

**CANAAN BOARD OF SELECTMEN
MEETING MINUTES
TUESDAY, JULY 22, 2008**

The meeting was brought to order at 7:00 PM by Chairman Bob Reagan at the Fire Department. Selectman Scott Borthwick, Selectman Tim Lewis and Town Administrator Michael Capone were also in attendance. Others present: Al Poznanski, Dennis Salvail, C.F. Lawler, Lois Longley; Dave Barney and Frank Kopczynski. Chairman Reagan led those in attendance in reciting the pledge of allegiance.

Acceptance of Minutes of the July 8, 2008 Meeting

The Board reviewed the minutes and voted the following: Selectman Borthwick moved, Selectman Lewis seconded and the Board voted 3-0 to accept the Minutes of the meeting of July 8, 2008 as written.

Budget vs. Actual Review

Michael noted that at 30 weeks into the budget year 54% of the budget had been spent. The overall numbers are in line with expectations, but areas of concern are present. Pending legal activity has the potential to exceed budget expectations. We only have money for about sixty to seventy hours of legal activity available in the budget. The fuel oil and gas lines continue to move towards exceeding their budget amounts. Michael noted that he has been speaking with the SAU, other Towns and suppliers about combining purchases and developing fixed pricing plans for fuel oil. He also mentioned that he is working with the State on a plan to have the Town Highway trucks fuel up at the State maintenance shed on Rte. 118 to take advantage of lower fuel costs.

There were questions from those in attendance about adjustment to the budget based on votes by the Board to reduce or reassign dollars from areas of the budget, most notably the area of charitable organizations. Michael mentioned that the funds would be reassigned as we get a clearer picture of where they will be needed.

Chairman Reagan asked about the postage lines in the budget. Michael mentioned that further adjustments will be made to those lines after the review of last years expenditures is completed.

Timber Cut at the Transfer Station: Discussion of next steps

Michael informed the Board that there had been no response to the RFP that was posted in the paper in June. The only proposal currently in hand was a proposal submitted by Lay of the Land Foresters as part of the original planning for the cut. Selectman Lewis had a concern with the pricing of that proposal, but suggested that given the low price for timber at present, that perhaps the Board should hold off on pursuing a cut at this time. Chairman Reagan proposed further review in early fall around the first of October and the other Board members agreed.

Heating System Bids: Discussion of bids received and possible vote on awarding contract

Michael reported to the Board that he had contacted one of each of the references provided by the bidders and had received a favorable response regarding the systems installed and the installers. Also, after comparing the scope of work detailed by each bidder, the pricing was only about two hundred dollars apart.

Selectman Lewis made a motion to select the bid submitted by Enfield Plumbing and Heating based on the quality, support and warranty provided by the boiler manufacturer. The motion was seconded by Selectman Borthwick. The Board voted 3-0 in favor of selecting the bid of Enfield Plumbing and Heating.

Department Meeting: 7-30-08: Discuss a reschedule to August

Michael asked the Board if they wanted to have the monthly department meeting on July 30, 2008. It was the opinion of the Board that given the fact that Departments are currently working on their budgets and there were no pressing issues to discuss collectively, it would be a better use of everyone's time if there was no meeting in July. The next department meeting will be held in August when proposed budgets will be available to discuss.

Other Business

Lois Longley of Follansbee Road spoke with the Board regarding the condition of her water. Her property is located at one of the ends of the water system pipeline. The condition of her water has been an ongoing concern and she has spoken with Alan Hill of Water System Operators about possible corrective measures. Lois feels that more action needs to be taken to address this issue. She provided the Board with photographs of the water in her tub and some objects stained by residue from the water. The Board told Lois that they will have a sample of the water taken and brought to a lab for analysis and contact Water System Operators prior to taking any additional action.

Michael mentioned that he had spoken with Dave Barney about having the Board review the winter maintenance information prior to scheduling a meeting to discuss Goose Pond Road. Dave will get any other pertinent information to Michael for distribution to the Board. A review and discussion of this topic will take place at the August 19th meeting.

Michael reported that the legal review of the Transfer Station Ordinance is back from the Town Attorney. He has given a copy to Al Posnanski and will get a copy for Glen Carey, the Transfer Station Manager, to review. The information will be discussed at the next meeting of the Transfer Station Committee on August 5, 2008.

Michael mentioned that a representative from NH Department of Environmental Services (NHDES) will be here on Wednesday, July 23, 2008 to review and discuss a request to site a well at the Water Treatment Plant on Fernwood Farms Road. The Town is seeking a waiver of the well radius requirements, due to the fact that the well water will be blended with water from Canaan Street Lake and treated at the plant prior to entering the system.

Michael reported that representatives from NHDES are reviewing the Towns' request for expedited review of the repairs necessary to the Force Main in Orange Brook. He is expecting feedback from NHDES in the next week or so.

Michael also reported that he had spoken with a representative from the Granite State Rural Water Association in regard to conducting a smoke test of the water and sewer system in September. The goal is to identify sources of inflow and infiltration into the system that may be impacting flow volumes. Notice has been sent to system users and newspaper ads will be run prior to the test.

Chairman Reagan asked the other Board members and those present if anyone had any other items to present under new business. There were no other issues brought to the attention of the Board. With no further business to come before the Board, Selectman Lewis made a motion to adjourn. The motion was seconded by Selectman Borthwick and the Board voted 3-0 in favor of adjournment. The meeting was adjourned at 7:58 PM.

Robert Reagan

Scott Borthwick

Tim Lewis
Canaan Board of Selectmen