

**CANAAN BOARD OF SELECTMEN
MEETING MINUTES
TUESDAY, JULY 8, 2008**

The meeting was brought to order at 7:00 PM by Chairman Bob Reagan at the Fire Department. Selectman Scott Borthwick, Selectman Tim Lewis and Town Administrator Michael Capone were also in attendance. Others present: Al Poznanski, Phil Salvail, Tom Guillette. Chairman Reagan led those in attendance in reciting the pledge of allegiance.

Acceptance of Minutes of the June 24, 2008 Meeting

The Board reviewed the minutes and voted the following: Selectman Borthwick moved, Selectman Lewis seconded and the Board voted 3-0 to accept the Minutes of the meeting of June 24, 2008 as written.

Acceptance of Minutes of the June 25, 2008 Meeting

The Board reviewed the minutes and voted the following: Selectman Borthwick moved, Selectman Lewis seconded and the Board voted 3-0 to accept the Minutes of the meeting of June 25, 2008 as written.

Review and Discussion of Library Heating System Proposal with Partridge Family Heating LLC

Bob Partridge of Partridge Family Heating LLC reviewed his proposal with the Board. The original quote of \$39,092.00 would remain the same as no changes had been made to the proposal which had been given to the Town in January of 2008. Bob discussed some of the components and features of the system and took questions from the Board with regard to the system. Bob noted that he would need about three weeks to complete the project.

Budget vs. Actual Review

Michael noted that at 28 weeks into the budget year 53% of the budget had been spent. While the overall budget numbers remained in line with expectations, Michael reviewed some of the areas of concern. The fuel oil and gasoline line has the potential to exceed projections by forty to forty five thousand dollars. The heating oil line may be exceeded depending on how soon the weather cools down. The property/liability insurance line will be exceeded by over two thousand dollars due to adjustments in our policy coverage. Adjustments will have to be made to expenditures in other areas to compensate for these and other items that may exceed budget projections.

Review and Discussion of Library Heating System Proposal with Enfield Plumbing and Heating

Ken Hill of Enfield Plumbing and Heating reviewed his proposal with the Board. He noted that the manufacturer had lowered the price on their system and as such his revised price on the project would be \$40,000.00. Ken outlined his installation plan and discussed some of the features of the system components. He noted that he would need four to five weeks to complete the project. Ken also provided some references on completed installations that the Board could contact.

Preliminary discussion of changes to building permit guidelines

Selectman Lewis wanted to discuss this issue with regard to how to better define what projects require building permits. There was concern expressed that the current guidelines do not provide enough guidance as to what projects need permits. Selectman Lewis made reference to a 1989 amendment to the Building permit process that tied one of the requirements for obtaining a permit to the price of the project. After some discussion on the issue, Michael offered to review some other ordinances to provide examples for the Board to discuss at a future meeting.

Other Business

Michael requested that Board members let him know by July 14 if they plan to attend the Goose Pond Lake Association meeting on July 20th. He will notify Dave Barney of who will be attending.

Michael also asked the Board to let him know if they are going to attend one of the election training sessions being conducted in July. We need to notify the State by July 15 if any of the Board members plan to attend the July 21, 2008 session in Lebanon.

Michael asked the members of the Board if they had decided on whether or not they were going to release the funds in the Budget to pay dues to the Upper Valley Lake Sunapee Regional Planning Commission. The dues are payable in July. Selectman Borthwick noted that he felt given the likely shortfalls in the budget, the Board should consider not paying dues this year. Chairman Reagan wanted to check to see if that would create a conflict with some of the grant work being done by the Water Source Protection Committee before asking for a vote.

Selectman Lewis asked for the Board to consider all of the budget lines in this section of the budget to determine if the Board will be able to make the contributions requested by the agencies. He felt that it would be better to inform agencies now, so they would not be planning on money that would not be coming to them. Selectman Borthwick agreed. The Board went through each line and made the following votes:

Grafton County Senior Center: \$8,000- Motion by Selectman Lewis to deny funding. Second by Selectman Borthwick. Board voted 3-0 in favor of the motion.

Advanced Transit: \$7,000- Motion by Selectman Lewis to withhold funding. Second by Selectman Borthwick. Board voted 3-0 in favor of the motion.

Headrest: \$2,500 - Motion by Selectman Borthwick to withhold funding. Second by Selectman Lewis. Board voted 3-0 in favor of the motion.

Listen Center: \$1,000- Motion by Selectman Lewis to withhold funding. Second by Selectman Borthwick. Board voted 3-0 in favor of the motion.

WISE: \$2,100- Motion by Selectman Borthwick to withhold funding. Second by Selectman Lewis. Board voted 3-0 in favor of the motion.

West Central Services: \$2,000- Motion by Selectman Borthwick to withhold funding. Second by Selectman Lewis. Board voted 3-0 in favor of the motion.

ACORN: \$300-Motion by Selectman Borthwick to withhold funding. Second by Selectman Lewis. Board voted 3-0 in favor of the motion.

Goose Pond Lake Assoc: \$1,000-Motion by Chairman Reagan to fund \$500. Second by Selectman Lewis. Board voted 3-0 in favor of the motion.

Canaan Street Lake Assoc: \$1,000-Motion by Chairman Reagan to fund \$500. Second by Selectman Lewis. Board voted 3-0 in favor of the motion.

Mascoma Visiting Nurses: \$15,250- Selectman Lewis suggested the Board obtain more information with regard to this request prior to making a decision on funding. The other members of the Board agreed. Michael will get more information for the Board.

CASA: \$500.00-Motion by Selectman Borthwick to withhold funding. Second by Selectman Lewis. Board voted 3-0 in favor of the motion.

Mascoma Health Initiative: \$2,500- Selectman Borthwick suggested the Board obtain more information with regard to this request prior to making a decision on funding. The other members of the Board agreed. Michael will get more information for the Board.

Al Posnanski inquired about the status of the revised Transfer Station ordinance. Michael replied that he was checking with an attorney in regard to a legal review of the ordinance.

Phil Salvail expressed concern with the number of 91-A sessions the Board has conducted. Michael explained that given all of the changes with new Board members a new administrator and other changes in personnel it has been necessary to hold more of these sessions than usual while everyone is brought up to speed with regard to pre existing and ongoing legal and personnel issues. Selectmen Borthwick noted that it is everyone's wish that there will be less activity in this area soon.

Non-Public Session (RSA 91 – A.3-c)

With no further business before the Board, at 9:22PM Selectman Borthwick moved, Selectman Lewis seconded and the Board voted 3-0 to go into non public session to discuss personnel matters and advice from legal counsel. At 10:40 PM Selectman Borthwick made a motion to come out of non-public session. The motion was seconded by Selectman Lewis and voted 3-0 by the Board. At 10:40 PM, Selectman Borthwick made a motion to seal the minutes of the non-public session. The motion was seconded by Selectman Lewis and the Board voted 3-0 in favor of the motion. Selectmen Borthwick made a motion to adjourn the meeting. The motion was seconded by Selectman Lewis and the Board voted 3-0 in favor of adjournment at 10:41PM.

Robert Reagan

Scott Borthwick

Tim Lewis
Canaan Board of Selectmen