

**CANAAN BOARD OF SELECTMEN
MEETING MINUTES
TUESDAY, OCTOBER 27, 2009**

The meeting was brought to order at 7:00PM by Chairman Bob Reagan. Selectman Scott Borthwick, Selectman Tim Lewis and Town Administrator, Michael Capone, were also in attendance. Others present and those who joined the meeting in progress: Al Posnanski, Ellie Davis, Phil Salvail and John Bergeron. Chairman Reagan led those in attendance in reciting our pledge of allegiance.

Minutes of October 7, 2009 Meeting

The Board reviewed the minutes and voted the following: Selectman Borthwick moved and Selectman Lewis seconded the motion to accept the minutes of the October 7, 2009 meeting as written. The Board voted 3-0 in favor of the motion.

Minutes of October 13, 2009 Meeting

The Board reviewed the minutes and voted the following: Selectman Lewis moved and Selectman Borthwick seconded the motion to accept the minutes of the October 13, 2009 meeting as written. The Board voted 3-0 in favor of the motion.

Discussion of Museum Porch Bids

John Bergeron, a member of the Canaan Historical Society, was present to review bids submitted from potential contractors for repair of the Museum Porch as authorized by the 2009 Town Meeting. John had received seven bids for the project. After reviewing the information provided by John and a brief discussion, Selectman Borthwick made a motion to accept the bid of \$9,000 submitted by Aaron Allen Timber Framing. The motion was seconded by Selectman Lewis and the Board voted 3-0 in favor of the motion. The Board members then signed an agreement prepared by the Historical Society which outlines the financial responsibilities of both parties with respect to the project.

2010 Budget: Continued Discussion

The Board continued their review of the submitted Department budgets for 2010. Each member had prepared a budget containing their individual suggestions for changes to what had been submitted. They discussed any lines where changes had been suggested by an individual member to reach agreement on what they would collectively submit to the Budget Committee. After completing their review the total for the operating budget to present to the Budget Committee was \$3,002,448.00. This represents an 8.5% reduction from last year's operating budget. Chairman Reagan noted that he and Selectman Lewis would present the Selectmen's budget to the Budget Committee at their meeting on October 29, 2009.

Budget vs. Actual

Michael reviewed the Budget vs. Actual worksheet of 10/26/09. He noted that 43 weeks into the budget cycle average balances should be at 17%. They are presently at 29%. Michael noted that having the extra funds available was good given the uncertainty with regard to State funding and other cash flow concerns.

Project Updates

Michael informed the Board that the bid documents were ready for the well blending project. Wright-Pierce had informed him that six firms had expressed interest in the project already. Bids will be accepted until November 19, 2009.

Michael mentioned that a representative from National Grid was going to visit Canaan in the coming weeks to review the street light list that Larry had prepared. They planned to discuss in more detail the process for removing street lights and also review the discrepancies in the number of fixtures billed versus the actual number of fixtures present.

Other Business

Based on the Boards' desire to continue meeting every other week, Michael suggested scheduling meetings for November 10th, November 24th, December 1st, December 15th and December 29th. The Board was in agreement on the dates. Selectman Borthwick noted that he will not be available for the two meetings in mid to late December. Michael mentioned that due to some renovation and painting that will be done in the Fire Station, some of the December meetings may have to be held at the Senior Center.

Michael mentioned that Glenn had submitted a list of items to be addressed prior to the switch to dual stream recycling. The first was a request to have the backhoe repaired. The Board asked Michael to contact the Road Agent and have him look at the Backhoe. Glenn also suggested that commercial businesses be notified that at some point, the Transfer Station will no longer accept recyclables from them. Michael mentioned that he is already working on a draft letter for the Board to review. Glenn had also suggested that something be prepared to notify residents of the coming changes at the Transfer Station. Michael mentioned that he had a draft document ready for review by the Board which, upon approval, will be placed on the website and posted around Town and at the Transfer Station. Glenn also asked if the Board wanted to reconsider continuing to have residents from Orange bring their recyclables to our Transfer Station. The Board did not want to change that agreement at this time.

Michael informed the Board that he had received the County Tax bill for 2009. The amount due is \$441,469.00. The bill is due on December 17, 2009.

Al Posnanski asked about the status of the new ordinances that had been discussed during some of the previous meetings. Selectman Borthwick mentioned that Chief Frank recently reported that he was working on drafts for review.

Non-Public Session (RSA 91 – A.3-c)

With no further business before the Board, at 10:40 PM Selectman Borthwick moved, Selectman Lewis seconded and the Board voted 3-0 by roll call vote to go into non public session to discuss a personnel matter. At 11:12 PM Selectman Borthwick made a motion to come out of non-public session. The motion was seconded by Selectman Lewis and voted 3-0 by roll call vote. At 11:12 PM Selectman Borthwick made a motion to seal the minutes of the non public session. The motion was seconded by Selectman Lewis and voted 3-0 by roll call vote. At 11:13 PM Selectman Borthwick made a motion to adjourn. The motion was seconded by Selectman Lewis and voted 3-0 by the Board.

Robert Reagan, Chairman

Scott Borthwick

Tim Lewis
Canaan Board of Selectmen