

**CANAAN BOARD OF SELECTMEN
MEETING MINUTES
TUESDAY, NOVEMBER 25, 2008**

The meeting was brought to order at 7:00 PM by Chairman Bob Reagan. Selectman Scott Borthwick, Selectman Tim Lewis and Town Administrator Michael Capone were also in attendance. Others present: Ellie Davis, Al Poznanski and Phillip Salvail. Chairman Reagan led those in attendance in reciting the pledge of allegiance.

Acceptance of Minutes of the November 18, 2008 Meeting

The Board reviewed the minutes and voted the following: Selectman Borthwick moved, Selectman Lewis seconded the motion to accept the Minutes of the meeting of October 28, 2008 as written. Chairman Reagan offered one clarification to page two. In the second sentence of the second paragraph he wanted to add the word "fire" in front of the word "engine" so everyone would know that we were discussing the new fire engine and not the engine on Truck 3. Selectman Lewis made a motion to accept the minutes as amended. The motion was seconded by Selectman Borthwick. The Board voted 3-0 in favor of the motion.

Road Agent, Bob Scott

Michael informed the Board that Road Agent, Bob Scott would not be available for the meeting. He had been out working on Town roads since midnight. Selectman Borthwick suggested that since all of the issues on Fernwood Farms Road had been addressed, there was no need to bring Bob to a meeting. The other members of the Board agreed with Selectman Borthwick's assessment.

Discussion of the Water and Sewer Budget

The Board reviewed the proposed Water and Sewer budget for 2009. Michael was going to check on the Telephone, Electricity and Lagoon dues line on the Sewer Budget to verify expenses prior to determining what the final budget amounts should be. It was noted that some of the project expenses for the well blending project would show up in the Water budget in 2009. This will skew the budget numbers, but it will be noted that the funds to cover the project expenses will come from the water surplus and not through taxation.

Discussion of School Payment

The Board received notification from the SAU that the monthly school payment was going to increase from just under \$330,000/month to just over \$450,000/month. This was due to the increase in the school portion of the tax rate and the increase in apportionment that Canaan pays. Michael had spoken with George Caccavaro, the Business Administrator for the SAU with regard to this situation. George informed Michael that the Superintendent wanted to meet with the Board to discuss this issue. Michael will try to schedule the Superintendent for the next Selectmen's meeting.

Other Business

Michael mentioned that he had been contacted by Glenn Carey, Transfer Station Manager with regard to providing heat to the balers in the recycling shed at the Transfer Station. There was a concern with keeping the hydraulic fluid warm enough to allow for proper operation of the balers. The Board discussed some possible options to explore in addition to what had already been suggested by Glenn and Tom Guillette. Michael will speak with both Glenn and Tom to see what the best course of action should be.

Michael informed the Board that he had been contacted by Vicky Davis from the Upper Valley Lake Sunapee Regional Planning Commission (UVLSRPC) with regard to the household hazardous waste day. There were fifteen residents from Canaan who participated. The cost per household was \$45. Michael noted that two of the households attended a session not authorized by the Board, but they were not turned away by the UVLSRPC. The Board asked Michael to speak with UVLSRPC to find out why they were allowed to participate in an unsanctioned event.

Michael mentioned that he had reviewed a copy of the water quality report received from Wright Pierce for the blending well at the Water Treatment Plant. The test results were very good. There were no items that would impact going forward with the next phase of the project which will be the long term pump test. Wright Pierce is in the process of obtaining the necessary approvals from the State to conduct that test.

Michael asked the Board how they would like to proceed with regard to providing for snow removal on the Town sidewalks. There are three options that had been presented. The first was to purchase a snow blower and sander attachments for the Kubota tractor at the water plant. The second would be to repair the Ford Tractor and associated attachments. The third would be to sub contract sidewalk snow removal. The Board asked Michael to obtain pricing for repairs to the Ford tractor and get quotes for sub contracting sidewalk snow removal so we could compare them to the pricing already obtained for the Kubota attachments prior to making a decision as to how to proceed.

Michael asked the Board to consider when they would like to discuss the proposals received for the Ground Water Discharge Permit project. Proposals have been received from three firms. All three will be available to meet with the Board if necessary. The Board agreed to discuss this project at the next meeting.

Selectman Lewis suggested that the winter sand that is typically put out for residents should be placed at the Transfer Station so it could be monitored. This would prevent commercial users from removing large amounts of sand from the pile. The Board agreed this would be the best location for the sand.

Selectman Borthwick mentioned that during last weeks Budget Committee Meeting there had been a discussion with regard as to how to proceed with Capital purchases in the Budget. Should they be placed in the Capital Items line of the operating budget or be placed on the warrant as individual warrant articles. Michael noted that both methods were acceptable the Department of Revenue Administration. The Board felt that they should be placed on the warrant as individual warrant articles

Selectman Borthwick inquired about the Board's thoughts with regard to the purchase of a Mobile Screen for the Highway Department with funds from this years operating budget. Michael mentioned that funds could be voted into the Capital Items line of the budget from another line to pay for such a purchase if that was what the Board wanted to do. Selectman Lewis suggested that we defer the purchase because of the additional expenses we have incurred this year, such as the No Lary Road bridge. We could use funds from next year's budget if necessary to fund the purchase.

With no other business to come before the Board at 8:33PM Selectman Borthwick made a motion to adjourn the meeting. The motion was seconded by Selectman Lewis and the Board voted 3-0 in favor.

Robert Reagan, Chairman

Scott Borthwick

Tim Lewis
Canaan Board of Selectmen