

Canaan Planning Board

Minutes

Meeting of June 10, 2010

Call to Order:

John Bergeron called the meeting to order at 7:05.

Members present: John Bergeron, Pete Gibson (alternate), Andrew Musz (arriving late), Chuck Townsend, Steve Ward and Marcia Wilson. John Bergeron appointed Pete Gibson to fill Dan Ware's seat.

Minutes:

Chuck Townsend read the minutes of the May 27, 2010 meeting. Marcia Wilson moved that the minutes be approved. Andrew Musz arrived and assumed the role of Chair. John Bergeron provided the second and the board approved the motion.

Correspondence:

none

Routine Business:

Andrew Musz reported that he had sent a letter to Laura Weit-Marcum at DES supporting Mascoma River designation as a Rural River in the NH Rivers Management and Protection Program.

Andrew Musz reported that he had sent a letter to Dan Ware requesting his resignation.

The Planning Board discussed the impact of the resignation of Canaan's Town Administrator Michael Capone. Marcia Wilson will determine whether letters have been sent to those people identified by DES as needing excavation permits.

John Bergeron brought attention to the need to complete updating Canaan's subdivision regulations. The planning board meeting on June 24 will include an hour scheduled for review of the road standards section of the regulations.

7:15 Continued Public Hearing: Major Subdivision; Glen D. Jr. and Mary E. McKinstry

Andrew Musz reopened the hearing on the application for the two-lot subdivision of property on Foliage View Drive, Map 15 Lot 32A-1. Applicants Glen McKinstry Jr. and Mary McKinstry were present. Scott Sanborn was present representing them. No abutters were present.

Scott Sanborn reported that the shared driveway had been improved from Foliage View beyond the driveway onto lot 32A-1A, to at least a 20' driveable surface and no more than 8.5° grade. The end of the driveway to lot 32A-1A has also been improved to provide a turnaround. The improved road right-of-way is on the land of Glen McKinstry Sr. except for the turnaround on Glen McKinstry Jr.'s land. Development of a road maintenance agreement is in process. Lot 32A-1B will be accessed by a driveway extending from the end of the RoW.

The planning board noted the need for a letter from Fire Chief William Bellion approving the road design for fire access. In addition our regulations require an engineer's statement that the road construction is consistent with Canaan's subdivision regulations.

Andrew Musz closed the public hearing. John Bergeron moved, seconded by Steve Ward, that the board accept the application subject to a letter from the Fire Chief accepting the road and an engineering report commenting on its construction. The Chair will sign the mylar when the planning board reviews these documents at a future meeting. The motion passed.

Minutes as approved on June 24, 2010.

Other Business

- CIP Committee:

Steve Ward reported that the CIP Committee met with the goal of deciding what to request from department heads for the 6-year capital improvement planning. They will request a current inventory of vehicles and equipment, including expected life and replacement costs. The select board is making a similar request for its financial planning. The CIP committee is planning to meet with the budget committee on June 17th. The goal is to bring the plan to the planning board by September 1st.

- Williams Field Improvement:

Marcia Wilson described planning for playground improvements at Williams Field. Because the improvements do not involve a change of use, it was determined that they do not need to come before the planning board.

8:25 Adjournment:

Motion to adjourn was made by Marcia Wilson, seconded by John Bergeron and passed.

Respectfully submitted,
Chuck Townsend, Scribe