

**CANAAN BOARD OF SELECTMEN
MEETING MINUTES
TUESDAY, SEPTEMBER 15, 2009**

The meeting was brought to order at 6:30PM by Chairman Bob Reagan. Selectman Scott Borthwick, Selectman Tim Lewis and Town Administrator, Michael Capone, were also in attendance. Others present and those who joined the meeting in progress: Al Posnanski, Roger Cantlin, Elwyn Neily, Pat Danielson, Glenn Carey, Cindy Neily, Dave Barney, Shirley Packard, Mike Paine, John Bergeron, Lola Baldwin, Skip Baldwin and Michael Roy. Chairman Reagan led those in attendance in reciting our pledge of allegiance.

Transfer Station discussion of Dual Stream Recycling

Transfer Station Manager, Glenn Carey, and members of the recycling committee were present to continue the discussion of dual stream recycling with the Board. Glenn and Michael had prepared some information for the Board's consideration with regard to whether the savings in manpower could offset the reduction in revenue from going to a dual stream system. The question was how long we could continue to recycle in this way and minimize the expense to the Town. Glenn felt that the trend in recycling was to go to a dual stream or single stream model to get more people to recycle. This would increase the amount of money saved through cost avoidance due to increased recycling. At issue was the lower revenues derived from mixed bales of recyclables versus the cost savings in manpower and the increase in the amount of material recycled.

Al Posnanski, Chairman of the recycling committee felt that if we had the equipment and manpower already in place, we should continue to operate as we do currently. Glenn mentioned that the only additional cost to continue current operations would be to winterize the baling shed and add a storage area for bales of material. There was a discussion of the costs associated with these improvements. Initial estimates were six to ten thousand dollars. The Board members wanted to consider the matter further prior to rendering a decision as to how to proceed.

Canaan Street Lake Bath House

Residents had circulated a petition requesting that the Board save and maintain the Canaan Street Lake Town Beach Bath House and not replace it with a chemical toilet. Michael Paine presented the Board with the petition containing over 400 signatures. Town Administrator, Michael Capone asked if the signatures had been verified to which Mr. Paine responded no.

Chairman Reagan asked for any comments from those in attendance. John Bergeron asked that the structure not be taken down and that perhaps the question of what to do with the building could be placed on a warrant for Town meeting. Mike Roy mentioned that a group of volunteers had recently scraped and painted the building. They had also evaluated the interior and wanted to proceed with cleaning that as well once the door had been repaired. Mr. Roy felt that the building fit in nicely with the image of the Historic District and that the volunteers felt good about the improvements that had been done.

Chairman Reagan explained that volunteer assistance would be required in order to adequately provide for the bath house. Lola Baldwin mentioned that she was looking into organizing some assistance to help with the building. Selectman Borthwick mentioned that he was glad to see that volunteers were willing to step forward to help.

Chairman Reagan suggested that a Memorandum of Understanding (MOU) be drafted to outline responsibilities for maintaining the bath house. Mr. Paine suggested some maintenance items for the Board to consider including removal of the first aid locker and the installation of tamper proof towel dispensers. He also suggested that the front door be repaired. Michael mentioned that he would speak with Tom Guillette and make certain that the door is repaired. Lola Baldwin commented that she thought that some sort of arrangement could be worked out for the next season and then reviewed for its effectiveness. Selectman Borthwick suggested that an MOU similar to the one done for the Meetinghouse would make sense as that arrangement has worked out very well.

Chairman Reagan suggested that a draft MOU be written up and reviewed at the meeting on September 29, 2009. Everyone agreed that it would be a good next step. Michael noted that he would add a review of the draft MOU to the 9/29/09 meeting agenda. Chairman Reagan thanked everyone for their concern and willingness to help.

Minutes of September 1, 2009 Meeting

The Board reviewed the minutes and voted the following: Selectman Borthwick moved and Selectman Lewis seconded the motion to accept the minutes of the September 1, 2009 meeting as written. The Board voted 3-0 in favor of the motion.

Budget vs. Actual

Michael reviewed the Budget vs. Actual worksheet of 9/14/09. He noted that 37 weeks into the budget cycle average balances should be at 29%. They are presently at 37% which is good because the reduction in State aid being given to Towns and the potential for decreased revenues will require us to reduce spending so we do not have to raise taxes. Michael noted that most of the budget lines that were trending towards being overspent for the year continued to be of concern including:

The entire Human Services budget which will most likely be out of funds by the end of September or early October. This will require the Board to transfer funds from some other area of the Budget to cover the balance of Human Services expenses for the rest of 2009. Michael anticipates this could require an additional \$20,000 in funding based on the average monthly expenses for Human Services.

