

CURATOR COMMITTEE MEETING APPROVED MINUTES

April 25, 2018 - Special Meeting

Present: Reggie Barney, Carol Bergeron, Patsy Carter, Donna Dunkerton, Susan Nero, Ann Wadsworth

Minutes from our 3/2/18 meeting were approved.

Officer Terms were discussed. Current "Rules of Procedure of the Curators Committee of the Canaan Historical Museum" (dated 11/14/16) incorrectly state that "The term of every officer and chairman elected by the members of the Curators Committee shall be one (1) year." The Committee voted unanimously in favor of changing Article 4 "Organization and Officers", Section 4.2 to read "The term of every officer and chairman elected by the members of the Curator's Committee shall be **three (3) years.**"

Discussion and unanimous vote to change Carolyn Barney status to an Associate Member (Term 2021).

Curator Committee Members/Officers:

Ann Wadsworth – Co-Chair 2021

Susan Miller Nero – Co-Chair 2020

Reginald Barney – Treasurer 2020

Donna Dunkerton – Historian 2020

Patsy Carter – Secretary 2019

Carol Bergeron – Member 2019

Scott Borthwick – Selectmen's Representative 2020

Carolyn Barney – Associate Member 2021

Posting of Agendas and Minutes - Discussion of the required procedure regarding the posting of both Draft and Approved Minutes. Laws require posting of Draft and Approved Minutes. We will continue the current process.

Goals for 2018 –

Continued review of Goals for 2018 listing created by Carol Bergeron. We decided to select (3) tasks to try to complete this year. Carol has created and begun to assign categories/tiers of importance to each museum object. She shared a tier list for us to review. Item inventory has been completed, but Schoolroom area needs to be rechecked to make sure items owned by Donna Dunkerton have been marked as such. **Labelling work continues. Medical instruments need cleaning and organizing for display. Scrapbooks/Albums/Bibles need some kind of index** to identify names/places/subjects for easy searching.

General discussion followed: **Repair/replacement of windows** is ongoing. **Antique gun has not been appraised** by dealer (Amoskeag Gun Auction) yet. A good history of the gun will need to be provided to the dealer to make it an attractive sale. John Bergeron currently has the gun.

Opening Day Preparations -

NH History Day for school children is June 1st. Some clean up may be done prior, if weather & window replacement permit. July 4th is Official Opening. We discussed the Guest Book – Donna purchased a new one in 2017. We discussed purchasing a banner to hang on the North side of the building, as many visitors to the Town Beach were not aware of the Museum and expressed interest in it. John Bergeron is updating a brochure for the museum.

Scavenger Hunt – farm tools need to remain in place for the hunt. We discussed trying to find a petite sized mannequin, as most of the clothing that could be displayed is very small sized. Some repairs are needed to properly hang flag in front.

Next Meeting – Tuesday, June 12 – 1pm – at Susan Nero's home

Respectfully Submitted,
Patsy Carter & Susan Nero