

BOARD OF SELECTMEN
Meeting Minutes
June 19, 2007
Canaan Fire Station
62 NH Route 118
7:00 p.m.

Present: Robert Reagan
Kristina Burnett
Jay Waldner

Dana Hadley

The meeting was opened at 7:00 p.m. by Selectman Chairman Robert Reagan.

Bonnie Haubrich-Mascoma Valley School District Moderator

Bonnie Haubrich, the Moderator for Mascoma School District asked the Board for suggestions for registered voters to help at the special school district election that is being held on June 26th from 11 a.m. to 7 p.m.

Canaan Town moderator, Dale Barney is not able to be at the election which means that someone will be needed to act as the moderator at the election. She has one volunteer to act as a ballot clerk but she needs an additional person in that role. These people must be registered voters of the Town of Canaan.

The Board gave her a few suggestions of who she might contact to help out with this election. She advised the Board that at the March, 2008 election, the Town will be obligated to count the school ballots instead of the ballots being sent to the school to be counted.

APPOINTMENTS

7:00 p.m. John Bergeron-Canaan Historic District Commission
Appointment of Regular and Alternate Members

John Bergeron, Chairman of the Canaan Historic District Commission met with the Board and he discussed recommendations proposed by the Commission to fill current vacancies on that Board. The recommendations of the commission are:

To Appoint:

Alternate Member Daniel Fleetham, Sr.as a Full Member with a term to expire in 2010

Appoint as alternates:

Charles Baldwin-term to expire 2010

Andrew Mulligan-term to expire 2010

Also the commission is establishing positions to be known as Associate Members. These positions will not carry voting rights.

Appoint as Associate Members:

Bruce Barrett-No expiration date

Brian Birner-No expiration date.

Motion: Burnett/Waldner to appoint Daniel Fleetham, Sr. as a full member with the term expiration of 2010, Charles Baldwin and Andrew Mulligan as Alternate Members with the term expiration of 2010 and Bruce Barrett and Brian Birner as Associate Members.

Vote in the affirmative.

7:30 p.m. George Pappas-Regarding Junk Yard Application

Mr. Pappas was not at the meeting.

OLD BUSINESS

1. Barn Preservation Easement-Mechanic Street Clinic

The Board will send a letter to Dr. Hutchinson of the Mechanic Street Clinic stating the reasons that they do not support granting a barn easement on that property. Selectman Waldner drafted a letter that he read at the meeting. 1

2. Email received from Martha Richards-Grafton County Commissioner

The Board reviewed an email received by the Town from Martha Richards, Grafton County Commissioner. This was to follow up on some questions that were raised when Commissioner Richards previously met with the Board.

3. Personnel Policy-Revisions received from June 5th meeting.

The Board reviewed revisions made to the proposed personnel policy as a result of the June 5th meeting. The basis to begin accrual for vacation days will be the date of hire. There was continued discussion in regard to accruals and days off.

4. Copy of letter to Jane O'Sullivan from attorney regarding transfer station property.

The Board reviewed the letter sent by the Town's attorney to the title insurance company. This was a method that was suggested by the attorney to perfect the Town's title to the transfer station property.

NEW BUSINESS

1. Junk Yard Application-Patrick Jameson

Town Administrator, Dana Hadley reviewed the junk yard application received from Patrick Jameson. Selectman Waldner noted that a hearing on this application is necessary. A public hearing will be held on July 10, 2007 to gather input on this application.

2. Letter received from the Department of Safety regarding dealer application

The Board reviewed a letter from the Department of Safety. They have received an application from Russell Christian of NH Route 118 for a dealer license.

Motion: Waldner/Burnett to authorize the Chairman to sign the approval from the Town regarding the application from the Department of Safety for Russell Christian providing that his signs are in compliance with any applicable ordinances.

Vote in the affirmative.

3. Water Department annual grant from New Hampshire DES

The Board reviewed the annual grant for the water department. This is an annual grant that has been received from the State of New Hampshire.

Motion: Waldner/Burnett to authorize the Chairman to sign the application for the annual grant for the water department from New Hampshire Department of Environmental Services.

Vote in the affirmative.

4. Driveway Application Permit-Discussion requested by Selectman Waldner

Selectman Waldner said that the Planning Board had developed an updated driveway application and there is concern that the form is not being used. There were a few changes to the application suggested by Selectmen Waldner. One change was to address the acceptable culvert type. There was discussion how the process of approval of a driveway would work.

OTHER BUSINESS

The Board signed a warrant for gravel tax.

The Board signed a lien release for the Canaan Housing rehabilitation program. This program was a ten year program that ended in 2003. This release is to clear the property title for the owner.

ADJOURNMENT

Motion: Burnett/Waldner to adjourn.

Vote in the affirmative.

Meeting adjourned at 9:40 p.m.

Respectfully Submitted,

Dana I. Hadley, Town Administrator

Minutes Accepted by the Board of Selectmen on August 21, 2007

(Footnotes)

1 Copy of the letter is on file in the Selectmen's Office