

**CANAAN BOARD OF SELECTMEN
MEETING MINUTES
TUESDAY, APRIL 21, 2009**

The meeting was brought to order at 7:00PM by Chairman Bob Reagan. Selectman Scott Borthwick, Selectman Tim Lewis and Town Administrator Michael Capone were also in attendance. Others present: Ellie Davis, Al Posnanski, Barry Geddis, Wanda Geddis, Donna Geddis, Chris Turgeon, Bob Scott and Shirley Packard. Chairman Reagan led those in attendance in reciting our pledge of allegiance.

Acceptance of Minutes of the April 8, 2009 Meeting

The Board reviewed the minutes and voted the following: Selectman Borthwick moved and Selectman Lewis seconded the motion to accept the minutes of the April 8, 2009 meeting as written. The Board voted 3-0 in favor of the motion.

Acceptance of Minutes of the April 14, 2009 Meeting

The Board reviewed the minutes and voted the following: Selectman Borthwick moved and Selectman Lewis seconded the motion to accept the minutes of the April 14, 2009 meeting as written. The Board voted 3-0 in favor of the motion.

Update on ARRA Stimulus Funding

Michael informed the Board that he spoken recently with Rick Skarinka of NHDES who provided an update on ARRA stimulus funding. It has changed from what was originally presented.

If the Board were to proceed with getting authorization for the Well Blending project and it was approved by the voters we could receive up to \$594,000 in funding. We can use any or all the funds as suits the needs of the project which must be completed to meet the EPA order. DES would administer the funds to us as needed at 1% interest.

The day after project completion we would receive 50% debt forgiveness from the State. This is a change from the previous model in that there is no additional interest payment against the portion of the amount that is forgiven. This simplifies the administration of the process.

If the project were to be completed within the phase 1 estimate of \$80K to \$100K we would only have to pay back \$40K to \$50K. This would allow us to retain more in our surplus. We can also pay off the balance of the note with surplus money and eliminate ongoing interest costs.

Senate Bill 39 has been signed by the Governor (see attached) so we will be able to take this to the voters in a special meeting. Even though we are an SB2 Town, the Board can opt to operate the special town meeting in either the SB2 or traditional format.

Discussion of Propane and #2 Fuel Contract Purchases

Michael informed the Board that he had spoken with Rymes regarding #2 fuel and propane contracts for 2009/2010. The pricing contract would have the same guaranteed purchase percentage as last year. Pricing would be effective from the date of the contract signing until May 31, 2010. Pricing for contracts changes daily but as of today, the contract pricing for #2 fuel would be \$1.829/gallon. The price for propane is \$1.789/gallon. Michael noted that he had contacted some other companies to see what they would be doing for programs. One company was not going to do any quoting until after June 1st. Another had some rack plus pricing for #2 fuel that was comparable with the fixed price that Rymes was quoting.

Selectman Borthwick suggested that it might be better to lock in the contract pricing now while the prices are low. The other Board members agreed and asked Michael to contact Rymes and get a contract started for their review.

Update on Uniform Contract Options

Michael informed the Board that in addition to Crown, he was having two other firms submit pricing for the contract options under consideration. The first option would be a lease no wash program in which the company would supply uniforms and replacements as needed. The employees would wash their own garments. The second option would be a regular rental program like we have now. That would provide uniforms and replacements as needed as well as cleaning. Michael presented the Board with quotes from G&K services which they reviewed. The other quotes should be in by next week at which time the Board could review those as well.

Discussion of Smoke Test of Sewer System

Michael informed the Board that was working with the Granite State Rural Water Association to schedule some smoke tests of the sewer system in May. He wanted to be certain the Board was in favor of proceeding with the tests. The Board told Michael to proceed with scheduling for May.

Other Business

Road Agent, Bob Scott was present at the meeting. He had submitted a requisition for the rental and subsequent purchase of a 2004 a Volvo EC160BLC excavator for consideration by the Board. The rental fee would be applied to the purchase of the vehicle but allow us to purchase the vehicle after June when our cash flow position would be stronger.

Selectman Borthwick commented that while he saw the value in having an excavator, his understanding was that there was a more urgent need for Trucks. He would rather see the money spent on items we use everyday.

Chairman Reagan agreed that we should spend funds for items that we would use more often and that in the short term perhaps just renting the excavator for a few months a year would be the better solution.

Selectman Lewis asked if the Road Agent had considered subcontracting the excavator work out instead of buying a piece of equipment. Bob replied that having the equipment would allow him more flexibility because he could do the work on his timetable.

There was a discussion with regard to the Project list prepared by the Road Agent and an update on the status of some of the projects, but no decision was made on the excavator rental at this time.

Other Business

Barry Geddis was present to inquire about the status of the seasonal position to assist with cemetery maintenance. Chairman Reagan noted that there was going to be a realignment of staff from the Transfer Station to assist the Cemetery Sexton with maintenance this year. Barry stated that he had been given the impression by the Cemetery Sexton that he would be rehired this year. Cemetery Trustee, Ellie Davis, was present and noted that the Sexton had overstepped his authority if he had given Barry that impression. The Trustees had determined that they would cut back on Cemetery maintenance this year and were in agreement with the Board of Selectmen that allocating resources from other departments to assist in the cemeteries would be a good approach for the coming season.

Michael informed the Board that he had spoken to DRA with regard to the Dorchester Fire Billings. He wanted to suggest that we recommend to Dorchester that they place an article on their Warrant next spring to appropriate any remaining balance from 2007/2008 billings from their undesignated fund balance. The Board suggested that the matter be reviewed in December.

Michael informed the Board that the Health Insurance informational meeting will be held on Wednesday morning, April 22 at 8AM here in the Fire Station. He had noticed it as a public meeting in case more than one Selectman attends.

Selectman Borthwick mentioned that he had reviewed a copy of the Historic District Commission regulations and highlighted the sections pertaining to the removal of the bath house at Canaan Street Lake. He had left them in the Selectmen's office for the individual Board members to review.

Shirley Packard thanked the Board for providing information with regard to the status of the Special Revenue Fund for the Transfer Station. The money has been placed in an interest bearing CD.

Non-Public Session (RSA 91 – A.3-c)

With no further business before the Board, at 8:27PM Selectman Borthwick moved and Selectman Lewis seconded a motion to enter into non public session. The Board voted 3-0 by roll call vote to go into non public session to discuss a legal matter and review abatement requests. At 9:45 PM Selectman Borthwick made a motion to come out of non-public session. The motion was seconded by Selectman Lewis and voted 3-0 by roll call vote. At 9:45 PM Selectman Borthwick made a motion to seal the minutes of the non public session. The motion was seconded by Selectman Lewis and the Board voted 3-0 by roll call to seal the minutes. At 9:46 PM Selectman Borthwick made a motion to adjourn. The motion was seconded by Selectman Lewis and voted 3-0 by the Board.

Robert Reagan, Chairman

Scott Borthwick

Tim Lewis
Canaan Board of Selectmen