

**CANAAN BOARD OF SELECTMEN MEETING  
WEDNESDAY, MAY 28, 2008**

The meeting was brought to order at 8:00 AM by Chairman Bob Reagan at the Fire Department. Selectman Scott Borthwick, Selectman Tim Lewis and Town Administrator Michael Capone were also in attendance. Others present: Police Chief (Sam Frank), Road Agent (Bob Scott), Transfer Station Attendant, Steve McKinney, Cemetery Sexton (David Heath), Library Director (Amy Thurber), Town Clerk/Tax Collector (Vicki McAlister), Welfare Director (Nelson Therriault) and Al Poznanski. Chairman Reagan led those in attendance in reciting the pledge of allegiance.

**Review of Budget vs. Actual**

Michael noted that while, overall, budget spending was inline with projections, there were some specific areas of concern. Most notably was the diesel and gasoline line, which was close to 60% spent with 60% of the budget cycle remaining. Two other areas of concern were the building heating line and the postage line. Vicki mentioned that some of the postage from that line should be reallocated to her department. Michael said he would check into making that change. With regard to the heating oil and propane line, Michael noted that he was speaking with area companies in an effort to secure possible fixed price contracts for fuel. Chief Frank asked if the Town was going to offer the fixed prices to employees as they had done in the past. The Board asked Michael to look into this option.

Chairman Reagan thanked the departments for their efforts to limit expenditures. So far the Town had not had to borrow any money in Tax Anticipation Notes. Michael explained that if the tax bills made it out in early June, there was a possibility that the Town may not have to borrow money in the first half of the year.

**Capital Improvements Program (CIP)**

Michael mentioned that the CIP committee would be meeting on June 9, 2008 to review the CIP process for this year. He also noted that among the topics to be discussed would be the necessity of having the departments prepare new requests for projects given the lack of funding for the CIP.

**Other Business**

Chairman Reagan requested that all Departments begin to look at budget requests for next year. The Board would like to have budgets submitted by August 1, 2008.

Al Poznanski asked about the status of the review of the Goose Pond Road Salt Policy. Chairman Reagan noted that this issue would be discussed at some time in the near future after the Board had a chance to review some of the information it has received from departments.

The Board and the Town Administrator continued the meeting over at the Town gravel pit, where they went to look at the old aluminum town docks and discuss their potential scrap value. There was discussion of putting the docks out to bid for salvage. The Board also took a look at other scrap materials in the area and will ask the Road Agent to have the material salvaged for scrap.

With no further business before the Board, at 9:20 AM Selectman Borthwick moved, Selectman Lewis seconded and the Board voted 3-0 in favor of adjournment at 9:20AM.

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Robert Reagan

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Scott Borthwick

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Tim Lewis  
Canaan Board of Selectmen