The Fire Department payroll line which would be overspent by the next quarterly billing due in part to a propane leak that required a call out of fifteen people for about nine hours. Michael mentioned that he was reviewing the Fire Department budget with Chief Bellion an effort to determine what funds would be transferred to the payroll line to cover the additional expense.

Michael also noted that the adjusted invoice from our property appraisal firm had been received. The invoice was adjusted down by over \$3,000 due to a billing error that Michael had found on a previous invoice.

Project Updates

Michael mentioned that the survey work of the Wastewater Treatment property was almost done. The survey will be used by Wright-Pierce to run their modeling for the Groundwater Discharge permit project. Wright-Pierce is hoping to provide some initial results on the project in the next few weeks.

Michael informed the Board that Wright-Pierce will have engineers at the Water plant on Thursday morning to do a site evaluation prior to preparing estimates for the plumbing on the well blending project. Michael mentioned that both he and Alan Hill of Water System Operators will be present at the site to provide assistance and answer questions.

The River Road bridge project is awaiting a final Federal environmental review prior to going to bid. H.E. Bergeron Engineers anticipates another two weeks minimum before moving forward.

Michael commented that he has been working with National Grid in an effort to decipher their pole numbering system prior to marking street lights that we might want to shut off. The numbers on the poles do not coordinate well with the pole numbers on the spreadsheet that National Grid provided and Michael would prefer to resolve that issue so the wrong lights do not get turned off.

Other Business

John Bergeron provided the Board with an update on his efforts to get some quotes for replacing the column at the Town Museum. He was awaiting some feedback from a couple of vendors but had not received any quotes as of yet. Selectman Borthwick mentioned that he had the name of another local vendor for John to contact and would get the information to him. John was hopeful that we would have some feedback on the bids shortly. John also thought that it would be prudent to solicit bids for deck work as well.

Michael had received a request from the Source Water Protection Committee to have the Board vote to extend the 2008 local Source Water Protection Grant Program SWP-177 until December 31, 2010. Chairman Reagan made the motion to extend the 2008 local Source Water Protection Grant Program SWP-177 until December 31, 2010. The motion was seconded by Selectman Lewis and the Board voted 3-0 in favor of granting the motion.

Michael mentioned that he had received a request from the Library Trustees to use the area in front of the Library for the Town wide yard sale on September 26, 2009. All of the Board members agreed that it would be acceptable. Cindy Neily, one of the Trustees was present at the meeting and agreed to pass the information along.

Michael mentioned that he had received a request from two of the residents along May Street to lower the speed limit on the unpaved portion of the Road from 30MPH to 25MPH. Selectman Lewis wanted to visit the area prior to voting on the matter. The other Board members were in agreement.

Michael mentioned that Road Agent, Bob Scott asked that the Board consider purchasing a late model used truck and a replacement stainless steel dump body as an alternative to replacing both of the 2001 six wheel dump trucks that are having problems. The Board asked Michael to check with the Road Agent to find out if he had reviewed the list of used vehicles they had given him prior to looking at other options.

Pat Danielson mentioned that the Mascoma Valley Health Initiative would be conducting a free flu shot clinic at the High School on September 23, 2009.

Michael also mentioned that Primex, the Town's health care provider would be conducting a health fair for Town employees on October 28, 2009.

Non-Public Session (RSA 91 – A.3-c)

With no further business before the Board, at 8:25 PM Selectman Borthwick moved, Selectman Lewis seconded and the Board voted 3-0 by roll call vote to go into non public session to discuss advice from legal counsel. At 9:24 PM Selectman Borthwick made a motion to come out of non-public session. The motion was seconded by Selectman Lewis and voted 3-0 by roll call vote. At 9:24 PM Selectman Borthwick made a motion to seal the minutes of the non public session. The motion was seconded by Selectman Lewis and voted 3-0 by roll call vote. At 9:25 PM Selectman Borthwick made a motion to adjourn. The motion was seconded by Selectman Lewis and voted 3-0 by the Board.

Robert Reagan, Chairman

Scott Borthwick

Tim Lewis
Canaan Board of Selectmen