

**CANAAN BOARD OF SELECTMEN  
MEETING MINUTES  
TUESDAY, NOVEMBER 18, 2008**

The meeting was brought to order at 7:00 PM by Chairman Bob Reagan. Selectman Scott Borthwick, Selectman Tim Lewis and Town Administrator Michael Capone were also in attendance. Others present: Ellie Davis, Al Poznanski, Phillip Salvail, Chief Bill Bellion, Duane Mansur and Keith Mansur. Chairman Reagan led those in attendance in reciting the pledge of allegiance.

**Acceptance of Minutes of the October 28, 2008 Meeting**

The Board reviewed the minutes and voted the following: Selectman Borthwick moved, Selectman Lewis seconded and the Board voted 3-0 to accept the Minutes of the meeting of October 28, 2008 as written.

**Open and review sealed bids for 704 Canaan Street**

The Board opened the five sealed bids received for the property at 704 Canaan Street. The bids were: Raven Rock Properties LLC- \$12,704.00, David M. Zani and Patricia J. Sweetser - \$38,775.00, Elena M.S. Van Zandt - \$16,750.00, Corey Brabant - \$2,010.00 and Shawn J. Lamoureux - \$6,001.01

Selectman Borthwick made a motion to accept the bid of David M. Zani and Patricia J. Sweetser for \$38,775.00. The motion was seconded by Selectman Lewis and the board voted 3-0 in favor of the motion. Michael will contact David and Patricia and arrange for the sale to be completed.

**Budget vs. Actual**

Michael reviewed the budget worksheet of November 17, 2008 with the Board and those present. With six weeks left in the year there is about 18% of operating budget funds available. Michael noted some of the areas where expenses had exceeded the budget line. In the Government building custodial supply line Michael noted that the over expenditure was due to the purchase of floor mats/runners for the Town Office and the Police Department. Previously the Town had been paying a rental fee for mats and runners. The use of our own mats and runners will eliminate that expense from the budget. Michael also noted that the General Government telephone and fax line had been overspent. He noted that part of the overage was for expenses paid to AT&T for which we will receive a reimbursement. Michael noted that the Human Services rent assistance line had been overspent. He also noted that the electricity line and the postage line for the Sewer budget had been overspent. Further adjustments to the budget would be necessary to correct for these over expenditures.

## **Project Updates**

Michael provided the Board with brief updates on the status of a five projects currently underway. Work was continuing on the force main repair in Orange Brook. The Timber cut at the Transfer Station is complete with the exception of some clearing to be done along the brook. Wright Pierce is working with the State of New Hampshire on the small groundwater removal permit for next phase of the well blending project. Barker Steel is fabricating the bridge frame for North Lary Road. We are expecting to receive at least 3 proposals from engineering firms interested in the Groundwater Discharge Permit project at the sewer plant. Michael mentioned that he will keep the Board informed as to the status of these projects at future meetings.

## **Other Business**

Michael mentioned to the Board that they should probably consider a review of the Building Permit process as it applies to new construction on properties served by Town water and Sewer. NHDES has reaffirmed their directive that the moratorium on additional flow to the sewer system include not only physical hookups, but additions to buildings that effect occupancy. The Board agreed that a review was in order.

Michael and Chief Bill Bellion provided the Board with an update on the status of repairs to Engine 3 and/or the purchase of a new replacement fire engine. At this point, since there was no way to purchase the new fire vehicle prior to Town meeting, Chief Bellion had asked Lakes Region Fire Apparatus to provide a not to exceed estimate of the repairs they need to complete to Engine 3. The balance of the work needed on Engine 3 would be performed by the Town Mechanic.

Duane Mansur was in attendance to ask about the status of the repairs to Fernwood Farms Road. The Board informed Duane that they had directed the Road Agent, Bob Scott to make the necessary repairs to the Road. Duane also asked if the Road Agent could be at the next Selectmen's meeting so he could ask some questions. The Board informed Duane that they would ask Bob to attend.

**Non-Public Session (RSA 91 – A:3:II(b))**

With no further business before the Board, at 8:32 PM Selectman Borthwick moved, Selectman Lewis seconded and the Board voted 3-0 by roll call vote to go into non public session to enter into non public session under RSA 91-A:3 II b to discuss a personnel issue with Police Chief Sam Frank.

At 9:45 PM Selectman Borthwick made a motion to come out of non-public session. The motion was seconded by Selectman Lewis and approved 3-0 by roll call vote of the Board. At 9:45 PM, Selectman Borthwick made a motion to seal the minutes of the non-public session. The motion was seconded by Selectman Lewis and the Board voted 3-0 by roll call vote in favor of the motion. At 9:46 Selectman Borthwick made a motion to adjourn the meeting. The motion was seconded by Selectman Lewis and the Board voted 3-0 in favor.

---

Robert Reagan, Chairman

---

Scott Borthwick

---

Tim Lewis  
Canaan Board of Selectmen