

**CANAAN BOARD OF SELECTMEN
MEETING MINUTES
TUESDAY, DECEMBER 1, 2009**

The meeting was brought to order at 7:00PM by Chairman Bob Reagan. Selectman Scott Borthwick, Selectman Tim Lewis and Town Administrator, Michael Capone, were also in attendance. Others present and those who joined the meeting in progress: Ellie Davis and Jack Lusona. Chairman Reagan led those in attendance in reciting our pledge of allegiance.

Minutes of November 24, 2009 Meeting

The Board reviewed the minutes and voted the following: Selectman Lewis moved and Selectman Borthwick seconded the motion to accept the minutes of the November 24, 2009 meeting as amended. The Board voted 3-0 in favor of the motion.

Budget vs. Actual

Michael reviewed the Budget vs. Actual report of 11/30/09 with the Board. He noted that spending is slightly below where it should be at this time which is good because of the drop in revenues. He also mentioned that the Welfare Budget is on pace to be overspent by close to \$20,000 by the end of the year.

Michael also mentioned that the Board should plan on voting for their budget transfers prior to year end. Selectmen Borthwick suggested that it be done at the meeting on December 29.

Health and Safety Policy Update

Michael informed the Board that the latest update of the Health and Safety Policy had been distributed to all of the departments. He also noted that safety audits would begin in the coming weeks.

Review of MOU for Historical Society

The Board reviewed the draft document that had been supplied and suggested some changes. They agreed that the line allowing fees to be charged in section II b should be removed. They agreed to eliminate section II c. They also felt that the document should have a renewal period. Michael will send a marked up copy of the MOU to Mr. Townsend for his comments.

Discussion of Cell Phone options for new agreement

Michael reviewed the document he had provided to the Board regarding the new options for cell phone plans under consideration. After a brief discussion, the Board instructed Michael to pursue the Cellular One plan without blackberries.

2010 Budget Update

Michael mentioned that there were a few changes being made to the draft budget. He noted that the water and sewer line for the fire department budget would have to be increased to \$5,600 to account for hydrant charges assessed to the fire department account.

He also asked the Board about putting some money back into the C & D disposal line for the Transfer Station Budget because of the delay in implementing the program with Hammonds. The Board agreed to put \$2,000 back into that line.

Michael reminded those present that the next budget committee meeting would be on Thursday, December 3 at 7PM at the Fire Station.

Other Business

Michael asked the Board if they were still interested in pursuing a winter timber cut on the Transfer Station property. The Board asked Michael to contact Jim Burnett and move forward with the cut. Selectman Lewis asked the Board to consider doing some additional cutting at the Town lot on Follensbee Road.

Michael informed the Board that Lola Baldwin had responded to the request for a citizen representative to join the CIP committee. Steve Ward wanted Michael to check with the Board to see if they had any questions or objections with regard to having Lola work on the CIP. The Board had no objections and expressed their sincere thanks for her willingness to participate.

Michael reviewed some information on manufactured sand that Road Agent Bob Scott had submitted for the Board to review. After a brief discussion, the Board decided to have Bob purchase some manufactured sand to blend with salt and test on the plow route in West Canaan.

Michael mentioned that he had a conversation with Rick Skarinka from DES, who was inquiring with regard to the plans the Board had for the ARRA funds that had been approved by the voters at the special Town meeting this past summer. Rick wanted to know if the Board planned to go ahead with the other phases of the project including replacing the filter sand. After a brief discussion the Board asked Michael to contact Water System Operators to get some pricing from them with regard to doing the sand replacement.

Michael mentioned that the Department meeting was scheduled for Wednesday, December 2, 2009 at 8AM in the Town Office meeting room.

Jack Lusona was present to deliver a petition from the residents of Follensbee Road requesting that the speed limit on the road be posted at 20MPH. Mr. Lusona also asked that the sign include the words "strictly enforced". The Board accepted the petition and thanked Mr Lusona for collecting the signatures. Michael commented that he was not sure you could post the road below 25MPH, but he would research it and contact the Road Agent and Chief Frank to see what could be done.

Non-Public Session (RSA 91 – A.3-c)

With no further business before the Board, at 9:25 PM Selectman Borthwick moved, Selectman Lewis seconded and the Board voted 3-0 by roll call vote to go into non public session to discuss advice from legal counsel and a personnel matter. At 10:25 PM Selectman Borthwick made a motion to come out of non-public session. The motion was seconded by Selectman Lewis and voted 3-0 by roll call vote. At 10:25 PM Selectman Borthwick made a motion to seal the minutes of the non public session. The motion was seconded by Selectman Lewis and voted 3-0 by roll call vote. At 10:26 PM Selectman Borthwick made a motion to adjourn. The motion was seconded by Selectman Lewis and voted 3-0 by the Board.

Robert Reagan, Chairman

Scott Borthwick

Tim Lewis
Canaan Board of Selectmen