

**CANAAN BOARD OF SELECTMEN
MEETING MINUTES
TUESDAY, OCTOBER 21, 2008**

The meeting was brought to order at 7:00 PM by Chairman Bob Reagan. Selectman Scott Borthwick, Selectman Tim Lewis and Town Administrator Michael Capone were also in attendance. Others present: Ellie Davis, Al Poznanski, Phillip Salvail and Matt Wilson. Chairman Reagan led those in attendance in reciting the pledge of allegiance.

Acceptance of Minutes of the October 14, 2008 Meeting

The Board reviewed the minutes and voted the following: Selectman Borthwick moved, Selectman Lewis seconded and the Board voted 3-0 to accept the Minutes of the meeting of October 14, 2008 as written.

November Meeting Schedule

The Board discussed the meeting schedule for November. The scheduled meetings will be on Tuesday, November 18 and Tuesday, November 25. Additional meetings will be scheduled as required.

Budget vs. Actual

Michael mentioned that, over all, expenses were running slightly below projections. He noted several areas where budget lines may be exceeded. They included the General Government Telephone and Fax line, Fire Department Salaries, Mechanics Repairs and Repair Parts, Street Lighting, Transfer Station Supplies and Human Services Rent Assistance. If these or any other lines were overspent, it would require the Board to move funds from another area of the budget to cover the cost. Michael also mentioned that the funds being spent for the well blending project would be reported in the Engineering/Planning and Capital Improvement lines of the water and sewer budget. The money to cover those expenses would come for the water and sewer fund surplus.

Other Business

Michael mentioned that he had spoken with Debbie Kierstead who was asking about the roofing project for the Meetinghouse. The Board directed Michael to contact Jim Miller to see what funds were available for that project.

John Bergeron had submitted a document to the Board from the Historic District Commission (HDC) supporting the appointment of Michael Roy as a regular HDC member and Mark Simon as an alternate member. Selectmen Borthwick made the following motion: To appoint Michael Roy as a regular member of the HDC with a term expiring in 2011 and Mark Simon as an alternate member of the HDC with a term expiring 2009. Selectman Lewis seconded the motion and the Board voted 3-0 in favor.

Michael informed the Board that he had a tentative date for DRA to meet with the Board on Wednesday morning, October 29, 2008 at 8:30AM to set the tax rate.

Michael mentioned that the ad soliciting bids for the property on 704 Canaan Street would run in the paper for two weeks starting on October 23. Michael noted that he had been to the property earlier in the day to get some sense of the overall condition of the grounds and the building. Selectman Lewis suggested that anyone who wanted to look at the property be accompanied by a Town employee. He also thought that copies of the assessment card and the tax deed should be available for prospective buyers. The deadline to receive sealed bids for the property will be 5PM on Monday, November 10, 2008.

Michael asked the Board if they would give some thought to when the next department meeting should be scheduled. Selectman Lewis suggested possibly the second or third week in November. A firm date will be set at a later meeting of the Board. Michael noted that he would like to provide the departments with at least two weeks notice for planning purposes.

Michael mentioned that he had not received the written documentation from the State with regard to the replacement bridge drawing they had submitted for No Lary Road, but he was expecting an email on Wednesday morning. He did have a conversation with two representatives from DOT who informed him the basic design was acceptable. Michael informed the Board that he would forward any information he received from DOT to the Road Agent, Bob Scott so we could move the process forward.

Chairman Reagan reported that he had begun a review of the manifest for the water and sewer system. His intent was to look at usage data in an effort to frame a discussion regarding water and sewer rates. Chairman Reagan will make copies of the document for other Board members to review.

Selectman Borthwick asked about the status of the Force Main project. Selectman Lewis noted that he had not heard from Mr. Remacle with regard to his availability. As a contingency the Board discussed what additional equipment and material would be needed for the Highway crew to do the work. The two major items needed would be a small excavator and some flat rocks to be used in part of the brook. Selectman Lewis mentioned the names of some places where the Town could rent an excavator. Matt Wilson mentioned that he had some flat rock in his backyard that the Town was welcome to if they could use it. Chairman Reagan said that he would visit with Matt to see if the material was usable.

Ellie Davis asked about the fiberglass docks at the Bath House on Canaan Street. Michael mentioned that the original donor asked to be contacted if the Town did not plan to use the docks anymore. He will look into returning them or having them moved from the Bath House.

Non-Public Session (RSA 91 – A:2:I(a))

With no further business before the Board, at 7:49 PM Selectman Borthwick moved, Selectman Lewis seconded and the Board voted 3-0 by roll call vote to go into non public session to review and discuss information received from the Police Union. At 9:08 PM Selectman Borthwick made a motion to come out of non-public session. The motion was seconded by Selectman Lewis and approved 3-0 by roll call vote of the Board. At 9:08 PM, Selectman Borthwick made a motion to seal the minutes of the non-public session. The motion was seconded by Selectman Lewis and the Board voted 3-0 by roll call vote in favor of the motion. At 9:09 Selectman Borthwick made a motion to adjourn the meeting. The motion was seconded by Selectman Lewis and the Board voted 3-0 in favor.

Robert Reagan, Chairman

Scott Borthwick

Tim Lewis
Canaan Board of Selectmen