange with regard to the matter of recycling. Pat had been informed by some residents from Orange that there was an agreement with Canaan and NHDES tied to recycling funding that would allow Orange residents to always be able to bring their recyclables to Canaan. Selectman Lewis thought that it might have been in regard to recycling waste oil and not all recycling. Michael was going to contact Selectman Mercer to see what she had found in regard to this matter. Michael also informed the Board that they were running low on Transfer Station Stickers and some would have to be ordered soon.

Selectman Lewis expressed his concern with regard to the tone of the Road Agent's submission to the 2009 Town Report. He felt that it should be returned to the Road Agent and rewritten. The Board asked Michael to check with the Municipal Association in regard to what should be allowed in a report prior to commenting further on the matter.

John Bergeron was present representing the Historical Society. He reported on the progress of the repairs to the Town Museum Building. He noted that a second column needed to be replaced and asked if the Board would consider helping to defray a part of the additional \$2,095.00 for the second column. After a brief discussion, the Board agreed to take the matter under advisement.

Selectman Lewis mentioned that he had been contacted by a Grafton resident who asked if he could take the personal computers and monitors that residents leave at the Transfer Station. After a brief discussion it was decided that this would not be a good idea because of the potential problems with providing this material to a non licensed recycler after it had been accepted at the Transfer Station.

With no further business before the Board, at 8:39 PM Selectman Borthwick made a motion to adjourn. The motion was seconded by Selectman Lewis and voted 3-0 in favor by the Board.

Robert Reagan, Chairman

Scott Borthwick

Tim Lewis
Canaan Board of Selectmen