

**CANAAN BOARD OF SELECTMEN
MEETING MINUTES
TUESDAY, SEPTEMBER 30, 2008**

The meeting was brought to order at 7:00 PM by Chairman Bob Reagan. Selectman Scott Borthwick, Selectman Tim Lewis and Town Administrator Michael Capone were also in attendance. Others present: Ellie Davis, Al Poznanski, Duane Mansur, Keith Mansur, Wesley Mansur. Chairman Reagan led those in attendance in reciting the pledge of allegiance.

Acceptance of Minutes of the September 23, 2008 Meeting

The Board reviewed the minutes and voted the following: Selectman Borthwick moved, Selectman Lewis seconded and the Board voted 3-0 to accept the Minutes of the meeting of September 23, 2008 as written.

Open and review bids for Rinnai Heaters, Aluminum Dock and Pallet Jack

Chairman Reagan opened the bids received for these items. The bids were:

For the Rinnai heaters – 1 bid from Stephen Purcell for \$828.43 for one heater

**For the Aluminum Docks – 1 bid from Justin Hammond for \$410.00
1 bid from Marvin Roche for \$50.51
1 bid from Tom Foote for \$615.00**

**For the Pallet Jack - 1 bid from FS Enterprise for \$150.00
1 bid from Vincent Bianco for \$201.00
1 bid from Peter's Auto Repair for \$425.50**

After reviewing the bids Selectman Borthwick made a motion to accept the bid of Stephen Purcell for one of the Rinnai heaters for \$828.43. Selectman Lewis seconded and the Board voted 3-0 to accept the bid.

Selectman Borthwick made a motion to accept the bid of \$615.00 from Tom Foote for the Aluminum Docks. Selectman Lewis seconded and the Board voted 3-0 to accept the bid.

Selectman Lewis made a motion to accept the bid of \$425.50 from Peter's Auto Repair for the pallet jack. Selectman Borthwick seconded and the Board voted 3-0 to accept the bid.

Review and discussion of #2 fuel oil and propane contract.

Michael presented the Board with an overview of a contract proposal from Rymes Heating Oils, Inc for the 2008-2009 heating season. They were offering a fixed purchase price of \$3.689 for 7200 gallons of #2 heating oil and \$2.289 for 7500 gallons of propane.

Michael noted that the agreement contained a provision to guarantee a purchase of at least 80% of the contracted gallons. The Board discussed lowering the amount of gallons in the contracts to 6000 gallons for each commodity to minimize the chance of having to pay a penalty for not meeting the contracted amounts.

Rymes also agreed to provide the contract pricing to Town employees provided the Town would guarantee payment of any delinquent accounts. There was some discussion among the Board and those in attendance as to if this would be possible or practical. Michael noted that he did not think we could attach employee paychecks. He said he would speak with Gloria to see if there was some practical mechanism for meeting that requirement. He also said he would get back in touch with Rymes and see if they would honor the same pricing for the reduced number of gallons.

Other Business

Michael informed the Board that he had received a request from a property owner that the Town pay for a broken window in her building. She claims that it was damaged by snow that the Town had piled up near the window. Michael mentioned that he had spoken with Tom Guillette in regard to this matter. Tom said that snow was placed in the area near the building, but we were not the only people who put snow there. In addition, it would appear that snow from the roof of the building next door could have caused snow to collect near the window. In any event, she had just come forward with the claim so it would seem impossible to determine who or what may have broken the window. The Board asked Michael to notify the property owner that the Town would not be paying for the window.

Michael reminded the Board that the next Budget Committee meeting was scheduled for Thursday, October 2 at 7PM.

Michael provided the Board with an update on the status of the North Lary Road Bridge. He noted that the State was reviewing the drawings he had provided for them for the replacement span. All of the residents on the road had been informed of the bridge closure and the road crew had put up barricades and bridge closed signs on either side of the bridge.

Selectman Lewis asked if we should have the State review plans for a replacement structure similar to the span that was presently in place. Michael said he would look into getting the information necessary to have the State undertake such a review.

Michael informed the Board that the Town now had all of the required permits from the State to begin work on the force main in Orange Brook. The next step was to schedule the contractor start date and coordinate with DES representatives so they would be present at the start of the repair work.

Deane Mansur was present to ask the Board why the culvert near his property on Fernwood Farms Road had not been cleaned. There was some discussion as to what specifically needed to be done. Selectman Borthwick mentioned that the Board would check with the Road Agent to be certain that he had scheduled a visit to that location.

Keith Mansur asked why there was a section of Fernwood Farms Road that had not been graded yet. Chairman Reagan mentioned that he would check with the Road Agent to see when that was scheduled for grading.

Duane Mansur also asked if the Town Mechanic had a schedule for lubricating vehicles. Chairman Reagan told Dwayne he would look into the issue for him.

Al Posnanski mentioned that the Recycling Committee would be meeting on Tuesday, October 7, at 5PM in the conference room at the Town Office.

Non-Public Session (RSA 91 – A.3-c)

With no further business before the Board, at 7:53 PM Selectman Borthwick moved, Selectman Lewis seconded and the Board voted 3-0 by roll call vote to go into non public session to discuss advice from legal counsel. At 8:55 PM Selectman Borthwick made a motion to come out of non-public session. The motion was seconded by Selectman Lewis and approved 3-0 by roll call vote of the Board. At 8:55 PM, Selectman Borthwick made a motion to seal the minutes of the non-public session. The motion was seconded by Selectman Lewis and the Board voted 3-0 by roll call vote in favor of the motion. Selectman Borthwick made a motion to adjourn the meeting that was seconded by Selectman Lewis. The Board voted 3-0 in favor of adjournment at 8:56PM.

Robert Reagan, Chairman

Scott Borthwick

Tim Lewis

Canaan Board of Selectmen