



Town of Canaan

Office of the Selectmen

PO Box 38

Canaan, New Hampshire 03741

Phone: (603) 523-4501

FAX: (603)-523-4526

ORDER FOR, AND AGREEMENT FOR REPLACEMENT OF DRIVEWAY CULVERT

Pursuant to State law, the Highway Superintendent is responsible for the safe maintenance of Town roads. A recent inspection on _____ indicated that your driveway culvert located at _____ and part of Map ____ Lot ____ has failed and needs to be replaced.

The Town's driveway culvert replacement policy is as follows:

1. You as the owner, by prior agreement or through your use of the driveway to access a Town road, have agreed to abide by State law and maintain your driveway culvert. In the event that the Town Highway Superintendent finds that a driveway culvert within the Town highway right of way has failed, the Superintendent may replace or remove the culvert.
2. The owner shall be notified of the requirement for the need of a new culvert at least 4 weeks prior to any action (excepting emergencies).
3. You are hereby notified on _____ that the culvert must be replaced with a corrugated plastic culvert _____ feet long and with a diameter of _____ inches.
4. The landowner may appeal this finding, the expense or any other issue to the Board of Selectmen or request a waiver for financial hardship from the Board of Selectmen within a week of this notice.
5. Within the later of six months of this notice in paragraph 3., or a decision on an appeal under paragraph 4. above, you must replace the culvert with a new plastic corrugated culvert with the size indicated above.
6. If you are unable to replace the culvert, we will charge you \$_____ for the actual cost of the replacement culvert. Once it is paid for, the Town will install the new culvert within 12 months. You may continue to use the driveway until we replace the culvert.

For us to order the culvert, you need to consent to paying the amount indicated above. Please sign here if you agree to make the payment:

_____ Date _____

7. In the event that you do not want to pay for the culvert, the Town reserves the right to remove the failed culvert and open the ditch for drainage. The Town also reserves the right to replace the culvert and impose a betterment assessment pursuant to RSA 231:29 and a lien on the property pursuant to RSA 231:30.

_____ Canaan Highway Superintendent _____ Date

Received by Owner or Owner's representative on _____.

_____ Owner or Owner's Representative (must be signed and returned within two weeks of notification date above).

Name of Owner: _____

Address _____ Telephone _____

Name of Lot Owner, if different _____ Telephone _____

Approved 9/20/2016