

**CANAAN BOARD OF SELECTMEN
MEETING MINUTES
TUESDAY, DECEMBER 2, 2008**

The meeting was brought to order at 7:00 PM by Chairman Bob Reagan. Selectman Scott Borthwick, Selectman Tim Lewis and Town Administrator Michael Capone were also in attendance. Others present: Ellie Davis, Al Posnanski, Scott Hazelton, Phil Ferneau, Matt Wilson and Phil Salvail. Chairman Reagan led those in attendance in reciting the pledge of allegiance.

Acceptance of Minutes of the November 25, 2008 Meeting

The Board reviewed the minutes and voted the following: Selectman Borthwick moved and Selectman Lewis seconded the motion to accept the Minutes of the meeting of November 25, 2008 as written. The Board voted 3-0 in favor of the motion.

Discussion of RFQ's for Groundwater Discharge Permit

Michael had placed this item on the agenda to allow the Board the opportunity to discuss the next steps in the process. Selectman Lewis suggested that the Board meet with each of the three firms that had submitted qualifications for the Board to consider. Chairman Reagan asked Michael to schedule the firms for meetings after next week.

Budget vs. Actual

Michael reviewed the latest budget report. He noted that there were a few more budget lines that had exceeded their funded amounts for the year. The Insurance and Property Liability Line, Police Department Overtime, Mechanics Repair Parts, Highway Department Uniforms and Welfare Rental Assistance. He suggested that later in the month the Board consider voting to reallocate funds from other budget lines to cover existing and future cost overruns. The Board reviewed the rest of the budget to get some sense of where funds might be available to cover these costs. This issue will be revisited at one of the meetings later in the month.

Other Business

Michael reminded the Board of the Budget Committee meeting scheduled for December 11, 2008 at 7PM.

The next negotiating session with the Police Union is scheduled for December 9, 2008 at 8AM (this is not a public meeting).

The School Administrative Unit is coming to the December 16, 2008 Board meeting to discuss the new monthly school payment and answer questions from the Board with regard to how the number is established.

Michael mentioned that he had reviewed the draft contract submitted by the F.A.S.T. Squad and had made some suggested revisions. He was going to send the contract back to the F.A.S.T. Squad for their comments. Michael suggested that the Board meet with the F.A.S.T. Squad to finalize the details of the contract prior to January 1, 2009. It was suggested that Michael contact the F.A.S.T. Squad to see if they could attend one of the December meetings.

Phil Ferneau, a resident of Gould Road was in attendance to discuss the issue of maintenance on scenic roads. He was concerned that the Town was allowing the Highway Department to cut trees on scenic roads without providing proper notice to residents. The Board reviewed the information provided to them by both Michael and Mr. Ferneau and agreed that there needs to be better coordination in the maintenance effort. Michael informed the Board that upon being notified earlier in the afternoon of the concern via an email, he had spoken with the Road Agent, Bob Scott and told him to suspend work on the all scenic roads until meeting with the Board to review proper procedures. Chairman Reagan thanked Mr. Ferneau for bringing the issue to the attention of the Board.

Ellie Davis asked why the replacement of tires on Police vehicles was not being handled by the Town Mechanic. Selectman Lewis noted that those tires required high speed balancing and the Town did not have the equipment necessary to accomplish this task.

Phil Salvail asked if an International dealer had been contacted with regard to the pump and/or transmission issue on Engine 3. The Board mentioned that other companies had reviewed the issue with the Town Mechanic and the Fire Department prior to sending the truck to Lakes Region Fire Apparatus.

Al Posnanski asked if the Board would consider establishing a fee for the disposal of fluorescent bulbs at the Transfer Station. The fee would be to cover the cost to the Town for disposal of the bulbs which contain mercury. The Board felt that it would be appropriate to establish a fee for this service.

Michael noted that a few other items had been discussed at the Recycling Committee Meeting earlier that evening. Two other issues that the Committee would ask the Board to consider would be if we need to have new dump permit stickers every year and would we need to provide residents from Orange with stickers so they could bring recyclables to the Transfer Station.

It was also suggested that the fee that Canaan charges to the Town of Orange for recycling be increased to \$3,000/year to cover increased costs for handling material. The Board asked that Glenn prepare a cost analysis for the Board to review.

Michael mentioned that the Committee had discussed some possible options to keep the building containing the balers in it warm enough for the equipment to operate efficiently. At the previous Selectmen's meeting the Board had discussed options for warming the oil in the balers. Glenn Carey had mentioned that it would be difficult to accomplish and had suggested some minor improvements such as insulation and a more permanent heat source. Michael noted that Tom Guillette had estimates of about \$2,000 to \$2,500 to fix up the building. The Board asked Michael to pursue the latter option.

With no other business to come before the Board at 8:42PM Selectman Borthwick made a motion to adjourn the meeting. The motion was seconded by Selectman Lewis and the Board voted 3-0 in favor.

Robert Reagan, Chairman

Scott Borthwick

Tim Lewis
Canaan Board of Selectmen