

CURATOR COMMITTEE MEETING **DRAFT MINUTES - 6/12/18**

Present: Reggie Barney, Carol Bergeron, Patsy Carter, Donna Dunkerton, Susan Nero, Ann Wadsworth

Minutes from our 4/25/18 meeting were approved with changes.

Officer Terms: We again affirmed that each officer had a three year term. Bylaw/Procedures were updated to reflect the three year term.

2018 Goals for the Museum:

**Medical Tool Cleaning** – Patsy/Anita (?) will work on a way to clean these items of rust

**Antique Gun** has been given to Amoskeag Auctions to put up for sale.

**Mannequin** – We are looking for a new one, must be petite sized

**Labelling** – We will have a **work day June 25** to start adding labels to clothing items. Research will be done to confirm the best method (Carol/Susan).

**Cataloging of Important Items** – Ongoing project by Carol to prioritize our items.

Miscellaneous Discussion:

**Interior Shutters** – Donna would like these washed/painted

**Windows** – Should be completed May 2019

**Bibles** – We discussed creating an index by name for easier searching

**Back Door** – Needs shaping – we'd like to be able to open it for air flow

**Curator's Class** – Ann, Carol & Susan attended a class on Preservation Management and Collection Care given by the Northeast Document Conservation Center, at the VT Historical Society in Barre.

**Brochure** – We reviewed the latest Museum/Historical Society Brochure. Donna has noted that the opening year needs to be corrected – should be 1961.

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Work Day: Monday, June 25, 1:00pm at Museum

Next Meeting: October 1<sup>st</sup> at 1:00pm at the Museum if weather permits (otherwise at Nero's house)