

**CANAAN BOARD OF SELECTMEN  
MEETING MINUTES  
TUESDAY, JUNE 23, 2009**

The meeting was brought to order at 8:08PM by Chairman Bob Reagan. Selectman Scott Borthwick, Selectman Tim Lewis and Town Administrator, Michael Capone, were also in attendance. Others present: Al Posnanski, Philip Salvail, Ellie Davis, Susan Quinlan, Ted Fontaine, Henry Minasian and Matt Wilson. Chairman Reagan led those in attendance in reciting our pledge of allegiance.

**Minutes of June 9, 2009 Meeting**

The Board reviewed the minutes and voted the following: Selectman Borthwick moved and Selectman Lewis seconded the motion to accept the minutes of the June 9, 2009 meeting as written. The Board voted 3-0 in favor of the motion.

**Budget vs. Actual**

Michael reviewed the 6/22/09 budget worksheet with the Board and those present. He noted that 25 weeks into the budget year account balances should be near 52.00%. The overall balance is at 54.40%. Michael noted that most of the lines in the Budget are within expectations. The Budget lines that are being closely monitored remain pretty much unchanged. They include Health and Safety, Government Buildings Repairs and Maintenance, Police Department Overtime, Welfare Rental Assistance and Welfare Utility Assistance. Michael mentioned that the Welfare lines will almost certainly be overspent and require money to be moved from somewhere else in the budget to cover any shortfall. Ted Fontaine asked about having people who apply for welfare assistance work off some of their payments from the Town. Chairman Reagan and Selectman Lewis explained that in some cases that is possible, but we are often limited by liability concerns.

**Chief Bellion – Fire Department Grant**

Assistant Chief, George Lazurus, presented on behalf of Chief Bellion, who was called out of Town on an emergency. George explained that the Fire Department was pursuing a grant through the Federal Government to build an addition on the back of the existing Fire Department building. The structure would be two stories and built on a 75 X 60 foundation. The deadline for the grant application is 7/10/09. George mentioned that he would get copies of the floor plan for the Board to review. Michael had a copy of part of the grant guidelines for the Board to review this evening. He mentioned that a full copy of the document would be available for the Board in the office on Wednesday.

## **Other Business - Henry Minasian –Chairman Orange Board of Selectmen**

Chairman Reagan skipped ahead on the agenda to accommodate, Chairman Minasian, who had called earlier in the day and asked to speak with the Board in regard to two items. The first was to mention that he had received the memo from the Board regarding the request to have Orange residents display transfer station stickers on their vehicles when they bring in their recyclables. Chairman Minasian commented that the Board was fine with implementing this new procedure and he asked if we could supply them with a copy of the Canaan Transfer Station Ordinance to have on file.

Chairman Minasian also wanted to ask the Board if they would consider a proposal for the Canaan Police Department to provide coverage for the Town of Orange. He noted that presently, the Town has an officer, but they are looking at options for coverage.

Selectman Lewis noted that this topic had been discussed previously a few years back. He would want to speak with Chief Frank to get his thoughts on the matter. Matt Wilson presented his thoughts with regard to some of the challenges an arrangement might present. Chairman Minasian asked if the Board would give the matter some thought. The Board said they would look into it and get back to Chairman Minasian.

## **Meeting Schedule for July and August**

Michael asked the Board if they had considered when they would like to meet in July and August so he could post a meeting schedule on the website and other places around Town. Board members scheduled the July meetings for the 14<sup>th</sup> and the 28<sup>th</sup>. There was general agreement to hold off on the August schedule for now. Michael will prepare a meeting schedule announcement for July and post it around Town.

## **2010 Budget Schedule**

Michael asked the Board to consider when they would like to have the department budgets submitted for their review. He noted that the budget Committee would be starting their 2010 budget review at their September 3, 2009 meeting. After a brief discussion, the Board members agreed that the budgets should be due by August 14. This would allow the Board time to review the department submissions at their second August meeting. In addition it would allow for a discussion and questions at the department meeting on August 5. Michael will prepare a memo to distribute to department heads.

## **Historic District Commission Reappointment**

Michael informed the Board that he had received a request from the Historic District Commission to reappointment John Bergeron to another three year term. Selectman Borthwick made a motion to reappoint John Bergeron to another three year term to be completed in 2012. The motion was seconded by Selectman Lewis and voted 3-0 in favor by the Board.

## **Recess/Reconvene**

At 8:56 PM Chairman Reagan made a motion to continue the meeting following a brief recess to witness the ballot count from the Special Town Meeting. The motion was seconded by Selectman Lewis and voted 3-0 in favor by the Board.

The meeting was reconvened at 9:10 PM.

## **Project Updates**

Michael informed the Board that the engineers would be doing some additional loading on the RIB's at the waste water plant next week to collect more modeling data.

The smoke testing on the sewer system was completed on June 17.

## **Other Business**

Michael informed the Board that he would be distributing a memo to Transfer Station personnel with regard to their enforcement responsibilities.

Susan Quinlan asked about the broken front steps at the library. Selectman Borthwick mentioned that the only permanent solution was to replace the stairs. He is gathering information with regard to the repair/replacement of the steps and will get the information to Michael so the Town can solicit bids on the project.

## **Non-Public Session (RSA 91 – A.3-c)**

With no further business before the Board, at 9:22 PM Selectman Lewis moved, Selectman Borthwick seconded and the Board voted 3-0 by roll call vote to go into non public session to discuss a personnel matter and advice from legal counsel. At 10:30 PM Selectman Borthwick made a motion to come out of non-public session. The motion was seconded by Selectman Lewis and voted 3-0 by roll call vote. At 10:30 PM Selectman Borthwick made a motion to seal the minutes of the non public session. The motion was seconded by Selectman Lewis and voted 3-0 by roll call vote. At 10:41 PM Selectman Borthwick made a motion to adjourn. The motion was seconded by Selectman Lewis and voted 3-0 by the Board.

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Robert Reagan, Chairman

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Scott Borthwick

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Tim Lewis  
Canaan Board of Selectmen

