

Minutes
CANAAN BOARD OF SELECTMEN'S MEETING
TUESDAY, OCTOBER 23, 2007

The meeting was opened at 7:00 PM by Chairman Reagan at the Canaan Fire Station. Selectmen Burnett and Waldner were present. Acting Interim Administrator Dexter Bucklin was also in attendance.

ACCEPTANCE OF MINUTES OF October 16, 2007

Having reviewed the minutes the Board voted the following: Selectman Burnett moved, Selectman Waldner seconded, and the Board voted 3-0 to accept the Minutes of the October 16, 2007 meeting as amended.

DRA Meeting

Mr. Robert Anderson from the Department of Revenue Administration will be at the Town Office on Friday October 26th to meet with the Selectmen to set the 2007 tax rate.

Purchase Orders

The Board reviewed and signed two purchase orders for the Highway Department: one for \$10,000. for the purchase of winter salt, and \$3,471.85 for parts to repair the winter sand screen.

Administrator Search Update

The Board reviewed and signed the Professional Recruitment Service Agreement with the New Hampshire Local Government Center to assist the Town with its search for a Town Administrator. The Board reviewed the job description for the position of Town Administrator. Members reviewed descriptions from several communities and modified Canaan's existing job description. The suggested modifications would be available for review at the next meeting. It was hoped that a draft of the initial ad could be reviewed next meeting.

Town Office Boiler

Chairman Reagan updated the Board on the recent problems with the boiler at the Town Office/Library. Emergency repairs had to be made on two consecutive days due to steam escaping from deteriorating pipes. The Board discussed the options and concluded that a plan, to address the issue should be prepared for the 2008 Town Meeting. The first step would be to prepare a request for proposal for a new system. It was suggested that the Town might be able to use industry personnel to assist in preparing the proposal.

UVLSRPC Vacancy

The Board reviewed a letter from Laurie Hildebrandt stating that due to a change in her working hours, she would no longer be able to serve as the Town's representative to the Upper

Valley Lake Sunapee Regional Planning Commission. Laurie believed it important that Canaan be represented on the Commission and hoped that the Board would be able to fill the Town's two positions as soon as possible. The Board directed that a letter of thanks be sent to Laurie for service to the Town and that the vacancies be placed on the Web site.

Road Maintenance Letters

The Board reviewed and signed letters to nine property owners on Goose Pond Road stating that, in preparation for the reduced salt program that has been suggested for certain sections of Goose Pond Road, the Highway Department would be doing additional ditching and other shoulder work to insure safe winter road conditions.

Staff Visit

A member of Senator Gregg's staff will be visiting the Canaan Elementary School on Wednesday November 11th and will be at the Town Hall between 11 and Noon.

Other Business

The Board is still hoping to meet with members of DES and the system operators to discuss the status of the Town's sewer system and outline a plan to increase system capacity, Mr. Bucklin was directed to contact DES and Water System Operators of New Hampshire to set up a meeting.

Non Public Session

At 9:40 PM it was moved and voted, Mr. Reagan yes, Mrs. Burnett yes, Mr. Waldner yes, to go into non public session under RSA 91-A.3 (c).

The Board returned to public session at 10:02 PM and the meeting was adjourned at 10:04 PM.

Robert Reagan

Kristina Burnett

Jay Waldner
Canaan Board of Selectmen

