

CANAAN BOARD OF SELECTMEN'S MEETING
Tuesday, March 25, 2008

The meeting was brought to order at 7:00 PM by Chairman Reagan at the Fire Department. Selectman Borthwick, Selectman Lewis and Town Administrator Michael Capone were also in attendance. Others present: Phil Salvail, Shirley Packard, Alex Crate, Al Poznanski, Ellen Wilson, Craig F. Lawler, Tom Guillette

Acceptance of Minutes of the March 18, 2008 Meeting

Having reviewed the minutes the Board voted the following: Selectman Lewis moved, Chairman Reagan seconded and the Board voted 3-0 to accept the Minutes of the March 18, 2008 meeting as written.

Discussion of Default Budget

Michael distributed the "2008 Default Budget Worksheet" (see attached) to the Board and those present. The purpose of this worksheet was to outline what adjustments the Board of Selectmen would need to make to the voted default budget to more accurately reflect the actual expenditures anticipated for the year. The authority to make adjustments is given to the Board under RSA 32:10 with the requirement that the discussion and vote be at a Selectmen's meeting. The Board reviewed the Worksheet and took questions from those in attendance with regard to the adjustments. After considerable discussion, Selectmen Borthwick made a motion to accept the adjustments to the budget as presented on the Worksheet. The motion was seconded by Selectmen Lewis and the Board voted 3-0 to accept the adjustments as presented.

Other Business

Michael asked if the Board would like to add the review and approval of the Class VI Highway/Private Road Policy to the agenda for the 4/1/08 meeting. The Board agreed and Michael said he would notify the Planning Board so they would be available to answer questions.

Michael wanted to let the Board know that he would like to schedule a discussion with regard to Tax Deeded property for an upcoming meeting.

Tom Guillette mentioned that there was an issue with a small leak in the Senior Center in an area still under construction. It was something that needed to be looked at, but since Denis Salvail had been donating a lot of the work, Tom was reluctant to bother him with it. There was a brief discussion of how to address this issue and Phil Salvail said that he would mention it to Denis.

Michael mentioned to the Board that he had received an email from the Mascoma Valley Health Initiative (MVHI) inquiring as to who was going to represent the Board at the MVHI quarterly meeting on Wednesday. Michael volunteered to attend the meeting and get some idea of the level of involvement that would be required by the Board.

Chairman Reagan wanted to have the Board discuss the issue of purchase order review and approval. After a brief discussion amongst the Board with regard to what level of review of purchase orders was necessary Selectman Lewis made a motion to have \$500.00 be the dollar amount of a purchase order requiring review by the Board. The motion was seconded by Selectman Borthwick and the Board voted 3-0 in favor of the motion.

Michael reported that he had been contacted by Alan Hill of Water System Operators in regard to some water testing results. Alan reported that the Town had passed its lead and copper water tests for the third month in a row.

Ellen Wilson asked about possible changes to the operating hours of Transfer Station. There was considerable discussion of this topic. It was mentioned that there were a number of issues under review for the Transfer Station. Michael said he would bring the issue up at the April 1, 2008 Transfer Station meeting.

Selectman Reagan brought up the issue of the cost of the uniform cleaning contract for the Highway department. There was a discussion with regard to contracts in general and Michael said that a review of all Town contracts was on his project list. He was going to get a copy of the uniform cleaning contract and look it over.

Michael mentioned that he had been contacted by Chief Frank with regard to an opportunity to purchase a used phone system for the Police Department. This was a fairly new system that was no longer in use by the Hanover Police Department. Chief Frank felt that it may be a way for the Police Department to upgrade its current phone system with something that would better meet the department's needs. The Board requested that Michael obtain more information on the system and look at other options as well.

Non-Public Session (RSA 91 – A.3-c)

With no further business before the Board, at 8:17 PM Selectman Borthwick moved, Selectman Lewis seconded and the Board voted 3-0 to go into non public session to discuss personnel matters. At 10:36 PM Selectman Borthwick made a motion to come out of non-public session. The motion was seconded by Selectman Lewis and voted 3-0 by the Board. At 10:37 PM, Selectman Borthwick made a motion to seal the minutes of the non-public session. The motion was seconded by Selectman Lewis and the Board voted 3-0 in favor of the motion. Chairman Reagan made a motion to adjourn the meeting that was seconded by Selectman Lewis. The Board voted 3-0 in favor of adjournment at 10:38PM.

Robert Reagan

Scott Borthwick

Tim Lewis
Canaan Board of Selectmen