

**CANAAN BOARD OF SELECTMEN  
MEETING MINUTES  
TUESDAY, SEPTEMBER 2, 2008**

The meeting was brought to order at 7:00 PM by Chairman Bob Reagan at the Fire Department. Selectman Scott Borthwick, Selectman Tim Lewis and Town Administrator Michael Capone were also in attendance. Others present: Police Chief Sam Frank, Al Poznanski, Phil Salvail, Denis Salvail, , JoAnn Poloean, Craig Lawler, Russel Lester, Michael Batten, Shirley Packard, Earl Smith, Dwayne Mansur, James Rancore, Bill MacDonald and Robert Crotty. Chairman Reagan led those in attendance in reciting the pledge of allegiance.

**Acceptance of Minutes of the August 19, 2008 Meeting**

The Board reviewed the minutes and voted the following: Selectman Borthwick moved, Selectman Lewis seconded and the Board voted 3-0 to accept the Minutes of the meeting of August 19, 2008 as written.

**Bill Mac Donald: Questions regarding the Central New Hampshire Special Operations Unit (CNHSOU)**

Bill Mac Donald was present and read a list of questions he had prepared with regard to this topic. Chief Frank was present to help answer some of the questions as well. The Board was asked if they had read the Police manual in its entirety. The answer was no. The Board was asked if they had signed off on the police policy manual considering the fact that it is one of their duties. Bill asked Michael if he was aware of a policy regarding this and Michael replied that he had not signed off on any police policy while a Selectman in Canterbury and was not aware of any requirement to do so. Chief Frank noted that there was no law requiring such a sign off.

The Board was asked when they became aware that Chief Frank was a member of the group that was being sued. Chairman Reagan replied that it was when it first came out in the newspaper. Chief Frank noted that Canaan had been involved with the CNHSOU since 2004. At that time, the funding had been reviewed as part of the budget process. Chief Frank was asked if he was involved in any of the incidents that resulted in lawsuits. He said no.

The question was asked about oversight of the different departments which furnish personnel for the group. Chief Frank responded that all activities are guided by State Police Standards and Training. There is also a nine member advisory Board for the CNHSOU of which the Chief is a member.

The Board was also asked if they require notification when a Canaan officer is involved in a situation outside of Canaan. The answer is no. As a follow up, it was asked if the

Board planned to institute a policy with regard to the aforementioned question. The Board noted that the issue was under review.

A question was asked with regard to revisions to the mutual aid policy. Chief Frank explained some of the revisions to the mutual aid policy (RSA105:13) that had been enacted in the last year

A question was asked with regard to how Canaan officers respond to calls outside of their jurisdiction and when they do, are they and the Town covered by our insurance. Chief Frank explained that they will not respond unless requested by dispatch. Should a Canaan officer encounter a situation outside of their jurisdiction, they will not respond until they contact dispatch and receive the approval to do so.

During the course of the discussion Chief Frank suggested that if residents have concerns with regard to Law Enforcement issues they should contact him directly first to see if he can provide them with any information they may require. That may help to alleviate any concern or confusion when issues arise.

Dennis Salvail asked where the money for the CNHSOU appeared in the budget. The Chief replied that it was in the training line because most of the money went to specialized training.

### **Review and discussion of quote received for blending well project**

Michael explained to those present that the Town has been exploring compliance options for an issue with regard to disinfectant by-products (DBP) in the Town water. These DBP's are a result of treating our water with chlorine. The Board was pursuing a plan that would involve drilling a well at the site of the drinking water treatment plant. If acceptable water was found, it would be blended with the source water from Canaan Street Lake reducing the amount of chlorine needed to treat the water and lowering the DBP levels. This would bring us into compliance with State and Federal regulations.

The Board reviewed three quotes supplied by area well drillers and took questions from those present. Selectman Borthwick made a motion to select Contoocook Well Company for the project. Selectman Lewis seconded and the Board voted 3-0 in favor of the motion. Michael will contact Contoocook Well and make arrangements to move the process forward.

### **Review and discussion of Force Main project**

Michael mentioned that the Board had received the necessary permits from New Hampshire Department of Environmental Services to proceed with repairs to the force main. He noted that we would have to wait thirty days to see if the Army Corps of Engineers had any comments on the project. In that time, the Board should consider getting a contractor for the job so they will be ready to move forward in late September.

## **Budget vs. Actual Review**

Michael noted that at 36 weeks into the budget year 69.2% of the budget had been spent. The major concern with the Budget remains the gas and diesel line. It was now out of funds originally budgeted and would be using the money voted by the Board at the August 19, 2008 meeting to hopefully get through the rest of year.

Other areas of potential shortfall in the budget were in the property and liability insurance line, town attorney fees, fire department vehicle maintenance, mechanics repairs and supplies and highway department overtime.

## **Other Business**

Michael mentioned that he had received a request from the President of the Goose Pond Lake Association to place additional trash barrels up at the Boat Launch. Chairman Reagan noted that it was a State boat launch and as such the request should go to the State. Michael said he would look into it.

Joanne Poloean was present to express her concern to the Board in regard to vehicles located at a residence on the corner of Bruce Road and Route 4. In addition she expressed concern with outside storage of materials at Auto Ware on the corner of Route 4 and Depot Street. She also had a concern with the outside storage of appliances at a property on Route 4. Chairman Reagan asked the Joanne submit her concerns in writing to the Board.

Dwayne Mansur expressed concerns with the condition of some of the roads and asked when they would be graded. The Board noted that the road crew had been busy with paving and storm clean up projects, but they would pass his concern along to the Road Agent.

Al Posnanski mentioned that the Transfer Station would have to now charge a fee to accept microwaves.

Dwayne Mansur asked if the fee that the Town of Orange pays to bring their recyclables to the Canaan Transfer Station had been paid. Michael noted that it had. Dwayne also asked that the Board review how the charge is assessed to Orange.

Michael mentioned to the Board that the schedule for the Budget committee meeting had been set. The first meeting would be held on September 11, 2008 at 7PM here at the fire station. The schedule called for additional meetings on 9/18, 10/2, 10/16, 11/6 and 11/20 at the same time and place.

Michael mentioned that the Board would need to vote to authorize Chairman Reagan to sign, on behalf of the Town, the contract that was being drawn up with Plymouth State in regard to the source water protection grant. Selectman Borthwick made a motion to authorize Robert Reagan to sign a subcontract with Plymouth State University for services, so long as it is consistent with the NH DES 2008 Local Source Water Protection Grant previously awarded to the town, and all funds for this subcontract come from the above grant. The motion was seconded by Selectman Lewis and voted 3-0 in favor by the Board.

**Non-Public Session (RSA 91 – A.3-c)**

With no further business before the Board, at 8:38 PM Selectman Borthwick moved, Selectman Lewis seconded and the Board voted 3-0 by roll call vote to go into non public session to discuss advice from legal counsel. At 9:12 PM Selectman Borthwick made a motion to come out of non-public session. The motion was seconded by Selectman Lewis and voted 3-0 by roll call vote. At 9:12 PM Selectman Borthwick made a motion to seal the minutes of the non public session. The motion was seconded by Selectman Lewis and voted 3-0 by roll call vote. At 9:13 PM Selectman Borthwick made a motion to adjourn. The motion was seconded by Selectman Lewis and voted 3-0 by the Board.

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Robert Reagan

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Scott Borthwick

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Tim Lewis

Canaan Board of Selectmen