



Canaan Planning Board
Minutes
Meeting of February 24, 2011

Call to Order:

Andrew Musz called the meeting to order at 7:05. Members present: John Bergeron, Andrew Musz, Chuck Townsend, Steve Ward (arriving later) and Marcia Wilson.

Chuck Townsend read the draft minutes from the Feb. 10, 2010 meeting. John Bergeron moved that the minutes be approved with an amendment. After a 2nd by Marcia Wilson the minutes were approved.

Correspondence:

Municipal Turf and Grounds Conference announcement

DES – Copy of Alteration of Terrain Permit received by Cardigan Mountain School for construction of dining facility on Map 1E Lot 26 property.

DOT - 10 year transportation and improvement plan, includes project application. The only current Canaan project is replacement of the bridge below the dam on Goose Pond Road.

Public Hearing – Major Subdivision of Map 15 Lot 32A-2 :

Final Completeness review for Glen D. & Judith McKinstry creation of two lots, each over 5 acres, from 25.6 acre lot. Additional contour, soil and wetlands information were not yet available. No applicant or abutters were present. Andrew Musz continued the meeting until March 10, 2011.

Other Business:

Andrew Musz had spoken with Gloria Koch, Town bookkeeper, about the charge for registering a subdivision — \$24 per Mylar sheet plus \$25 for LCHIP. A *Valley News* hearing announcement adds more than \$50. With administrative costs to town, \$120 as approved last meeting still may not cover costs. John Bergeron moved that the fee for filing should be raised to \$150 to cover filing fee, LCHIP and administrative time. The cost for notifications to abutters would be in addition to this amount. The motion was seconded by Steve Ward and approved unanimously.

Andrew Musz told the board he had written and mailed a letter to Dave Barney responding to his concerns about the CIP report.

John Bergeron questioned whether we use all forms included in the Planning Board *Rules of Procedure*. After review, John Bergeron moved that we delete the unused ‘Application for Minor Subdivision classification’ and the ‘Application for Review of Preliminary Layout for Major Subdivision’. Marcia Wilson provided a second and motion carried.

Adjournment

7:55 Motion to adjourn was made by Chuck Townsend, seconded by Marcia Wilson, and passed.

Respectfully submitted,
Chuck Townsend, Scribe